SPECIAL NOTICE

Due to Governor Whitmer’s Stay Home Stay Safe Executive Order and to minimize the spread of COVID-19, this meeting will be held electronically. Please see instructions below for participating in this ZOOM video/phone conference.

AGENDA

1. Roll Call
2. Setting the Agenda
3. Consent Agenda
   a. Approval of Invoices
   b. Approval of Minutes
   c. Resolutions – Annual Wayne County permits
4. New Business
   a. Elworthy Tot Lot Community Building Conceptual Approval
   b. Extension of 2nd Quarter Parking Permits
   c. Elimination of PEG fees from cable franchises
   d. GFL Recycling Contract Extension
5. Public Comment – for agenda and non-agenda items
6. Staff Reports
7. Council Comment
8. Adjournment

INSTRUCTIONS FOR ALL PERSONS TO PARTICIPATE IN VIRTUAL MEETING

This virtual meeting will be held via ZOOM video and phone conference program.
When: Jun 15, 2020 07:00 PM Eastern Time (US and Canada)
Topic: June 15, 2020 Regular Council meeting

Please click the link below to join the webinar:
https://us02web.zoom.us/j/84530412698?pwd=T0dVbHIWzaEhuyUFU2MWNQRQ2Y3aVRSdz09
Password: GPCouncil

Or iPhone one-tap:
US: +13126266799,,84530412698#,,1#,376520# or +19292056099,,84530412698#,,1#,376520#
Or Telephone: Dial(for higher quality, dial a number based on your current location):
US: +1 312 626 6799 or +1 929 205 6099 or +1 301 715 8592 or +1 346 248 7799 or +1 669 900 6833

Webinar ID: 845 3041 2698
Password: 376520
INSTRUCTIONS FOR INDIVIDUALS WITH DISABILITIES

Michigan Relay is a communications system that allows hearing persons and deaf, hard of hearing, or speech impaired persons to communicate by telephone. Dial 7-1-1 to reach Michigan Relay and have the operator then connect with Zoom conference number above. There is no additional charge to use this service.

Please contact city@grossepointecity.org at least 48 hours in advance of the meeting with any other requests for accommodations.

INSTRUCTIONS FOR PUBLIC COMMENT

The following public comment instructions are for use by members of the public during the virtual Council meetings held using the Zoom video and phone conferencing program:

A. During this electronic virtual meeting, individuals who wish to address the Council on any agenda or non-agenda item may do so during the designated public comment period or during a public hearing listed on the agenda. An individual wishing to make a public comment should indicate so by using the raise hand feature on the Zoom application. This is typically found in the upper right hand corner when you click on “View Participant list”. This opens a pop-out screen that includes a “Raise Hand” icon that you may use to raise a virtual hand when the chair of the meeting calls for public comments. If you are using the audio only call-in feature, you can hit *9 on the phone keypad to activate the raise hand feature.

B. Public comment during a virtual Council meeting is welcome. Individuals have a maximum of three (3) minutes to address the Council and present any comments. Councilmembers will listen to concerns but will not interact or answer questions.

C. Each speaker should begin comments by providing their name and address.

D. Disorderly Conduct: The chair may call to order any person who is being disorderly by speaking out of order or otherwise disrupting the proceedings, failing to be germane, speaking longer than the allotted time or speaking vulgarities, engaging in hate speech, or otherwise breaching the peace.

E. Alternatively, public comments can also be submitted by email to city@grossepointecity.org no later than 5:00 pm on the day of the meeting. All electronic comments received will be distributed to the City Council in advance of the start of the meeting.
**Title:** Approval of Invoices – Confirming  
**Date:** June 15, 2020

**Summary:** The following invoices are submitted for review:

- a) Arbor Pro  
  - Tree Trimming, June 2020, $5,376.00
- b) Mcgraw Morris P.C.  
  - Legal, February 2020, $8,998.86
- c) Robotronics, Inc.  
  - Fire Prevention, March 2020, $5,149.40
- d) City of Grosse Pointe Farms  
  - Water Purchased, January - March 2020, $93,103.27
- e) GFL  
  - Recycling, June 2020, $9,186.00
- f) Art Tucker  
  - Lead Water Service, December 2019, $6,565.00
- g) Great Lakes Water Authority  
  - Sewer Charges, May 2020, $74,500.00
- h) Anderson, Eckstein & Westrick, Inc.  
  - 2020 Joint Sealing Program, May 2020, $5,728.26
- i) Partners in Architecture Design Build, LLC  
  - New Buildings, April 2020, $1,101,292.63

**Financial Impact:** $1,309,899.42

**Recommendation:** Motion to approve invoices. Invoices listed represent budgeted or council approved expenditures. Invoices which exceed $5,000 are required to be presented to council for approval.

**Reviewed By:** Peter Dame  
**Title:** City Manager

**Prepared By:** Kim Kleinow  
**Title:** Finance Director/Treasurer
Arbor Pro

...for Safe, Healthy
and Beautiful Trees

Attn: Brian Colter
City of Grosse Pointe
17147 Haanee
Grosse Pointe MI 48230

425 Berkeley Road
Grosse Pointe Farms, MI 48236
313-882-4488
E mail: ArborProInc@comcast.net
Web Site: ArborProInc.com

06-05-20 Trimming or Fine Pruning as proposed. $5376.00
Trim Street Trees: Rivard - 27. University 101. 126 @ $42.00 = $ 5376.00

Total $5376.00
Amount Paid $0.00
Total Due $5376.00

WE ACCEPT MASTERCARD & VISA FOR YOUR CONVENIENCE.
Expenses

<table>
<thead>
<tr>
<th>Date</th>
<th>Code</th>
<th>Description</th>
<th>Amount</th>
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</thead>
<tbody>
<tr>
<td>10/16/2019</td>
<td>L240</td>
<td>E109 Local travel MILEAGE TO AND FROM FEDERAL COURT TO ATTEND HEARING ON MOTION FOR SUMMARY JUDGMENT.</td>
<td>24.15</td>
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<td>E109 Local travel PARKING AT FEDERAL COURT TO ATTEND STATUS CONFERENCE.</td>
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Total Expenses: $73.30

Advances

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<tr>
<th>Date</th>
<th>Code</th>
<th>Description</th>
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<tbody>
<tr>
<td>02/27/2020</td>
<td>L100</td>
<td>E121 Arbitrators/Mediators GASIOREK MORGAN GRECO MoCCAULEY &amp; KOTZIAN P.C., INVOICE NO. 6927, DATED 12/5/2019; DAVID KOTZIAN'S FEES AS FACILITATOR</td>
<td>1,050.00</td>
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Total Advances: $1,050.00

Previous Balance: $2,997.00

Total Current Work: $13,498.30

Payments

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<tr>
<th>Date</th>
<th>Description</th>
<th>Amount</th>
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<tr>
<td>09/26/2019</td>
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<td>09/30/2019</td>
<td>Payment - Thank you</td>
<td>-$1,998.00</td>
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Total Payments: -$3,997.00

Balance Due: $13,498.30

Task Code Recapitulation

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<th>Code</th>
<th>Description</th>
<th>Fees</th>
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<td>Case Assessment, Development and Administration</td>
<td>0.00</td>
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<td>L110</td>
<td>Fact Investigation/Development</td>
<td>528.00</td>
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<tr>
<td>L120</td>
<td>Analysis/Strategy</td>
<td>610.50</td>
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<td>L160</td>
<td>Settlement/Non-Binding ADR</td>
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<td>L200</td>
<td>Pre-Trial Pleadings and Motions</td>
<td>165.00</td>
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<td>L210</td>
<td>Pleadings</td>
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<td>L230</td>
<td>Court Mandated Conferences</td>
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<td>L240</td>
<td>Dispositive Motions</td>
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<td>L250</td>
<td>Other Written Motions and Submissions</td>
<td>1386.00</td>
<td>0.00</td>
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<tr>
<td>L200</td>
<td>Pre-Trial Pleadings and Motions</td>
<td>6,798.00</td>
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<tr>
<td>L350</td>
<td>Discovery Motions</td>
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<tr>
<td>L300</td>
<td>Discovery</td>
<td>99.00</td>
<td>0.00</td>
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</table>
# Robotronics Inc.

**Robotronics Inc.**  
1610 West 1600 South  
Springville, UT 84663-3057  

Telephone: 801/489-4466

**Bill To:**  
Grosse Pointe Public Safety Dept  
Accounts Payable  
17145 Maumee Street  
Grosse Pointe, MI 48230

**Ship To:**  
Grosse Pointe Park DPS  
Attn: Steve Poloni, Chief  
15115 E Jefferson  
Grosse Pointe Park, MI 48230

---

# Invoice 54782

**Customer 482300**

---

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<th>F.O.B.</th>
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<td>UPS</td>
<td>Origin</td>
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**Purchase Order Number:**  
Steve Poloni  
03/26/20  
MS  
48454

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<th>Tax</th>
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<th>Amount</th>
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<td>1</td>
<td>0</td>
<td>400388</td>
<td>Banner Fire Safety Response Pull Up</td>
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<td>401901-C</td>
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<td>Custom Artwork Charge</td>
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<td>400327</td>
<td>Freddie Pencils</td>
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<td>N</td>
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<td>2016</td>
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<td>580096</td>
<td>Carry Case Costume Deluxe</td>
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**Net due on 05/30/20**

**NonTaxable Subtotal**  
5149.40

**Taxable Subtotal**  
0.00

**Tax**  
0.00

**Total Invoice**  
5149.40

---

Customer Original  
Page 1
**INVOICE**

**Customer #:** GPCWA  
**Invoice Number:** 0000003547  
**Service Date:** 03/31/2020  
**Invoice Date:** 03/31/2020  
**Terms:** NET 30  
**Due Date:** 04/30/2020  
**Balance Due:** $93,103.27

**KIMBERLY KLEINOW**  
CITY OF GROSSE POINTE  
17147 MAUMEE  
GROSSE POINTE, MI 48230

<table>
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<tr>
<th>QUANTITY</th>
<th>DESCRIPTION</th>
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<th>AMOUNT</th>
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<td>1.000</td>
<td>WATER BILLING GPC</td>
<td>$93.103.27</td>
<td>$93103.27</td>
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592-557-927  

Water Billing

**NOTES: JANUARY 1, 2020 THRU MARCH 31, 2020**

Total Invoice: $93103.27  
Credits Applied: $0.00  
Payments Applied: $0.00  
Invoice Balance: $93,103.27

**REMITS PAYMENT TO:**  
CITY OF GROSSE POINTE FARMS  
90 KERBY RD  
GROSSE POINTE FARMS, MI 48236

**CUSTOMER:**  
KIMBERLY KLEINOW  
**INVOICE DESCRIPTION:**  
WATER BILLING GPC
INVOICE

GFL ENVIRONMENTAL
22001 HOOVER RD
WARREN, MI 48089-2554

SERVICE ADDRESS:
CITY OF GROSSE POINTE
17147 MAUMEE AVE
GROSSE POINTE, MI 48230-1534

BILLING CONTACT #:
(313) 417-1166

ACCOUNT #: 001661539

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<th>QTY</th>
<th>UNIT PRICE</th>
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<tr>
<td>06-01-20</td>
<td>RESIDENTIAL HAND PICK UP On-Call</td>
<td>1</td>
<td>2400.00</td>
<td>9,576.00</td>
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<td>Sub Total Services Only:</td>
<td>9,576.00</td>
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<tr>
<td></td>
<td></td>
<td></td>
<td>Sub Total Taxes, Oil, Environmental &amp; Fees:</td>
<td>0.00</td>
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<td></td>
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<td></td>
<td>Site Sub Total:</td>
<td>9,576.00</td>
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Total New Charges: 9,576.00

To avoid late fees and service interruption, payments must be received by the due date. Except as may be otherwise provided in writing, all past due balances will be assessed a 1.6% late fee with a minimum charge of $5.00. By payment of this invoice, you are expressly confirming your consent to be contacted, with respect to this account, at the Billing Contact # reflected above.

**PLEASE DETACH AND RETURN THE BOTTOM PORTION WITH YOUR PAYMENT.**

GFL Environmental Offers Pay-By-Phone!
Call 1-844-464-3587. Choices: Checking, Visa, American Express and Mastercard are accepted.

For Customer Service and Account Inquiries, Please call (586) 864-1500

Convenience, it's fast! Your statement is online right now. Control. You decide how and when to pay. To Enroll: myaccount.gflusa.com

GFL ENVIRONMENTAL
22001 HOOVER RD
WARREN, MI 48089-2554

Amount Enclosed $9,186.00

TO PAY ONLINE, GO TO www.gflusa.com

GFL ENVIRONMENTAL
PO BOX 781519
Baltimore, MD 21279-1519

8285154-6627-0

CITY OF GROSSE POINTE
17147 MAUMEE AVE
GROSSE POINTE, MI 48230-1534

0044467345001661539000095760000011526007000

266 - 538 - 806
JOB DESCRIPTION: REPLACE LEAD WATER SERVICE
571 WASHINGTON

12-4-19 EXCAVATE DOWN TO REPLACE LEAD WATER SERVICE.
KILL ¾" LEAD SERVICE. RETAP 6" WATER MAIN WITH 1".
DIRECTIONAL BORE FROM CURB STOP TO WATER MAIN
ACROSS STREET. INSTALL NEW 1" WATER SERVICE AND
CURB STOP. BACKFILLED AND SPOILS HAULED OUT. $ 6,565.00

TOTAL AMOUNT DUE..........................................................$ 6,565.00
GLWA
Great Lakes Water Authority

www.glwater.org

CITY OF GROSSE POINTE
BONNIE KLOBUCAR, ACCT. PAY
17147 MAUMEE AVE
GROSSE POINTE, MI 48230

Account Name: GROSSE POINTE
Account Number: 200-0631-S
Billing Date: 06/01/2020
Due Date: 07/16/2020

Billing Inquiries: (313) 964-9027

REMIT TO:
Great Lakes Water Authority
Attn: Treasury
P.O. Box 441370
Detroit, MI 48244-1370

PREVIOUS BALANCE
$149,000.00
ADJUSTMENTS AND PAYMENTS APPLIED
($149,000.00)

PREVIOUS AMOUNT DUE
$0.00

CURRENT CHARGES
SEWER CHARGES FOR THE MONTH OF MAY 2020

SEWAGE MONTHLY FIXED CHARGE
$74,500.00

TOTAL DUE
$74,500.00

592-557-924

PLEASE DETACH AND RETURN THIS PORTION WITH YOUR PAYMENT

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<tr>
<td>GROSSE POINTE</td>
<td>200-0631-S</td>
<td>07/16/2020</td>
<td>$74,500.00</td>
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AMOUNT REMITTED $

REMIT TO:
Great Lakes Water Authority
Attn: Treasury
P.O. Box 441370
Detroit, MI 48244-1370

24 200063139 000007450000 7
June 3, 2020  
Project No: 0155-0207-0  
Invoice No: 0126524

CITY OF GROSSE POINTE  
ATTN: PETE RANDAZZO  
17147 MAUMEE  
GROSSE POINTE, MI 48230

Project 0155-0207-0  
2020 JOINT SEALING PROGRAM  
FOR: CONSTRUCTION ENGINEERING  
Professional Services from April 27, 2020 to May 24, 2020

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<th>Professional Personnel</th>
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<tr>
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<tr>
<td>ENGINEERING AIDE II</td>
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<td>88.80</td>
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<td>CONTRACT ADMINISTRATION</td>
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<td>PRINCIPAL ENGINEER</td>
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<td>Totals</td>
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Total Labor                                     |       |       | 5,728.26|

Total this Invoice                              |       |       | $5,728.26|

Please include the project number and invoice number on your check.

202-440 - 820  
203-440 - 820
Application and Certificate for Payment for a Design-Build Project

TO OWNER:  City of Grosse Pointe  
17147 Maumee Avenue  
Grosse Pointe, MI 48230

FROM  PARTNERS in Architecture  
Design-Build, LLC  
65 Market Street, Suite 200  
Mount Clemens, MI 48043

PROJECT:  City of Grosse Pointe-DPW, DPS & Court  
17147 Maumee Avenue  
Grosse Pointe, MI 48230

APPLICATION NO: 013  
PERIOD TO: April 30, 2020

CONTRACT FOR: General Construction  
PROJECT NOS: /18-109

DESIGN-BUILDER'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract. Continuation AIA Document G743™, Continuation Sheet for a Design-Build Project, is attached.

1. ORIGINAL CONTRACT SUM ........................................................... 12,627,170.00
2. NET CHANGE BY CHANGE ORDERS ............................................. 97,444.16
3. CONTRACT SUM TO DATE (Line 1 + 2) ........................................ 12,724,614.16
4. TOTAL COMPLETED & STORED TO DATE (Column G on G743) ............ 7,838,519.73
5. RETAINAGE:  
   a. 0 % of Completed Work  
      (Column D on G743) ............................................................. 0.00
   b. 0 % of Stored Material  
      (Column F on G743) ............................................................. 0.00
      Total Retainage (Lines 5a + 5b or Total in Column I of G743) .............. 0.00
6. TOTAL EARNED LESS RETAINAGE  
   (Line 4 Less Line 5 Total) ....................................................... 7,838,519.73
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT  
   (Line 6 from prior Certificate) .................................................. 6,737,227.10
8. CURRENT PAYMENT DUE ............................................................. 1,101,292.63
9. BALANCE TO FINISH, INCLUDING RETAINAGE  
   (Line 3 less Line 6) ............................................................... 4,886,094.43

The undersigned Design-Build certifies that to the best of the Design-Build’s knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Design-Build Documents, that all amounts have been paid by the Design-Build for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

DESIGN-BUILDER:  
By:  
Date: May 01, 2020

State of Michigan:  
County of: Macomb

Subscribed and sworn to before me this 15th day of May, 2020

Notary Public: Elia M. Pacella  
My Commission expires: September 25, 2023

CERTIFICATE FOR PAYMENT

In accordance with the Design-Build Documents, based on the Owner's review of the Work and the data comprising this application, the Owner determines the following amount is properly due and owing to the Design-Build.

AMOUNT DUE ................................................................. 1,101,292.63

(Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and on the Continuation Sheet that are changed to conform with the amount certified.)

The meeting was called to order at 7:00 p.m.

ROLL CALL
Present: Mayor Tomkowiak, Council Members Juip, Parthum, Stempfle, Thomas, Walsh, Williams

In Attendance: City Manager Dame, Attorney Kennedy, City Clerk Arthurs, Finance Director Kleinow, Public Safety Director Poloni, and City Engineer Pangori.

PUBLIC HEARING – 2020-2021 BUDGET
Mayor Tomkowiak announced that this was the time set for a public hearing by the City Council on the proposed budget and proposed property tax levy, for fiscal year July 1, 2020 through June 30, 2021.

Finance Director Kleinow gave an overview of the budget. She reported that the proposed budget is balanced without a general operating property tax rate increase or using fund balance. Mrs. Kleinow reviewed a PowerPoint presentation that addressed City levies of 17.4716 mills for the current year compared to 18.2219 mills in the prior year, a decrease of .7503 mills. This is a budget that takes steps to adjust to the dramatic change of economic conditions caused by the efforts to save lives and prevent the spread of COVID19. The General Fund, providing the bulk of City services under the Public Safety, Public Works, and Parks Departments is a zero-growth budget with no net increase over last year’s budget. Reduced sales taxes, gas taxes, building permits, and parking fees due to lack of commercial activity during the COVID-19 pandemic are already impacting the City in the current fiscal year. This will likely extend into the fiscal year starting July 1.

Ms. Kleinow further stated that State Shared Revenue is budgeted at $447,947, a reduction of $89,042 from 2019 and additional reductions in State Shared Revenue are possible due to COVID-19 impacts on the State budget. The City recorded losses of $2.5 million of State Revenue Sharing between 2003 and 2017. It was also noted that a full year of retiree healthcare cost in the amount of $536,000 has been budgeted for 2020-21.

Discussion took place regarding property taxes and assessments, general fund revenues and expenditures, the capital projects fund, the general debt fund, water & sewer fund, solid waste fund, parking fund, highway fund, marina fund and the drug forfeiture fund. Further discussion took place regarding the increases in Public Safety over time, replacement of parking system equipment, increase in personal property tax, and Act 51 funding. It was noted that the budget incorporates costs related to both the Public Safety Command and Patrol Officers contract expiring July 1, 2022.

Mayor Tomkowiak opened the public comment portion of the public hearing. She asked for comments from those persons attending the electronic meeting. Hearing no comments, public comment was declared closed.

City Council discussion took place regarding the budget, capital expenditures and the required Retirement Pension System contribution of $130,602.

It was noted that the proposed budget offers a high level of services in a fiscally responsible manner. The City Council thanked the City Manager, Finance Director and Department Heads for their hard work on preparing the budget. It was noted that the proposed 2020-21 budget and 2020 City tax rate will be acted on at the regular Council meeting on May 18, 2020.

RECEIVE AND FILE.
PRESENTATION – CAPITAL IMPROVEMENT PLAN

Stephen Pangori from Anderson, Eckstein & Westrick, the City’s engineer, presented a PowerPoint presentation regarding the Utility and Road Improvement Funds and proposed system improvements to water distribution, sanitary/combined sewers and streets. Mr. Pangori reviewed water system facts and the basis for system improvements. Mr. Pangori discussed the proposed improvements in the sanitary/combined sewers on Loraine from Waterloo to Mack Avenue.

City Council discussion took place regarding the report.

RECEIVE AND FILE.

CLOSED SESSION

Motion by Council Member Stempfle, second by Council Member Thomas, to go into closed session to review an attorney memorandum subject to attorney client privilege.

ROLL CALL
Ayes: Juip, Parthum, Stempfle, Thomas, Walsh, Williams, Mayor Tomkowiak
Nays: None.

MOTION CARRIES.

The Council met in closed session from 8:06 p.m. to 8:40 p.m. The Council reconvened in open session at 8:41 p.m.

On Motion, the meeting was adjourned at 8:41 p.m.

_____________________________
Julie E. Arthurs, City Clerk
City of Grosse Pointe

The meeting was called to order at 7:00 p.m.

ROLL CALL
Present: Mayor Tomkowiak, Council Members Juip, Parthum, Stempfle, Thomas, Walsh, Williams

In Attendance: City Manager Dame, Attorney Kennedy, City Clerk Arthurs, Finance Director Kleinow, Public Safety Director Poloni, Public Service Director Randazzo, Parks and Recreation Director Hardenbrook and City Planner Connokie.

CONSENT AGENDA

Motion by Council Member Parthum, second by Council Member Williams, to approve the Consent Agenda consisting of the following:

1. **Invoices**
   a) Santoro - Snow Plow Kit, April 2020, $12,389.95
   b) HMC, LLC - ADA Ramp Replacement, Final Payment, $5,075.76
   c) Robotronics, Inc. - Sparky the Dog, February 2020, $15,702
   d) City of Grosse Pointe Park - Dispatch Services, January - March 2020, $27,983.41
   e) GFL - Recycling, April 2020, $9,186; - Recycling, May 2020, $9,186
   f) Art Tucker - Sewer Repair, April 2020, $5,864
   g) Eco-Green-Energy, LLC - Parking Structure LED Lights, March 2020, $44,528.75
   h) Great Lakes Water Authority
      - Sewer Charges, March 2020, $74,500
      - Sewer Charges, April 2020, $74,500
   i) Anderson, Eckstein & Westrick, Inc.
      - Loraine Sewer, February 2020, $16,127.69
      - 2020 Street Improvement Program, February 2020, $20,973.67
   j) Partners in Architecture Design Build, LLC
      - New Buildings, February 2020, $854,694.84
      - New Buildings, March 2020, $438,932.11
   k) I.T. Right
      - Service Contract, 4/1/20 – 3/31/21, $21,098.63
      - Computers, February 2020, $9,272
   l) Team Life - Defibrillator, April 2020, $12,631
   m) Revise - Website, April 2020, $15,700
   n) Indian Summer - Compost, December 2019 - January 2020, $13,638.62
   o) McKenna - Planning Services, April 2020, $7,384.18
   p) McGraw Morris P.C. - Legal Services, April 2020, $12,243
   q) DTE - 2020 LED Streetlight Conversion, May 2020, $106,311
   r) Oakland County - Clemis, January 2020 - March 2020, $5,173.25
   s) Seaworks Group, LLC - FEMA work, April 2020, $5,000

ROLL CALL VOTE
Ayes: Juip, Parthum, Stempfle, Thomas, Walsh, Williams, Mayor Tomkowiak
Nays: None.

MOTION CARRIES.
CONSIDERATION OF MINUTES – APRIL 20, 2020

Council Member John Stempfle stated that upon reflection he wishes to change his vote with respect to the 250 Washington lot split request and he then made the following motion.

Motion by Council Member Stempfle, second by Council Member Parthum, to reconsider the vote for the lot split request at 250 Washington.

ROLL CALL VOTE
Ayes: Parthum, Stempfle, Thomas, Walsh, Williams, Mayor Tomkowiak
Nays: None
Recusal: Juip

MOTION CARRIES.

Motion by Council Member Parthum, second by Council Member Walsh, to approve the lot split for 250 Washington, as submitted.

Mayor Tomkowiak stated that the lot split was reviewed by the City Council in February 2020 and public comment was heard. The Mayor asked for additional public comment. The following comments were made:

Laura Sullivan stated she did not believe the lot split is beneficial and meets the requirements of the Master Plan.

John Doerer asked what had changed about the application and why the Council is changing their vote.

Robert Hindelang, 235 Lincoln, asked why the Council is reconsidering the vote when there is no provision in city ordinance to do so and the previous minutes were not posted publicly.

Cameron Jamieson, 355 Washington asked for more information regarding the lot split because he feels he was not fully informed about the request.

Larry Marantette, 305 Washington asked about the provisions for what type of home could be constructed and expressed concern about an oversized mansion being built on the lot.

It was noted for the record that written public comments were received by Gene Anzalone, 14 Rathbone, Charlene and Thomas O’Neill, 254 Lincoln, Robert Hindelang, 235 Lincoln and Brian Mourad, 15 Alger.

After hearing no further comment, the Mayor closed public comment. Mayor Tomkowiak called for a vote on the motion.

ROLL CALL VOTE
Ayes: Parthum, Stempfle, Thomas, Walsh, Williams, Mayor Tomkowiak
Nays: None
Recusal: Juip

MOTION CARRIES.

Motion by Council Member Parthum, second by Council Member Thomas, to revise and amend the April 20, 2020 minutes, to include the lot split vote reconsideration motion, the lot split request motion and additional public comment and subsequent roll call votes conducted on May 18, 2020 and to approve the April 20, 2020 minutes as amended.
ROLL CALL VOTE
Ayes: Juip, Parthum, Stempfle, Thomas, Walsh, Williams, Mayor Tomkowiak
Nays: None

MOTION CARRIES.

PUBLIC HEARING – 2020 SINGLE LOT ASSESSMENT ROLL

Finance Director Kleinow made the following report:

The City of Grosse Pointe provides for the collection of delinquent water and sewage charges in Section 48 of the Grosse Pointe City Charter. Section 1.15 of the Grosse Pointe City Code directs the City Assessor to prepare a Single Lot Assessment Roll of such delinquent charges and for any expenses incurred by the City in providing other services, together with a penalty of 10%. The unpaid charges and penalties are then considered a lien against the property and are placed on the 2020 City tax bill for collection. Informational notices were mailed in February 2020 to all property owners with delinquent charges.

Mayor Tomkowiak opened public comment. Craig Walworth asked how the City is paid if a tax bill goes unpaid. Hearing no additional comments, the Mayor closed public comment.

Motion by Council Member Stempfle, second by Council Member Thomas, to approve the 2020 Single Lot Assessment Roll, as submitted.

ROLL CALL VOTE
Ayes: Juip, Parthum, Stempfle, Thomas, Walsh, Williams, Mayor Tomkowiak
Nays: None

MOTION CARRIES.

COUNCIL HEARING – 550 CADIEUX ROAD

A petition to City Council has been received under Section 42-9 of the City Code from the owner of the condominium at 550 Cadieux to place an air conditioning unit in the front yard. The resident has submitted proof of notification of the request to surrounding properties as required by the Code.

City Planner Connochie made the following report:

The applicant, Elizabeth Coppola, is proposing to install an A/C Carrier condenser, measuring 32.5” h x 31.5” w x 31.5” d, on the front of her property within the Cranford Terraces condominiums at 550 Cadieux. The A/C carrier condenser is proposed to be located to the right of the property’s front facing window. The unit will be screened by three-foot high boxwood shrubs to conceal the unit from view from the street. The applicant originally proposed to install the A/C unit in the rear yard, which is permitted by Section 42-9 and could have been approved administratively by City staff. However, her request was denied by the Cranford Terraces Homeowners Association (HOA) at their March 2020 Board meeting. The board cited the use of the rear area as a common area as the primary reason for the denial. The applicant’s condominium is in the middle of a row of attached units. With no option to install the unit on the side of the building, she is requesting City Council approval to install the A/C unit in the front yard. The request to install an A/C unit comes with practical difficulty due to (1) the previous denial of the HOA board to locate the unit in the rear of the building and (2) the location of the dwelling unit in the middle of a row of attached condominiums. The City Planner recommended Council grant approval for installing the A/C unit in the front of the property as proposed.
Motion by Council Member Stempfle, second by Council Member Walsh, to grant the petition to install an air conditioner condenser unit in the front of the property located at 550 Cadieux Road.

**ROLL CALL VOTE**

Ayes: Juip, Parthum, Stempfle, Thomas, Walsh, Williams, Mayor Tomkowiak  
Nays: None.

**MOTION CARRIES.**

**RESOLUTION – ADOPTING 2020-21 BUDGET AND 2020 TAX RATE**

It was noted that revenues are kept equal with expenditures, maintaining a balanced budget, and preserving General Fund Balance. A funding increase request for the Beautification Commission was requested for the next fiscal year budget.

Motion by Council Member Parthum, second by Council Member Thomas, to adopt the resolution establishing the 2020-2021 City of Grosse Pointe budget and setting the total 2020 tax rate at 11.3262 mills for City operations, 2.0552 for debt retirement, 2.3915 for road improvements, and 1.6987 for solid waste.

**ROLL CALL VOTE**

Ayes: Juip, Parthum, Stempfle, Thomas, Walsh, Williams, Mayor Tomkowiak  
Nays: None.

**MOTION CARRIES.**

**PROPOSED FEE CHANGES FOR 2020-21**

Finance Director Kleinow made the following report:

A review of the current fees that the City of Grosse Pointe charges for various services, registrations, permits, and regulations was recently undertaken. A list of the fees for the following departments: Construction (Building, Mechanical, Plumbing/Sewer, and Electrical), Parks and Recreation, Zoning, Parking, City Clerk’s Office, and the Finance Department was reviewed. The annual review is undertaken to ensure that specific users are paying unit, administrative, and inspection costs in lieu of being subsidized by the general citizenry. The only fee increase City staff is proposing is a 3% increase for marina well rentals. This is in anticipation of upcoming capital projects that will be made when water levels recede.

Motion by Council Member Thomas, second by Council Member Stempfle, that the proposed revised fee schedule be adopted with an effective date of July 1, 2020.

**ROLL CALL VOTE**

Ayes: Juip, Parthum, Stempfle, Thomas, Walsh, Williams, Mayor Tomkowiak  
Nays: None.

**MOTION CARRIES.**

**PROPOSED WATER AND SEWER RATES FOR 2019**

Finance Director Kleinow made the following report:

To continue to provide the same level of service to our residents and fund anticipated capital improvements, a rate increase is necessary. The following shows the rate changes by category based on a 5/8” meter:
Current Rate | Proposed Rate | $ Change | % Change
---|---|---|---
Readiness to Serve | 7.92 | 8.10 | .18 | 0.02%
Debt Service | 18.57 | 18.57 | 0 | 0%
Industrial Damage | 67.05 | 67.05 | 0 | 0%
Water/Sewer | 73.66 | 79.10 | 5.44/unit | 7.39%

These revised rates were used as the basis for the budgeted expenditures and estimated revenues that were presented at the public hearing on May 11, 2020. For the average homeowner this will increase their bill $11.06 per billing, which is a 6.4% increase over last year.

ORDINANCE ADOPTION

Motion by Council Member Williams, second by Council Member Parthum, that the water and sewage rates for 2020-21 be approved to comply with the State of Michigan requirements and the following ordinance be adopted:

ORDINANCE NO. 442
An Ordinance to amend and re-state Section 78-143 of the Code of Ordinances of the City of Grosse Pointe, Water and Sewer Rates (For complete text of Ordinance No. 439 - see Ordinance Book of the City of Grosse Pointe)

UNANIMOUSLY ADOPTED.

PURCHASE OF WATER METER READING SYSTEM

Public Service Supervisor Johnston made the following report:

The current meter reading system in place in the City is over eleven years old. The software and meter reading equipment used will become unsupported, by Neptune, as of December 31, 2020. This means that data received by our current system could be lost if it is not upgraded. The City has been exploring options to replace this system with more advanced software and equipment. The City of Grosse Pointe’s entire water supply system is metered with Neptune brand meters. At this time Ferguson Waterworks is the only Neptune distributor authorized to sell RF meter reading equipment and software in the State of Michigan. Neptune Technology Group is the only manufacturer of Neptune meters. The Distributors information and product information listed as: Ferguson Waterworks 799 East Whitcomb Avenue Madison Heights, MI 48071.

The Neptune 360 Data Management Platform is designed to provide all the data our water utility needs, while helping us make sense of it. It offers a user-friendly interface that analyzes data quickly with the software customized making the data clear and easy to interpret. Daily analysis of individual usage trends and patterns will help us identify issues that could impact our utilities revenue. Neptune 360 is a cloud-based software, which means there will be no lost data due to device crashes and upgrades will be done remotely as a service. Neptune ensures data integrity with processes and tools to maintain quality from the meter to the platform.

City of Grosse Pointe staff has reviewed the firm’s qualifications and makes a recommendation to purchase an MRX 920 Mobile Data Collector and three R900 v4 Gateways for the City system and enter a three-year contract for Neptune 360 Software services. Costs will amount to:

- Year 1 Annual Fees- $16,710
- Year 1 Equipment Cost- $82,535
- Year 1 Total- $99,245
- Year 2 Annual Fees- $17,975
- Year 3 Annual Fees- $19,240
The discounted price for year one (30%) and year two (15%) as well as the waived setup fee are contingent on a three-year contract. This offer is valid until December 31, 2020 and does include a one-year factory warranty.

Motion by Council Member Thomas, second by Council Member Parthum, to purchase an MRX 920 Mobile Data Collector and three R900 v4 Gateways for the City system and enter a three-year contract for Neptune 360 Software services at the costs noted above.

ROLL CALL VOTE
Ayes: Juip, Parthum, Stempfle, Thomas, Walsh, Williams, Mayor Tomkowiak
Nays: None.

MOTION CARRIES.

ALLOCATION OF FY 2020 CDBG FUNDS

City Manager Dame made the following report:

In 2019, Wayne County adopted a new allocation formula and process for distributing the federal Community Development Block Grant (CDBG) funds it receives. Starting with FY2019, the City’s allocation was reduced from $34,200 in FY2018 to $20,000. In addition, there is a pool of funds where groups of cities may apply for a joint project in an RFP. Once all the cities in Wayne County determine how their allocations will be utilized, Wayne County will hold the required public hearings on all the projects in Wayne County. This year the City of Grosse Pointe – as well as all the other Grosse Points – will receive a $20,000 allocation for use in FY 2020.

Due to an additional change in the rules for FY 2020, ADA compliant ramps are no longer an eligible activity and the funds are for public service category. The proposed use is to allocate the City’s funds for the exact purpose as the other Grosse Pointes are allocating their funds this year:

2020 Proposed Projects
Senior Services (The Helm Life Center) $14,000
Transportation Services (PAATS) $ 6,000

2020 Joint RFP Application (Grosse Pointe City, Park, Farms, Woods, and Shores)
The Helm Life Center Renovation $400,000

It should be noted that after FY2020, Wayne County will ask all municipalities currently participating in their program to renew a three-year commitment. The City of Grosse Pointe should evaluate whether it would be more advantageous to participate in the State of Michigan’s CDBG program for small cities, given the small amount of funds the City now receives from Wayne County. The State’s CDBG program’s typical priorities include streetscapes and façade improvement programs for business districts.

Motion by Council Member Parthum, second by Council Member Williams, that the following resolution be adopted:

Resolution Approving PY 2020 CDBG Application

WHEREAS, Wayne County is preparing an Annual Action Plan to meet application requirements for the Community Development Block Grant (CDBG) program, and

WHEREAS, Wayne County has allocated $20,000.00 to each of the 34 participating communities and requested CDBG-eligible projects for inclusion in the Action Plan, and

WHEREAS, the City of Grosse Pointe found that the following projects meet the federal objectives of the CDBG program and are prioritized by the community as high priority need.
Activity                                                                 Amount
Senior Services (The Helm Life Center) $14,000.00
Transportation Services (PAATS)      $  6,000.00

WHEREAS, Wayne County has requested separate proposals for CDBG-eligible projects with a minimum cost of $100,000.00 from participating communities for inclusion in the Action Plan, and

WHEREAS, Grosse Pointe, Grosse Pointe Farms, Grosse Pointe Park, Grosse Pointe Shores and Grosse Pointe Woods found that the following project meets the objective of the CDBG Request for Proposal Program and is prioritized by the communities as a high priority need.

Joint-RFP Project Amount
The Helm Life Center Renovation $400,000.00

NOW, THEREFORE, BE IT RESOLVED THAT: the City of Grosse Pointe CDBG application is hereby authorized to be submitted to Wayne County for inclusion in Wayne County's Annual Action Plan to the U.S. Department of Housing and Urban Development, and that Peter J. Dame, City Manager, is hereby authorized to execute all documents, agreements, or contracts which result from this application to Wayne County.

ROLL CALL VOTE
Ayes: Juip, Parthum, Stempfle, Thomas, Walsh, Williams, Mayor Tomkowiak
Nays: None.

MOTION CARRIES.

RESOLUTION – AUTHORIZING TEMPORARY USES OF PUBLIC RIGHT OF WAY FOR COVID-19 BUSINESS RECOVERY

City Manager Dame made the following report:

Due to the COVID-19 pandemic, businesses have been shut down in multiple districts within the City of Grosse Pointe by the Executive Order of Michigan’s Governor Gretchen Whitmer. As businesses begin to think of how to reopen, the City intends to offer a range of possible strategies to assist them. By allowing creative use of public sidewalks and on-street spaces, the City may be able to offer more space for their business activities while maintaining new social distancing requirements. Some or all the strategies could include:

- Restaurant Carryout Pick-Up Zone in designated street parking spaces (with metal signs – not bags)
- Store Pick-Up Zone in designated on-street parking spaces (with metal signs – not bags)
- Outdoor sales permission on sidewalks
- Outdoor tape markings on sidewalks showing social distancing spacing for line-ups into stores (to avoid over capacity)
- Outdoor sales permission in designated on-street parking spaces (using “parklet” platform)
- Outdoor dining permission in designated on-street parking space (as found in Birmingham)

The proposed resolution will provide authority for a temporary way of allowing these initiatives. If they work well, a permanent authorization could be reviewed by Council later. Also, this use of the public right of way would be proposed to be extended free of charge for one year as a temporary measure. The City Manager will reach out and determine interest in these methods of restarting businesses so that a coordinated strategy could be worked out in specified locations, while avoiding conflicting uses of the right of way. The City Manager would have the authority under the resolution to work out the details of the options that commercial businesses may wish to employ. Discussion took place regarding the impacts of the proposed temporary initiative on the parking system.

Motion by Council Member Walsh, supported by Council Member Thomas, that the following resolution be adopted:
Resolution of the Grosse Pointe City Council
Temporary automobile pick-up, sidewalk retail sales, parking area retail sales.

In the C-1, C-2 or Fisher Road Neighborhood zoning districts, the City Manager may permit the use of that portion of any sidewalk or street between the property line and the traveled portion of the street (including areas customarily used for parking) as a designated area for pick-up of goods exclusively reserved for a specific retail establishment or as a designated area for retail sales of goods, food and/or beverages.

Such uses shall be memorialized by a license approved by the City Manager and City Attorney and may be issued on a temporary basis for up to one year.

Such licenses may only be issued if the City Manager finds that the proposed temporary use will not unreasonably interfere with the public use of the sidewalk and/or street and such license shall specifically identify the area of the license and the conditions under which such area may be used.

If issued, such license shall be at no cost to the property owners other than appropriate insurance costs and indemnities for a period of one year, at which time, if such license is extended, reasonable fees may be imposed in the discretion of the City Manager.

ROLL CALL VOTE
Ayes: Juip, Parthum, Stempfle, Thomas, Walsh, Williams, Mayor Tomkowiak
Nays: None

MOTION CARRIES.

PUBLIC COMMENT
Dale Scrace, 559 Lincoln supported the resolution for business recovery and commended Council for being proactive in helping City businesses get ready to reopen.

Craig Walworth asked about the procedure to contact and ask questions of Council Members.

A concerned resident asked about the dog walking policy at Neff Park.

STAFF REPORT
Public Safety Director Poloni provided a COVID-19 update on the City’s response to needs. Director Poloni provided details on donations from residents. Public Service Director Randazzo provided an update of ongoing facilities construction and City Hall parking lot construction. He thanked the Public Service Department personnel for their hard work during the pandemic. Parks and Recreation Director Hardenbrook provided a review of the off-season policy regarding dogs at Neff Park, park maintenance during the pandemic and that a sandbag wall has been placed at the park seawall, along with the Tiger Dams, in an attempt to stop flood waters.

COUNCIL COMMENT
The City Council commented on the following topics:

- Appreciation was expressed to the Finance Director for her work on the budget during challenging times.
- Appreciation was expressed to all City staff for their outstanding work in keeping City services going during this difficult time.
- Community members were encouraged to continue to be patient, practice social distancing and support local businesses.

On Motion, the meeting was adjourned at 8:15 p.m.

_________________________________
Julie E. Arthurs, City Clerk
City of Grosse Pointe
**Agenda Item # 3c**

**TITLE:** Resolutions to Execute Wayne County Permits, Annual Maintenance, Annual Pavement Restoration, Special Events  
**DATE:** June 9, 2020

**SUMMARY:** The proposed resolutions, if approved will authorize the City of Grosse Pointe's Public Services Director to apply for Wayne County’s right-of-way permits. These resolutions are annually required by Wayne County.

**FINANCIAL IMPACT:** None

**RECOMMENDATION:** Motion to approve the Wayne County Permit Resolutions.

**REVIEWED BY:** Pete Dame  
**PREPARED BY:** Pete Randazzo

**TITLE:** City Manager  
**TITLE:** Public Service Director
**TITLE:** Community Building at Elworthy Field  
**DATE:** June 15, 2020

**SUMMARY:** The Rotary Club of Grosse Pointe has proposed construction and donation of a year-round community building for Elworthy Field, adjacent to the Tot Lot renovation project that is currently under construction. The community building, to be located on Waterloo, would replace the underutilized outdoor pavilion with a multi-purpose community space, with bathrooms accessible from the exterior and interior. It is a one room building the perfect size for small events like birthday parties, indoor picnics, tennis teams/tournaments, and potentially for a platform tennis warming area for platform tennis players in the winter. It is not a large facility that would handle banquets or weddings.

The City Planner has also reviewed the concept for proposed building (see attached memorandum), and based upon their findings, it is recommended that City Council approve the concept.

The School District owns the property and the Grosse Pointe Board of Education will have to approve the facility. As such, the Michigan Department of Education must also approve the facility. The goal is to raise funds this year and plan for construction in 2021.

The Grosse Pointe School District is not in a position to operate or maintain the facility, which would be available for public use by reservation. The City of Grosse Pointe currently bears the cost to operate and maintain all of Elworthy Field, including the ball fields, storage buildings, the tot lot, tennis courts, pavilion and platform tennis facilities under 50-year agreement that expires in March 2021. Regardless of the expiration or extension of that agreement in any form, the City of Grosse Pointe is being requested to guarantee that it will maintain and operate this facility as part of the Parks and Recreation Department.

**FINANCIAL IMPACT:** The proposed new building construction and renovations to the existing storage building would be paid for by a fundraising campaign like the recently successful tot lot renovation project. It is roughly estimated that it would cost approximately $10,000 annually to operate and maintain the facility, only small portion of which would be recovered from user fees.

**RECOMMENDATION:** It is recommended that the City of Grosse Pointe approve the community building concept and agree to accept operational and maintenance responsibility of it upon completion, contingent upon Grosse Pointe Board of Education approval of the building, and approval of the final building plans.

**PREPARED BY:** Peter Dame  
**TITLE:** City Manager
June 11, 2020

Peter Dame  
City Manager  
City of Grosse Pointe  
17147 Maumee  
Grosse Pointe, MI 48230

Subject: Elworthy Field Recreational Community Building Review  
Zoning: R-1B: Single Family Residential  
Applicant: The Rotary Club of Grosse Pointe

Dear Mr. Dame,

At the City’s request, we have reviewed the concept for a new recreational community building at Elworthy Field. The Rotary Club of Grosse Pointe is submitting this concept to the City Council for initial review and for Council’s approval to operate and maintain the building once it is constructed. That approval is requested so the Rotary can move ahead with fundraising for the project.

The building is a one and a half story traditional-style building made of durable, high-quality materials that are consistent with those found on other structures in the park. The building will provide restrooms, a drinking fountain, kitchenette, and space for gatherings and parties of up to 20 people, as well as shelter from the elements in cold or inclement weather. It is proposed to replace the existing picnic pavilion and will be located in approximately the same spot. It will create an additional, year-round amenity for all park users, including those using the nearby tennis courts, tot lots, and baseball fields. The tot lot will maintain the outdoor picnic tables for those who wish to have outdoor gatherings.

Our review is based on preliminary concepts and is meant to be informative, not a determination of compliance. Our comments speak to how the project will fit in with its surrounding context and promote sound planning principles, which we hope the Council will find helpful as they consider the Rotary Club’s proposal. Should the City Council give approval to proceed, staff will continue to work with the applicant to guide the project through the next steps.

SITE PLAN REVIEW PRINCIPLES
Municipal buildings and parks are permitted in the R1-B Single-family Residential District subject to the review standards of Sections 90-74 (Site Plan Review) and 90-75 (Special Land Use Review).

1. **Harmoniously and efficiently designed.** The building design and materials are consistent with the existing structures in the park and compatible with the architectural character of the surrounding areas. The light brick and metal roofing are durable, high-quality materials consistent with other buildings in the park, and the unique accents including weathered copper entry roof, cedar shingle siding, stone sill, dark brown shutters, and white Azek trim complement the residential character of the surrounding area. The proposed building is only slightly larger than the existing picnic pavilion.

2. **District requirements.** The proposal meets all district requirements, including permitted height and minimum setbacks.
3. **Preservation of natural landscape.** The proposed building is replacing an existing structure, and will not significantly alter the existing landscape. It is the applicant’s intent not to disturb the existing Junior League flower garden and provide some additional landscaping, though exact details will need to be provided.

4. **Reasonable visual and sound privacy.** The building is reasonably spaced out from other park uses, and separated from the street by a fence, mature trees and landscaping and a large setback. Unlike the existing pavilion, event space will be completely indoors, which should reduce sound carrying to other parts of the park or nearby neighborhoods.

5. **Emergency Access.** Additional details regarding emergency access are needed, but the proposed building does not substantially change access to and from the existing pavilion.

6. **Drainage.** Site engineering has not yet been completed, but replacing the existing building is likely to have minimal impacts on site grading and drainage.

7. **Pedestrian circulation.** Pedestrian circulation is completely separate and protected from vehicular circulation in the area.

8. **Pattern of existing or planned streets or pedestrian/bicycle pathways.** It is assumed that circulation will follow the existing patterns for pedestrian, bicycle, and vehicular access and parking. Exact details regarding changes to the existing pathways are still needed, but it is anticipated that sidewalk changes will be minimal and work will be limited to what is needed to prepare the site for foundation work and provide adequate clearance width.

9. **Stormwater management.** The impacts of the new building on site stormwater management is unknown at this time, however, the proposed building does not significantly alter the site in terms of added impervious coverage.

10. **Exterior lighting.** Lighting details are not yet finalized, but it is anticipated that wall-mounted decorative fixtures will be provided at all building entrances (main entrance and restrooms) to provide adequate lighting and visibility.

11. **Adequate services and utilities.** The building can be connected to water and sewer lines that run along Waterloo. There is an existing water connection for the proposed drinking fountain, but it will likely need to be upgraded. In terms of demand on the City’s services and utilities, the proposal will at minimum require some additional use of public water and sewer because of the addition of restrooms, a water fountain and galley sink, as well as power for internal and external lighting. However, the nature of the use (not occupied all of the time, busy only at certain times of year, with a relatively small maximum capacity of 20 people), is likely to keep that impact small.

12. **Compliance with applicable laws regarding performance standards (noise, dust, fumes, etc.).** Not anticipated to be applicable, but if so, project will need to comply.

13. **Parking lot landscaping.** Not applicable to this project.

14. **Quality of existing developments.** This provision is meant to ensure that as uses are expanded, redeveloped or changed they keep with sound site development standards of the City and are of a high quality. We believe that the design of this building is a substantial improvement over the existing picnic pavilion structure, particularly with respect to the quality of design and materials.

15. **Protect the quality, value, and privacy of single-family land uses.** As stated above, the use is an improvement over the existing picnic pavilion and an attractive addition to the park. Access to high-quality public amenities supports nearby property values.

16. **Development phasing.** Not applicable to this project.
17. **Compliance with local and state barrier-free requirements.** The entire building will be ADA compliant and barrier free.

18. **Coordination of circulation, parking, building orientation, landscaping, lighting, utilities, and common facilities and open space with adjacent properties.** The proposed building is coordinated with all surrounding common circulation, landscaping, and public facilities located in this area of Elworthy Field.

19. **Design themes adopted by the City.** See #1 above.

**SPECIAL LAND USE PRINCIPLES**

1. **Compatible with adjacent land uses.** The proposed warming building keeps with the public, recreational character of the surrounding uses in the park and Neighborhood Club across the street. There are few homes within proximity of the structure—the closest other uses are the other park facilities (tot lot and tennis courts), Neighborhood Club, and adjacent public parking. The building’s size and design will be minimally impactful on the surrounding neighborhoods, as it is replacing an existing gathering space in the park, not creating a new use.

2. **Consistency with intent and purpose of special land use section.** The purpose of special land use review is to promote uses that are, in terms of location, size, and character, in harmony with the development of the district in which it is proposed. The warming building will not significantly alter the development of the surrounding area and as described above, is harmonious with the existing district.

3. **Compatibility with natural environment and resources.** See #3 in the section above.

4. **Consistency with existing and future capabilities of municipal services and facilities.** See discussion in #11 above. In addition, the applicant is requesting that the City assume responsibility for managing and maintaining the facility for its intended use.

5. **Protect public health, safety, and welfare.** The structure does not pose any foreseeable threats to the public. The applicant has also proposed an alarm system with interior and exterior cameras.

6. **Promote socially and economically desirable use of land.** The building is functionally similar to the pavilion it is replacing in the park and does not pose a threat to nearby property values. As proposed, the use is improving both the quality of public amenities and architecture of the current park facilities.

7. **Compatibility with existing circulations patterns.** See #8 in the section above. The use is similar in size and function to the existing pavilion and is not anticipated to generate significantly more car traffic.

8. **Appropriate design in context with adjacent properties.** As previously discussed, the building size and design are compatible with the character of the surrounding areas. The building is only slightly bigger than the existing pavilion and is similar to other structures that exist in the park today.

9. **Harmonious in function.** The building and proposed use are compatible with not only the existing facilities within Elworthy Field currently, but of Neighborhood Club across the street.

10. **No nuisance.** It is not anticipated that the proposed use will create a nuisance for nearby property owners.

**CONCLUSION**

We find that the proposed structure will create a positive amenity for park users and minimally impact the surrounding residential property owners. The year-round nature of the use and addition of restrooms are particularly positive additions to Elworthy Field. The building is a substantial improvement over the
existing park pavilion, is high-quality in its design, and is consistent with the land use and architectural character of the surrounding area.

Respectfully submitted,

Julie Connochie, AICP
Principal Planner
June 15, 2020

Mayor Sheila Tomkowiak
City of Grosse Pointe
17147 Maumee Avenue
Grosse Pointe, MI 48230

Mayor Tomkoviak,

The Rotary Club of Grosse Pointe Michigan is pleased to present, for City Council’s approval to proceed to fundraising, our plans for a Community Building to be located on the Rotary Tot Lot grounds located at Elworthy Field. This building will provide ADA-approved dual access to the male and female restroom facilities and changing stations in addition to providing a community room with galley for small gatherings of up to 20 people, i.e., Tot Lot birthday parties.

Submitted tonight with this request is a set of building designs, specifications and color renderings of our proposed structure. Also included is a recent topographical study and an illustrated placement of the building superimposed over the current shelter structure for placement.

We have recently received approval of this plan from the Facilities Committee of the Grosse Pointe Public School System. Our next presentation for final approval will be before the GPPSS Board of Education.

Upon receiving all of these approvals we will be starting our 2020-2021 fundraising in early July 2020.

We also are asking for Council’s agreement that when built and dedicated the City of Grosse Pointe will, in the due course of its lease agreement with the GPPSS, manage and maintain the facility for its intended use.

We appreciate Council’s consideration and look forward to an approval to move forward to fundraising. Over the coming months the architectural firm of Ehresman, represented here this evening by Mr. Marc Chamberlin, AIA and Partner, will be responsible for all required building plans, specifications and guiding the process to local and state approval for construction to begin in the spring/summer of 2021.

Submitted respectfully,

Michael T. Carmody
Chairman 2019-2021 Tot Lot Project
(Tot Lot Playground & Building)
GENERAL NOTES:

1. DO NOT SCALE DRAWING. DRAWING SCALE IS SHOWN FOR GENERAL REFERENCE ONLY.

AREA NOTES:

1. DRAWING IS FOR SCHEMATIC REFERENCE ONLY, AND IS NOT BE USED FOR CONSTRUCTION.

LEGEND:

- PROPOSED BUILDING LOCATION
- PROPOSED A/C CONDENSER UNIT LOCATION
- EXISTING PAVILION TO BE REMOVED
- WATERLOO ST. (80' WIDE)
- BENCH MARKS (NAVD88 DATUM)
  - BENCH MARK NO. 1: "X" ON WEST BOLT OF LIGHT POLE ON NORTHELY SIDE WATERLOO ST., ±100 EASTERLY OF SAINT CLAIR AVE.
  - ELEVATION: 582.90
  - BENCH MARK NO. 302: TOP OF HYDRANT ON NORTHWEST COR. WATERLOO ST. AND SAINT CLAIR AVE.
  - ELEVATION: 582.79

Schematic Site Plan

Grosse Pointe Public School System
Elworthy Field
Warming Building

Project No. 1720

© Ehresman Architects
2020

Scale: 1/32"=1'-0"
Ehresman Architects
A20

Project No. 1720
Grosse Pointe Public School System
Elworthy Field
Warming Building

GENERAL NOTES:
01. DO NOT SCALE DRAWING. DRAWING SCALE IS SHOWN FOR GENERAL REFERENCE ONLY.

AREA NOTES:
1. BUILDING SIZE: 811 SF (GROSS)
<table>
<thead>
<tr>
<th>TITLE: Extension of 2&lt;sup&gt;nd&lt;/sup&gt; Quarter Parking Permits</th>
<th>DATE: June 15, 2020</th>
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</thead>
<tbody>
<tr>
<td><strong>SUMMARY:</strong> Due to the COVID-19 Pandemic, City parking operations came to a standstill as only essential workers were kept working. Parking equipment was covered as it could not be regularly sanitized, nor collected, nor equipment repaired if needed. Finally, lack of commercial activity made parking collection enforcement unnecessary. While parking fees were not waived, it was not possible to pay them.</td>
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<td>However, just before the Stay at Home order was issued, the City had sent out parking permit renewals for the second quarter permits for the period of April through June. In the first quarter, the City received about $32,500 in quarterly parking permit renewals, but only about $25,000 were received for the second quarter.</td>
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<td>Given that most permit holders did not actually receive full benefit of their payment for the second quarter permits, City staff is recommending an extension of the second quarter permits so that they are also valid for the 3&lt;sup&gt;rd&lt;/sup&gt; quarter. That means that any second quarter permit holders (who did not request a refund) would have their permit automatically extended to also cover the 3&lt;sup&gt;rd&lt;/sup&gt; quarter without additional payment.</td>
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<tr>
<td>It is the City’s intent to have a new revenue control system implemented by the end of the 3&lt;sup&gt;rd&lt;/sup&gt; quarter in the City’s parking structure and permit lots at which time all long term parkers will be required to have a paid permit in order to continue parking there.</td>
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<td>While there will be a significant short-term financial impact to this extension, it is hoped that this action will assist employers and employees as businesses start to reopen.</td>
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<tr>
<td><strong>FINANCIAL IMPACT:</strong> This extension is estimated to cost the Parking Fund approximately $25,000.</td>
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<td><strong>RECOMMENDATION:</strong> Approve the proposed permit extension</td>
<td></td>
</tr>
<tr>
<td><strong>PREPARED BY:</strong> Pete Dame</td>
<td><strong>TITLE:</strong> City Manager</td>
</tr>
</tbody>
</table>
### TITLE: Elimination of PEG Fees from Cable Franchises

| DATE: | June 15, 2020 |

**SUMMARY:** In February, the agreement with the Grosse Pointe War Memorial to provide community programming and PEG channel support on the cable systems serving Grosse Pointe ended. The Grosse Pointes and Harper Woods communities that were a part of that 10-year agreement did have discussions with the Grosse Pointe School District about providing a similar service to replace that of the War Memorial. However, due primarily to new FCC rules, an agreement was not able to be reached. Those FCC rules override Michigan’s Uniform Franchise Act which had been used to provide funds to the War Memorial by dictating that PEG funds cannot be used for anything other than equipment. The school’s proposal was almost entirely a service that would have gone to operational costs of providing the service. Additionally, under these new FCC rules, cable companies can deduct any PEG fees not used for equipment from cities’ franchise fees that are paid for the companies’ use of the public’s right of way. The School District has continued to operate its own educational access channel as it long has.

Staff recommends that instead of collecting a 1.15% PEG fee from all Comcast subscribers and 2% from all AT&T U-Verse subscribers, those fee shall be eliminated from their bills as soon as the cable companies can implement this change. Grosse Pointe Woods has already taken this action.

**FINANCIAL IMPACT:** None.

**RECOMMENDATION:** Authorize execution of amendments to the Uniform Video Service Local franchise agreements between the City of Grosse Pointe and Comcast of Grosse Pointe and between the City of Grosse Pointe and AT&T to eliminate the collection of PEG fees to subscribers within the City of Grosse Pointe.

**PREPARED BY:** Pete Dame

**TITLE:** City Manager
<table>
<thead>
<tr>
<th>TITLE: Extension of Recycling Contract</th>
<th>DATE: June 11, 2020</th>
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<tbody>
<tr>
<td><strong>SUMMARY:</strong> The recycling contract for curbside recycling for the collective cities of Grosse Pointe, Grosse Pointe Farms, Grosse Pointe Park, Grosse Pointe Shore, and Harper Woods with Rizzo Services expires at the end of June.</td>
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<td>Last year, the Grosse Pointe recycling coalition of cities extended its agreement with GFL for one year. This reflected the fact that the recycling market had been undergoing a significant change in the market. On behalf of the coalition the City of Grosse Pointe Farms has negotiated a 15-month extension. For the first three months, there is no cost increase, and then a 2% cost increase for the remainder of the term.</td>
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<tr>
<td>City staff recommends approval of the contract extension. GFL is doing a good job handling the City’s recycling pickups. The pandemic and resulting economic reversal has caused continued uncertainties in the recycling market. Staff does not believe it would be advantageous to bid out these services at this time. However, the coalition has hired a solid waste and recycling firm to craft an RFP. The cities do intend to bid out these services by the end of this extension.</td>
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<td><strong>FINANCIAL IMPACT:</strong> The cost of the recycling is assessed on residents’ water bills. The proposed increase after the first three months only reflects an inflationary increase.</td>
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<td><strong>RECOMMENDATION:</strong> Approve the proposed contract extension.</td>
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<tr>
<td><strong>PREPARED BY:</strong> Pete Dame</td>
<td><strong>TITLE:</strong> City Manager</td>
</tr>
</tbody>
</table>
April 30, 2020

Shane Reeside, City Manager
City of Grosse Pointe Farms
90 Kerby Road
Grosse Pointe Farms, MI 48236

Re: Cities of Grosse Pointe Curbside Recycling Program for Grosse Pointe City, Grosse Pointe Farms, Grosse Pointe Park, Village of Grosse Pointe Shores

Dear City Managers,

Thank you for the opportunity to extend recycling collection for your residents for the remainder of our current contract which expires on June 30, 2020.

If agreed the rate from July 1, 2020 to October 1, 2020 shall remain at $3.99/unit/month.

- Extension rate increase of $0.26/month/unit with a 2% annual increase.
- New rate effective October 1, 2020- through September 30, 2021.

It is our understanding that your residents have been very satisfied with our service level since 2009 which reflects our commitment to you as a partner in recycling. Thank you for the opportunity to serve you and your beautiful communities.

Sincerely,

Mary Jo Van Natter
Municipal Sales Executive
GFL Environmental USA Inc.

Dated: ________________, 2020

Witnessed by:

______________________________

Witnessed by:

______________________________

CITY OF GROSSE POINTE
A Municipal Corporation

By: ____________________________

Its: ____________________________

CITY OF GROSSE POINTE FARMS
A Municipal Corporation

By: ____________________________

Its: ____________________________