

MINUTES OF THE CITY OF GROSSE POINTE DOWNTOWN DEVELOPMENT AUTHORITY HELD VIA THE ZOOM TELECONFERENCE APPLICATION ON FRIDAY, MAY 15, 2020 AT 2:30 PM.

Chair Martin called the meeting to order at 2:33 p.m.

ROLL CALL

Board Members Present: Aitken, Bellanca, Lee, Lemanske, Malley, Martin, Taylor, Mayor Tomkowiak

Board Members Absent: Council Member Walsh

Also Present: DDA Director Dame, City Clerk Arthurs, Council Members Stempfle and Juip .

APPROVAL OF AGENDA

Motion by Member Bellanca, Second by Member Taylor to approve the agenda.

UNANIMOUSLY ADOPTED

APPROVAL OF MINUTES

Motion by Member Bellanca, second by Member Malley, to table the approval of minutes.

UNANIMOUSLY ADOPTED.

PROPOSED 2020-21 DDA BUDGET

DDA Director Dame submitted the draft Downtown Development Authority Budget for Fiscal Year 2020-21. It was noted that the City of Grosse Pointe has not officially received the designation of a Main Street community due to the ongoing pandemic. Director Dame reviewed the budget and discussed expenses for the Main Street Director and other costs. Discussion took place regarding reconfirming potential donors to the Main Street program if the City is selected. A job description for the Main Street Director was discussed by the Board.

Motion by Member Bellanca, second by Member Taylor to approve the 2020-21 Downtown Development Authority Budget as submitted.

UNANIMOUSLY ADOPTED.

MUSIC ON THE PLAZA FOR 2020

DDA Director Dame reported on plans for the concert series this season. Discussion took place regarding concerns about attracting a crowd to the Village. Options to continue some type of entertainment in The Village were discussed. It was the consensus that the June concerts would be canceled and to try to set up July concerts, if possible, and maybe do music on weekends.

UPDATE - BYLAWS COMMITTEE

The members of the bylaws committee provided a progress report on their work reviewing the current DDA bylaws in preparation for an acceptance and transition into the Main Street program. It was noted that changes to the bylaws would be circulated to DDA Board Members and reviewed at a meeting. It was further noted that any changes to the bylaws would require both City Council and Wayne County approvals.

DIRECTOR HIRING COMMITTEE

Director Dame discussed getting the process started and to establish procedures to hire a director. Board discussion took place regarding the position, and creating criteria that best fit the City's needs.

ADDITIONAL DISCUSSION

Board discussion took place regarding the sidewalk sale in July.

Board discussion took place regarding the DDA Event Coordinator and her contract. It was noted that the need for social media is important to get information out about The Village and any potential events this summer and at least until September 2020.

Motion by Member Malley, second by Member Lemanske, to extend the event coordinator contract month to month, until September 2020.

UNANIMOUSLY ADOPTED.

PUBLIC COMMENT - None.

BOARD COMMENT - None.

NEXT MEETING - June meeting or called by Chair.

ADJOURNMENT

The meeting of the DDA Board was adjourned at 3:22 p.m.

Julie E. Arthurs, Secretary
City of Grosse Pointe Downtown Development Authority