

**MINUTES OF THE GROSSE POINTE CITY COUNCIL MEETING HELD IN THE CONFERENCE ROOM OF THE NEIGHBORHOOD CLUB, 17150 WATERLOO, GROSSE POINTE, MICHIGAN ON MONDAY, SEPTEMBER 16, 2019.**

The meeting was called to order at 7:00 p.m.

ROLL CALL

Present: Mayor Boettcher, Council Members Parthum, Stempfle, Tomkowiak, Turnbull, Walsh, Williams

In Attendance: City Manager Dame, Attorney Kennedy, City Clerk Arthurs, Finance Director Kleinow, Public Safety Director Poloni, Public Service Director Randazzo, Parks and Recreation Director Hardenbrook and City Planner Keeseey.

The Mayor then led the Council in the Pledge of Allegiance.

CONSENT AGENDA

Motion by Council Member Stempfle, second by Council Member Williams, to approve the Consent Agenda consisting of the following:

1. Minutes from the regular Council Meeting held on August 19, 2019.
2. Invoices
  - a) Arbor Pro - Tree Maintenance, August 2019, \$6,209
  - b) Great Lakes Water Authority - Sewage Disposal, August 2019, \$74,500
  - c) Art Tucker - New Water Line, August 2019, \$6,510.38
  - d) City of Grosse Pointe Farms
    - Water Purchased, April – June 2019, \$176,837.82
    - Radio, January - June 2019, \$8,189.42
  - e) Anderson, Eckstein & Westrick, Inc.
    - 2019 Resurfacing Program, 7/22/19 – 8/18/19, \$50,836.63
    - 2018 Gas Main Replacement, 7/22/19 – 8/18/19, \$5,671.22
    - Rathbone Storm Sewer, 7/22/19 – 8/18/19, \$8,728.45
  - f) Michigan Municipal League - Workers Compensation, Installment #2, \$17,929
  - g) Partners In Architecture - Facilities, Payment #4, \$304,098.09
  - h) State of Michigan - Fisher Road Streetscape, July 2019, \$54,779.56
  - i) Guardian Sewers - Emergency dig-up and replacement, September 2019, \$7,500
  - j) Stevenson Company - Liability Insurance, 10/1/19 – 9/30/2020, \$87,280
  - k) Indian Summer - Compost, August 2019, \$6,693.84
3. Approval of Special Event Request for the Grosse Pointe South Homecoming Parade on Friday, September 27, 2019 at 6:00 pm.
4. Award bid and authorize the purchase of in-car video/body camera system from GETEC for the amount not to exceed \$46,255.25, including installation.

CONSENT AGENDA UNANIMOUSLY ADOPTED.

PRESENTATION BY DTE

Representatives from DTE Energy presented an executive summary of the DTE Electric System Health Check and the Gas Renewal Program in the City of Grosse Pointe. The areas and circuits in the City were discussed along with prominent issues such as trees, tree trimming and damaged equipment replacement.

The Gas Renewal Program was also discussed. This program is an upgrade of the aging natural gas infrastructure including new pipes and service lines, meter location from inside to outside of building locations and the installation of new natural gas advance meters. The project sequence and benefits of the upgrade program were presented. It was noted that the gas main upgrade program is 75% complete. The DTE communication process was discussed and a contact phone number was provided so residents can speak to a DTE representative regarding the project and to relay concerns.

It was noted that DTE will host an Open House in order to address individual concerns of Grosse Pointe residents on October 30 from 4-7 pm at the Neighborhood Club. The Council asked various questions regarding both projects and thanked DTE for the presentation.

## PUBLIC FACILITIES PROJECT UPDATE AND PROJECT AMENDMENTS

City Manager Dame gave an overview of the Public Facilities project and introduced David Gassen, Partners In Architecture, who gave a PowerPoint presentation of the progress of the Public Safety and Public Works facilities. The Municipal Court exterior work was discussed. Mr. Gassen discussed the Schedule Update for all projects and stated that the project budget was underbudget by \$850,000.

City Manager Dame reported on the following project amendments:

### 1. Public Safety and Public Works Locker Purchase

In order to save costs in purchasing the lockers for the new Public Safety and Public Works facilities, staff recommends awarding the contract outside of the contract with PIA. The locker vendor is a participant in the Sourcewell government procurement cooperative that the City is part of. The City receives a deep discount from purchasing lockers from an already competitively bid national contract, and is not charged sales tax on the equipment. The cost of the new locker equipment is \$79,706.48. It was noted that costs would be significantly more to have a separate locker installation of fewer lockers at a later date. The cost would be paid directly from bond funds by the City. The GMP with PIA would be reduced by the locker allowance in the GMP by \$64,000. The approximately \$15,000 in additional costs would come from the estimated half a million in savings from the project below the GMP that the final contract for the entire project is expected to come in at.

Recommendation: Award bid to Casper Corporation for new Public Safety and Public Works lockers.

### 2. Acceptance of Public Works mezzanine bid alternate

During the development of the scope of the new public facilities project, some items were eliminated from the base contract in order to ensure that the GMP would fall under the amount approved for the bond. One of the eliminated items was a small mezzanine above the truck parking area, for the purpose of additional storage space for large water and sewer items. The storage area was only eliminated as a potentially needed cost savings but it is an important part of the Public Works project that is needed to store materials. The bid alternate cost is \$40,393.73. The entire cost of the alternate bid would be charged to the Water and Sewer fund.

Recommendation: Accept the bid alternate for the Public Works small mezzanine at a cost not to exceed \$40,393.73.

### 3. Addition of City Hall sidewalk and basement stairwell/railing repairs

In order to have essentially the same number of parking spaces at the City Hall complex after construction of the new Public Facilities, the parking spaces in front of City Hall are being reconfigured. The curb will be set back approximately one foot closer to City Hall. While this work is being done, the City asked for a price from PIA/DeMaria to replace all of the City Hall sidewalk in front of City Hall at the same time as removing the curb.

Repairs to the stairs, the exterior stairwell and railing to the basement, and connecting sidewalk on the side of City Hall to the north are needed. The cost of adding this work to the public facilities project is \$30,237.

It was requested that this item be deferred to the next meeting to allow the City to seek better pricing for the work.

#### 4. Electronic latching door mechanisms for Public Safety building

This item was also eliminated from the base contract in order to ensure that the GMP would fall under the amount approved for the bond. The electronic door access system would be placed on 21 doors in the Public Safety facility and is a preferred way of controlled access from the public portions of the building into the officer areas, as well as controlling the holding cell areas with electronic latches. This will result in a safer environment for the function of the new facility. The City received one quote to date for adding the door access system in the project for \$50,969.74. Staff recommends including the door access system back into the initial build of the project. The timing of the request is important now as the doors are being ordered now and installation will be part of the initial construction.

Recommendation: Authorize installation of electronic door access systems at 21 locations in the new Public Safety building at a cost not to exceed \$51,000.

#### 5. Addition of Public Safety Memorial Plaza

The idea to create a public plaza around the entrance to the new Public Safety building on Mack was contemplated during the design phases, but could not be accommodated due to cost. The idea was to have public space around a memorial to fallen officers surrounded by decorative bricks, some seating area, flag poles, and the Chamber of Commerce's public safety dog sculpture "Alger". Since then, the concept has developed to feature the restored Public Safety bell from the old building into the plaza. The cost to incorporate the plaza into the new Public Safety building project is \$19,343. The City has a private donor who is willing to contribute \$10,000 toward the plaza. Additional donors could be solicited to raise funds.

Recommendation: Adding the Public Safety Memorial Plaza to the PIA/DeMaria contract at a cost not to exceed \$19,343.33.

Motion by Council Member Parthum, second by Council Member Turnbull, to approve the recommendations noted above for the Public Facilities Project, and deferring No. 3, City Hall sidewalk and basement railing repairs, to the next meeting.

UNANIMOUSLY ADOPTED.

### DISCUSSION – CITY CONTRIBUTION TO MAIN STREET GROSSE POINTE INITIATIVE

City Manager Dame made the following report:

After a series of meetings with the Main Street Grosse Pointe/DDA Committee and various subcommittees, the City sent confirmation to the State of Michigan of its intent to apply to Main Street in December. Among the group of people attending the meetings, it was the consensus that this is a project worth moving ahead with. The State is planning an on-site visit on October 15 to offer guidance to the Committee and would like to have a Communication Plan for becoming a Main Street community completed and a draft five-year budget. It would be helpful to have an understanding of how much the City of Grosse Pointe is willing to contribute to the new downtown initiative when preparing the budget. Michigan Main Street program likes to see a partnership of funding from the City, DDA, and private sector, both individuals and businesses. Typical funding levels from a municipality ranges from \$20,000-\$35,000, according to the State.

City staff has informally indicated that the City could possibly cover at least \$25,000 from the General Fund. However, budgetary allocations can only be made by the City Council and the City could justify a larger contribution to get the effort started because the DDA does not generate significant amounts of property tax revenue through the tax increment authority. To generate private sector support, the City could offer to match funds from the General Fund. Mr. Dame described private sector fund raising methods for Main Street.

Council discussion took place regarding the Main Street Grosse Pointe/DDA Committee draft budget and how committee members were not enthusiastic about private sector financial support of the program. It was noted that the draft budget used preliminary numbers and returns. It was noted that the Main Street/DDA committee needs to develop a strong statement to attract private sector funding sources other than the City's contribution. The Village stakeholders and the Main Street Grosse Pointe/DDA Committee need to have a better interest and participation in the program to create a vision and a strategy to constructively move forward.

Motion by Council Member Parthum, second by Council Member Turnbull, to contribute \$25,000 to the Main Street Grosse Pointe initiative plus match up to \$25,000 from private sector donations on a dollar for dollar basis.

UNANIMOUSLY ADOPTED.

#### RESOLUTION – NAMING CITY MARINA FOR DALE N. SCRACE

Motion by Council Member Stempfle, second by Council Member Parthum, that the following resolution be adopted:

A RESOLUTION HONORING DALE N. SCRACE FOR HIS DISTINGUISHED PUBLIC SERVICE AS MAYOR OF THE CITY OF GROSSE POINTE FROM 2001 TO 2017.

WHEREAS, Dale N. Scrace faithfully served the citizens of the City of Grosse Pointe as City Council Member from 1989 to 2001 and as Mayor from 2001 to 2017;

WHEREAS, Mayor Dale N. Scrace's outstanding service record as a City Council Member and exceptional leadership role as Mayor reflects well upon himself and the City he led for so many years. His leadership enabled many significant improvements in the City of Grosse Pointe. Those projects, including the complete renovation of the Neff Park marina, remain today and are enjoyed by many;

NOW, THEREFORE, BE IT RESOLVED, that the City of Grosse Pointe's Marina at Neff Park shall be named for Dale N. Scrace, who is also an avid sailor, recognizing his outstanding and loyal service to the citizens of the City of Grosse Pointe.

UNANIMOUSLY ADOPTED.

It was noted that an official presentation of the resolution would take place in the near future with a marina dedication ceremony in the Spring of next year.

#### PUBLIC COMMENT

Larry Warren, 379 University, expressed concern about construction work taking place early in the morning. He asked about the ordinance regulating hours of work.

#### STAFF REPORTS

Public Service Director Randazzo updated Council on the restoration of areas affected by the Maumee paving project. City Clerk Arthurs advised the Council that the Beautification Awards Presentation will take place on

Wednesday, October 2 at 7:00 pm. Award winning homes will be posted on the City website and at City Hall. Parks and Recreation Director Hardenbrook reported on the Fall Harvest event set for September 21 at 3:00 p.m. at Neff Park.

#### COUNCIL COMMENT

The City Council commented on the following topics:

- Council members were encouraged to attend the next DDA meeting to participate in the planning for the Main Street initiative.
- Completion of the paving projects is positive.
- Discussion of an anonymous donation to the Public Safety Department.

On Motion, the meeting was adjourned at 8:36 p.m.

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Julie E. Arthurs, City Clerk  
City of Grosse Pointe