

# City of Grosse Pointe

17147 Maumee, Grosse Pointe MI 48230  
(313) 885-5800 FAX (313) 885-0820

## BUILDING PERMIT - CERTIFICATE OF COMPLIANCE - CERTIFICATE OF OCCUPANCY

1. LOCATION \_\_\_\_\_  
2. LEGAL DESCRIPTION \_\_\_\_\_  
(LOT AND SUBDIVISION)

3. \_\_\_\_\_  
4. ADDRESS \_\_\_\_\_  
(NUMBER) (STREET)

5. OWNER \_\_\_\_\_ ADDRESS \_\_\_\_\_ PHONE \_\_\_\_\_

6. CONTRACTOR \_\_\_\_\_ THIS SECTION MUST BE COMPLETED

7. NAME \_\_\_\_\_ ADDRESS \_\_\_\_\_ PHONE \_\_\_\_\_  
8. BUILDERS LICENSE NO. \_\_\_\_\_ EXPIRATION DATE \_\_\_\_\_  
9. FEDERAL EMPLOYER IDENTIFICATION NUMBER OR REASON FOR EXEMPTION \_\_\_\_\_  
10. WORKERS COMP INSURANCE CARRIER OR REASON FOR EXEMPTION \_\_\_\_\_  
11. MESC EMPLOYER NUMBER OR REASON FOR EXEMPTION \_\_\_\_\_

12. CHARACTER AND PROPOSED USE \_\_\_\_\_

13. RESIDENCE \_\_\_\_\_ GARAGE \_\_\_\_\_ STORE \_\_\_\_\_ ALTERATION \_\_\_\_\_

14. ANY OTHER TYPE \_\_\_\_\_

15. \_\_\_\_\_

16. TYPE OF CONSTRUCTION \_\_\_\_\_  
(FRAME, BRICK, VENEER, CEMENT BLOCK, ETC.)

17. SIZE \_\_\_\_\_ FT. WIDE BY \_\_\_\_\_ FT. LONG BY \_\_\_\_\_ FT. HIGH \_\_\_\_\_ STORIES

18. BASEMENT FOOTERS \_\_\_\_\_ BASEMENT WALLS \_\_\_\_\_  
(THICKNESS, WIDTH) (MATERIAL, THICKNESS)

19. 1<sup>ST</sup> FLOOR \_\_\_\_\_ CONSTRUCTION, CARRIED BY \_\_\_\_\_ JOISTS \_\_\_\_\_  
(TYPE OF FLOORING) (SIZE, MATERIAL, SPACING)

20. 2<sup>ND</sup> FLOOR \_\_\_\_\_ CARRIED BY \_\_\_\_\_ JOISTS \_\_\_\_\_  
(FINISHED OR UNFINISHED) (TYPE OF FLOORING) (SIZE, MATERIAL, SPACING)

21. ATTIC FLOOR \_\_\_\_\_ CARRIED BY \_\_\_\_\_ JOISTS \_\_\_\_\_  
(FINISHED OR UNFINISHED) (TYPE OF FLOORING) (SIZE, MATERIAL, SPACING)

22. ROOF \_\_\_\_\_ CONSTRUCTION, CARRIED BY \_\_\_\_\_ RAFTERS \_\_\_\_\_  
(TYPE OF COVERING) (SIZE, MATERIAL SPACING)

23. \_\_\_\_\_

24. ZONING \_\_\_\_\_  
INTERIOR OR

25. CORNER LOT \_\_\_\_\_ SIZE OF LOT \_\_\_\_\_ PROJECTIONS \_\_\_\_\_

26. SIDE YARD (a) \_\_\_\_\_ FT. (b) \_\_\_\_\_ FT. REAR YARD \_\_\_\_\_ FT. FRONT YARD \_\_\_\_\_ FT.

27. AREA 1<sup>ST</sup> FLOOR \_\_\_\_\_ SQ. FT. 2<sup>ND</sup> FLOOR \_\_\_\_\_ SQ. FT. GARAGE \_\_\_\_\_ SQ. FT. LOT \_\_\_\_\_ SQ. FT.

28. PERCENT OF LOT COVERAGE \_\_\_\_\_ % PARKING SPACE \_\_\_\_\_ SQ. FT. LOADING SPACE \_\_\_\_\_ SQ. FT.

29. **AFFIDAVIT, STATE OF MICHIGAN, COUNTY OF WAYNE.** The undersigned \_\_\_\_\_ being duly sworn, deposes and says that he is the owner or the duly authorized agent of the owner of the premises described above and that the statements made in this application and in or on any papers, plans or other matters made apart hereof are true to the best of his knowledge and belief.  
Section 23a of the State Construction Code Act of 1972, Act No. 230 of the Public Acts of 1972, being Section 125.1523a of the Michigan Compiled Laws, prohibits a person from conspiring to circumvent the licensing requirements of this state relating to persons who are to perform work on a residential building or a residential structure. Violators of Section 23a are subject to civil fines.

Subscribed and sworn to before me this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_ Signature of Applicant  
\_\_\_\_\_  
\_\_\_\_\_  
Notary Public

30. BUILDING PERMIT CERTIFICATE OF COMPLIANCE CERTIFICATE OF OCCUPANCY  
Approved and issued: \_\_\_\_\_ Hereby issued \_\_\_\_\_ Hereby issued \_\_\_\_\_  
\_\_\_\_\_  
(BUILDING OFFICIAL) (BUILDING OFFICIAL) (BUILDING OFFICIAL)

30. CUBIC FEET \_\_\_\_\_ ESTIMATE OF COST \$ \_\_\_\_\_ FEE \$ \_\_\_\_\_

ADDITIONAL PERMITS REQUIRED: PERMIT NO. \_\_\_\_\_

ELECTRICAL \_\_\_\_\_  
PLUMBING \_\_\_\_\_  
HEATING \_\_\_\_\_  
SEWER TAP \_\_\_\_\_  
\_\_\_\_\_