

MINUTES OF THE GROSSE POINTE CITY COUNCIL MEETING HELD IN THE CONFERENCE ROOM OF THE NEIGHBORHOOD CLUB, 17150 WATERLOO, GROSSE POINTE, MICHIGAN ON MONDAY, MARCH 18, 2019.

The meeting was called to order at 7:01 p.m.

ROLL CALL

Present: Mayor Boettcher, Council Members Parthum, Stempfle, Tomkowiak, Turnbull, Walsh, Williams

In Attendance: City Manager Dame, Attorney Kennedy, City Clerk Arthurs, Finance Director Kleinow, Public Safety Director Poloni, Public Service Director Randazzo, Parks and Recreation Director Hardenbrook and City Planner Keesey.

The Mayor then led the Council in the Pledge of Allegiance.

PRESENTATION OF 2019 PUBLIC SAFETY DEPARTMENTAL AWARDS

Public Safety Director Poloni presented the Department Awards for 2019. Director Poloni remarked on each award and introduced the following award winners: Christopher Saunders, Jacob Carpenter, Joseph Adams, Kenneth Ayres, Dean Turk, Joshua Ina, Robert Zaleski, John Alcorn, Michael Almeranti, Christopher Cotzias, Michael Herrgott. It was noted that the 2018 Officer of the Year was Sgt. Joseph Adams.

The City Council congratulated the award winners.

CONSENT AGENDA

Motion by Council Member Parthum, second by Council Member Walsh, to approve the Consent Agenda consisting of the following:

1. Minutes from the regular Council Meeting held on February 11, 2019.
2. Invoices
 - a) GFL - Recycling, February 2019, \$5,782
- Recycling, March 2019, \$5,912
 - b) Great Lakes Water Authority
 - Sewage Disposal, February 2019, \$74,100
 - Sewage Disposal, January 2019, \$74,100
 - c) Michigan Municipal League - Workers Compensation, Installment #4, \$19,592
 - d) Compass Minerals - Salt, February 2019, \$5,801.88
 - e) Anderson, Eckstein & Westrick, Inc.
 - 2019 Resurfacing Program, 1/7/19 – 2/3/19, \$9,568.00
 - 4 Alger Place Flooding, 1/7/19 – 2/3/19, \$15,260.36
 - f) Oak Construction - Backflow Gate Replacement Project, Estimate #7, \$13,700
3. Approval of Special Event Request for Stations in the Street on Friday, April 19 from 3:00 to 4:30 pm.
4. Approval of Memorandum of Understanding between Wayne County Dept. of Health, Veterans & Community Wellness and the City of Grosse Pointe regarding Mass Prophylaxis Dispensing (Health Emergency Supplies).
5. Public Hearing date for single lot assessments set for Monday, April 15, 2019.

CONSENT AGENDA UNANIMOUSLY ADOPTED.

PRESENTATION – MUNICIPAL PARKING STRUCTURE CONDITIONS REPORT

City Manager Dame made the following report:

Rich & Associates has completed an inspection and audit of the municipal parking structure. The report shows three categories: 1) visual inspection of the parking structure, a conditions appraisal and recommendation for corrective action; 2) perform a lighting system audit and give recommendation for energy efficient lighting with a cost benefit analysis; and 3) review the current parking control and access system in the parking structure.

David Rich, from Rich & Associates, presented a PowerPoint presentation of the parking structure conditions inspection report. It was noted that the purpose of the assessment was to identify an issue that may be a maintenance problem now or may become an issue in the future. Observations of the condition of the parking structure were discussed including bearing pads, joint sealant, cracks, spalling and connections. Mr. Rich cited several repair recommendations noted in his report dated March 2019. Observations regarding the lighting system were discussed including a conditional assessment. It was noted that the overall existing fixtures appear to be in good condition but are not energy efficient. Lighting system options that are more energy efficient were considered and discussed. The lighting cost benefit analysis was presented and recommendations for replacement were considered. Mr. Rich further discussed current parking access and revenue control systems in place in the parking structure. It was noted that since the parking structure was originally built, there have been significant advancements in parking technologies and application that increase automation, and multiple payment platforms and online processes that offer customers a variety of options to access parking. The system operation was reviewed and options for upgrades discussed.

Council discussion took place regarding the conditions report. The three access control options and their effect on the overall system were discussed. It was noted that online options and easy to use equipment were important upgrades needed in the Village. Infrastructure costs, new equipment lifespan, the deterioration of current system, and the importance of receiving feedback from Village business owners regarding parking systems, were also discussed. Using the parking structure as a test to see if a new system works prior to moving on to other lots was suggested. Additional discussion took place regarding the report.

Motion by Council Member Williams, second by Council Member Walsh, to approve proceeding to a Request for Proposal for the three categories identified in the Municipal Parking Structure Conditions Report, March 2019.

UNANIMOUSLY ADOPTED.

PRESENTATION OF THE ANNUAL PUBLIC SAFETY REPORT

Public Safety Director Poloni presented his written 2018 Public Safety Report.

Serious crimes, known as Index crimes, decreased by 21% in 2018. The actual number of index crimes reported to the Department was 82, which decreased from the 105 reported in 2017. Non-index crimes are the less serious category of offenses. Non-index crimes also decreased in 2018. The number of non-index crimes reported to the Department was 134 in 2018, as compared to 173 in 2017. Total adult arrests for the year were 124, which was a significant decrease. There were also 24 juveniles detained or investigated for various offenses. Officers responded to 5,224 calls for service in 2018 involving criminal and non-criminal related runs, which reflects a 20% decrease.

Chief Poloni discussed the investigative division, calls for service, firefighting operations, fire loss breakdown and S.A.L.E.(Seniors and Law Enforcement) program. Chief Poloni answered various Council questions regarding the report. The Council thanked Director Poloni and the Public Safety Department for another good year of service to the community.

RECEIVE AND FILE.

PURCHASE OF POLICE VEHICLES

Public Safety Director Poloni made the following report:

The Public Safety Department received a bid proposal for two new police vehicles, 2019 Police Interceptor Explorers for the amount of \$59,217. The new vehicles will be assigned to the patrol division and will replace the two oldest vehicles. The price came from Gorno Ford, which utilized the bid price under the Oakland County Joint Purchasing Program and thereby satisfies the City's competitive bid requirements.

These vehicles were not budgeted in this fiscal year, however due to the change in the new models being built in 2020, the City will realize a savings of between \$7,000-8,000 per vehicle if we purchase 2019 models in stock and there are additional savings from avoiding purchase of different size equipment and set up that would be required if redesigned 2020 models were purchased later in the year. The money for this purchase would come from Capital Improvements, which had \$70,000 scheduled for purchases next year.

Motion by Council Member Turnbull, second by Council Member Williams, to accept the pricing from Gorno Ford for the amount of \$59,217, under the Oakland County Joint Purchasing Program, for two Ford Explorers.

UNANIMOUSLY ADOPTED.

CHANGE ORDER FOR PHASE II – FISHER ROAD STREETScape PROJECT

City Manager Dame made the following report:

The City of Grosse Pointe has a grant and construction contract through MDOT to complete the Fisher Road Streetscape by June 2019. Warren Contractors completed Phase I last summer and Phase II was contracted to occur in the spring of 2019. Warren Contractors has plans to begin work at the beginning of April. In order to proceed, additional work has been added to their contract. When this project was bid out and awarded last year, it was anticipated that the new Farms Market building would have been nearing completion at this time. Some work is still needed to complete the streetscape, in particular, the replacement of three driveways into parking lots that were to have been done by the Farms Market contractor. This work is being added to this contract to ensure new curbing and sidewalks match up with the elevations and slopes of the driveways.

Due to the delay in the Farms Market project, the City has made the owners aware and the owners understand that the City expects to be reimbursed for the extra costs attributable to the fact their project has not moved forward yet. The cost of providing three new driveways would simply be advancing their planned expenditure in their construction contract to the City's contract. Council discussion took place regarding the streetscape project and the option diagrams presented.

Motion by Council Member Parthum, second by Council Member Stempfle, to authorize the City to execute a contract amendment for the Fisher Road Streetscape in the amount up to \$54,535.70.

UNANIMOUSLY ADOPTED.

DISCUSSION – 2019 COUNCIL GOALS

City Manager Dame presented the final draft of the Council goals for 2019. The goals summarized input from Council regarding each member's top priority for the coming year. The five top priorities were discussed along with other priorities being a subcategory. Discussion took place regarding the solid waste levy and what it would entail to change the levy to a user-based system.

It was noted that some of the priorities are already being implemented and completing the projects is a normal course of action. Determining a direction and strategy for goals, especially in The Village, is something the

Council needs to pursue. It was suggested that the Council work together to create a concise and articulated vision plan for the Village and a plan to execute that vision. Council discussion took place regarding the suggestions and the draft. It was requested that the City Manager revise the draft presented for Council to consider at a future meeting.

AGREEMENT FOR WEB DESIGN – CITY AND DDA – REVIZE SOFTWARE SYSTEMS

City Manager Dame made the following report:

The City sent out an RFP for website services to redesign the City website and The Village downtown website operated by the DDA. There were six proposals submitted. The proposals were examined for a wide array of components and features, including security, backup, ease of use and updating and appearance. Three finalists were presented to the DDA board, and the DDA concurred with the Communications Committee that Revize, a national company headquarter in Troy, was the best choice. Revize has completed over 200 websites in Michigan. The firm offers features necessary for both the City and DDA including a reservations system for park usage, online job application and tracking, special event features, online payments and much more. The total cost for both the City and DDA website is \$24,700 with an annual ongoing hosting, maintenance and update service cost of \$4,900 per year. Revize estimated that 1/3 of the cost will be related to the DDA, depending on the final scope of each. Meaning about \$8,200 for the new DDA website and \$16,000 for the City website, which is under the \$25,000 budget for this project.

Council Member Tomkowiak, member of the Communications Committee, provided an overview of the review process for the three finalists, all of whom specialize in municipal website. Council Member Tomkowiak provided insight into how the new website would function, the functionality of content management software, and overall aesthetic of the new websites. She felt the proposal and software from Revize Software Systems will meet the City's needs.

Motion by Council Member Williams, second by Council Member Parthum, to authorize the City Manager to sign the agreement with Revize Software Systems for the City of Grosse Pointe and Downtown Development Authority website redesign and support services.

UNANIMOUSLY ADOPTED.

RESOLUTIONS AUTHORIZING SUPPORT FOR FISHER ROAD RESURFACING GRANT APPLICATIONS

City Manager Dame made the following report:

In the current year State budget, which was approved last summer in Lansing, a new competitive grant program was created for resurfacing roads in small communities. Some of the key criteria are promoting joint applications from cities, for major roads that are in bad condition, and for roads not eligible for federal funding. There is extra credit given for projects that can be completed this year, and for projects coordinated with utility work. To best meet the criteria, the City and Farms are proposing to work together on grant applications for the 2019 and 2020 award competition.

The 2019 project would be from Charlevoix to Mack on Fisher Road, and the 2020 project would be from Kercheval to Charlevoix. The City's PACER rating for Fisher Road from Charlevoix to Mack is 3, even though work was done on this street approximately 12 years ago. This section in particular is affected by the Charlevoix bus route that turns north onto Fisher. Even though Fisher Road is in bad condition, it is not currently on the City's six-year projected list for repairs. On Fisher Road, the proposed road project is being coordinated with DTE's new high-pressure gas line installation from Mack to Kercheval Avenue.

Motion by Council Member Parthum, second by Council Member Williams, to adopt the resolutions for Fisher Road Resurfacing - 2019 – Charlevoix to Mack Avenue and 2020 – Kercheval Avenue to Charlevoix, as presented.

UNANIMOUSLY ADOPTED.

PUBLIC COMMENT

Resident on Loraine asked about the schedule for repair of his street. He commented that the street is disintegrating and needs to be evaluated.

David Fries asked what is the recourse for the City when projects fall through in the Village.

State Representative Joe Tate updated Council on legislative action. Mr. Tate advised that he will be hosting a budget bootcamp informational meeting next week at Grosse Pointe South.

STAFF REPORTS

Parks and Recreation Director Hardenbrook advised on upcoming spring events at Neff Park and that park pass letters will be mailed to residents in April. Public Works Supervisor Randazzo reported that the Public Service Department has moved to its temporary location in anticipation of the start of construction on the new facility.

COUNCIL COMMENT

The City Council commented on the following topics:

- Appreciation to the Public Safety Department for their continued good work and offered congratulations to the 2018 award winners.
- The Council needs to work together to develop a united vision for The Village and communicate that vision to the community.
- Appreciation to Council Member Tomkowiak for her work reviewing the website redesign proposals and for her comprehensive report.
- Appreciation to City staff for working together on the facilities projects.

On Motion, the meeting was adjourned at 9:25 p.m.

Julie E. Arthurs, City Clerk
City of Grosse Pointe