

CITY OF GROSSE POINTE

17147 Maumee Avenue – Grosse Pointe MI 48230-1534 – 313-885-5800

BIRTH RECORD REQUEST

WILLIAM BEAUMONT HOSPITAL GROSSE POINTE ONLY
(formerly Bon Secours Hospital)

A copy of your photo identification is required when making application by mail or in person

First Copy of Birth Record \$17.00

Each Additional Copy \$ 5.00

(Costs are applied per child, per request)

Today's Date _____

Name on Birth Record _____

Date of Birth _____

Print # of copies _____ Certified Copy (8½ x 11)

Last (4) digits of Mother's or Father's Social Security # _____

Mother's Maiden Name _____

Telephone Number _____

Check Request Type _____ Pickup same day (must submit this form in person)

_____ Pickup next day (must submit this form in person)

_____ Mail record to address below

MAILING NAME & ADDRESS _____

Applicant's signature (Applicant must sign application before birth record(s) will be issued)

IMPORTANT - Birth records can be obtained in person by submitting this completed request form and payment. A copy of your photo ID will be made when you appear in person. If you make a request by mail, this completed form must be accompanied by payment and a copy of photo ID. The record will be mailed to name and address listed above. Personal checks or money orders are accepted made payable to the City of Grosse Pointe. Please allow 4-5 days mailing time for mail in requests. NO fax requests or credit card orders are accepted.