

MINUTES OF THE CITY OF GROSSE POINTE DOWNTOWN DEVELOPMENT AUTHORITY HELD VIA THE ZOOM TELECONFERENCE APPLICATION ON MONDAY, JUNE 1, 2020 AT 6:30 PM.

Chair Martin called the meeting to order at 6:35 p.m.

ROLL CALL

Board Members Present: Aitken, Bellanca, Lee, Malley, Martin, Taylor, Mayor Tomkowiak

Board Members Absent: Lemanske, Council Member Walsh

Also Present: DDA Director Dame, City Clerk Arthurs, Event Coordinator Melissa Bunker

APPROVAL OF AGENDA

Motion by Member Bellanca, second by Member Taylor to approve the agenda.

UNANIMOUSLY ADOPTED

APPROVAL OF MINUTES

Motion by Member Aitken, second by Member Tomkowiak, to approve the May 15, 2020 minutes.

UNANIMOUSLY ADOPTED.

BYLAWS COMMITTEE

The members of the bylaws committee provided a report on their work on the draft of the DDA bylaws in preparation for an acceptance and transition into the Main Street program. Copies of the draft bylaws, the Board member responsibility agreement and the Chairperson and Vice-Chairperson responsibility agreement were distributed to the members and reviewed. Discussion took place regarding the membership dynamic, board member term staggering and timeframes. Discussion took place regarding wording in the bylaws that could be softened to encourage participation on the board. It was noted if additional changes are made, the bylaws would be distributed prior to the next meeting where a vote on the bylaws is anticipated. It was further noted that any changes to the bylaws would require both City Council and Wayne County approvals.

SUMMER EVENTS/ENTERTAINMENT

Director Dame discussed that the Board decided to cancel the Music on the Plaza concerts in June. The option of July concerts was discussed. Due to social distancing requirements, it would be difficult to have a traditional type concert. It was suggested to have small musical performances on the weekends.

Event Coordinator Melissa Bunker reported that she is working on a “Bop & Shop” event, in lieu of concerts, on Saturday and Sunday, from 12 noon to 2:00 pm for weekends in July. The musicians will be singular, or in small groups of 2-3 musicians, on the corner of St. Clair and Kercheval. Suggestions were made about having more than music, such as entertainers like jugglers and musicians, and expanding performers to Notre Dame and Kercheval. Board discussion took place regarding event details and sponsorships.

Motion by Member Bellanca, second by Member Malley, to authorize the Event Coordinator to organize music and entertainment on Saturday and Sundays in July, for two hours each day, for \$1,000 per weekend.

UNANIMOUSLY ADOPTED.

ADDITIONAL DISCUSSION – SIDEWALK SALE

Board discussion took place regarding the sidewalk sale in July. It was noted that plans remain in place to have the Sidewalk Sale as it remains an important event for merchants. Details of possible plans to social distance the event were discussed, and it was noted that artists and food will not be part of the sidewalk sale. Future discussion of event dynamics will be held once the event gets closer and the Governor’s Stay at Home order is lifted. Discussion took place regarding funding for advertising of the event and the DDA budget.

Motion by Member Bellanca, second by Member Taylor to table pending plans for the Sidewalk Sale until the next meeting.

UNANIMOUSLY ADOPTED.

PUBLIC COMMENT - None.

BOARD COMMENT - None.

NEXT MEETING - Monday, July 13, 2020 at 6:30 p.m. or called by Chair.

ADJOURNMENT

The meeting of the DDA Board was adjourned at 7:52 p.m.

Julie E. Arthurs, Secretary
City of Grosse Pointe Downtown Development Authority