SPECIAL NOTICE

Due to Governor Whitmer’s Stay Home Stay Safe Executive Order and to minimize the spread of COVID-19, this meeting will be held electronically. Please see instructions below for participating in this ZOOM video/phone conference.

AGENDA

1. Roll Call

2. Setting the Agenda

3. Consent Agenda
   a. Approval of Invoices
   b. Approval of Minutes
   c. Purchase of Public Safety Vehicle
   d. GLWA Industrial Waste Resolution for PFAS Amendments

4. New Business
   a. Presentation and Council Discussion of a Local Historic District – Kidorf Preservation Consulting
   b. Purchase of Public Service Utility Vehicles & V-Plow Pushers
   c. Main Street Grosse Pointe Board Appointments
   d. Bid Award - ADA Ramps at Elworthy Park Tot Lot

5. Public Comment – for agenda and non-agenda items

6. Staff Reports

7. Council Comment

8. Adjournment

INSTRUCTIONS FOR ALL PERSONS TO PARTICIPATE IN VIRTUAL MEETING

When: Aug 17, 2020 07:00 PM Eastern Time (US and Canada)
Topic: Grosse Pointe City Council Meeting

Please use the link below to join the webinar:
https://us02web.zoom.us/j/89507325610?pwd=MzQ4cVJsLzY3OG1TQmp0VGVUZEFNZz09
Passcode: Council

Or iPhone one-tap:
US: +19292056099,,89507325610#,,,,0#,,4735321# or +13017158592,,89507325610#,,,,0#,,4735321#
Or Telephone:
Dial(for higher quality, dial a number based on your current location):
US: +1 929 205 6099 or +1 301 715 8592 or +1 312 626 6799 or +1 669 900 6833 or +1 253 215 8782 or +1 346 248 7799
Webinar ID: 895 0732 5610
Passcode: 4735321
INSTRUCTIONS FOR INDIVIDUALS WITH DISABILITIES

Michigan Relay is a communications system that allows hearing persons and deaf, hard of hearing, or speech impaired persons to communicate by telephone. Dial 7-1-1 to reach Michigan Relay and have the operator then connect with Zoom conference number above. There is no additional charge to use this service.

Please contact city@grossepointecity.org at least 48 hours in advance of the meeting with any other requests for accommodations.

INSTRUCTIONS FOR PUBLIC COMMENT

The following public comment instructions are for use by members of the public during the virtual Council meetings held using the Zoom video and phone conferencing program:

A. During this electronic virtual meeting, individuals who wish to address the Council on any agenda or non-agenda item may do so during the designated public comment period or during a public hearing listed on the agenda. An individual wishing to make a public comment should indicate so by using the raise hand feature on the Zoom application. This is typically found in the upper right hand corner when you click on “View Participant list”. This opens a pop-out screen that includes a “Raise Hand” icon that you may use to raise a virtual hand when the chair of the meeting calls for public comments. If you are using the audio only call-in feature, you can hit *9 on the phone keypad to activate the raise hand feature.

B. Public comment during a virtual Council meeting is welcome. Individuals have a maximum of three (3) minutes to address the Council and present any comments. Councilmembers will listen to concerns but will not interact or answer questions.

C. Each speaker should begin comments by providing their name and address.

D. Disorderly Conduct: The chair may call to order any person who is being disorderly by speaking out of order or otherwise disrupting the proceedings, failing to be germane, speaking longer than the allotted time or speaking vulgarities, engaging in hate speech, or otherwise breaching the peace.

E. Alternatively, public comments can also be submitted by email to city@grossepointecity.org no later than 5:00 pm on the day of the meeting. All electronic comments received will be distributed to the City Council in advance of the start of the meeting.
**TITLE:** Approval of Invoices – Confirming  
**DATE:** August 17, 2020

**SUMMARY:** The following invoices are submitted for review:

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>a) Florence Cement Company</td>
<td>$162,449.89</td>
</tr>
<tr>
<td>b) Bell Equipment Company</td>
<td>$210,515.00</td>
</tr>
<tr>
<td>c) Michigan Municipal League</td>
<td>$23,525.00</td>
</tr>
<tr>
<td>d) City of Grosse Pointe Park</td>
<td>$27,983.41</td>
</tr>
<tr>
<td>e) GFL</td>
<td>$9,446.00</td>
</tr>
<tr>
<td>f) Anderson, Eckstein &amp; Westrick, Inc.</td>
<td>$13,889.23</td>
</tr>
<tr>
<td>g) BS&amp;A</td>
<td>$8,169.00</td>
</tr>
<tr>
<td>h) Great Lakes Water Authority</td>
<td>$74,500.00</td>
</tr>
<tr>
<td>i) Oakland County</td>
<td>$5,173.25</td>
</tr>
<tr>
<td>j) Partners In Architecture</td>
<td>$1,355,157.37</td>
</tr>
<tr>
<td>k) James J. Leamon</td>
<td>$12,025.00</td>
</tr>
<tr>
<td>l) Fildew Hinks</td>
<td>$16,780.46</td>
</tr>
<tr>
<td>m) McKenna</td>
<td>$6,248.75</td>
</tr>
<tr>
<td>n) Virtra</td>
<td>$69,129.86</td>
</tr>
<tr>
<td>o) Indian Summer</td>
<td>$5,581.82</td>
</tr>
<tr>
<td>p) City of Grosse Pointe Farms</td>
<td>$207,271.45</td>
</tr>
</tbody>
</table>

**FINANCIAL IMPACT:** $2,207,845.49

**RECOMMENDATION:** Motion to approve invoices. Invoices listed represent budgeted or council approved expenditures. Invoices which exceed $5,000 are required to be presented to council for approval.

**REVIEWED BY:** Peter Dame  
**TITLE:** City Manager

**PREPARED BY:** Kim Kleinow  
**TITLE:** Finance Director/Treasurer
July 30, 2020

Pete Randazzo  
Public Service Department Supervisor  
City of Grosse Pointe  
17147 Maumee Avenue  
Grosse Pointe, Michigan 48236

Reference: 2020 HMA Street Improvements Project 
AEW Project No. 0155-0203

Dear Mr. Randazzo:

Enclosed please find Construction Pay Estimate No. 1 for the above referenced project. For work completed through July 26, 2020, we recommend issuing payment for the Net Earnings this Period (see Page 3) in the amount of $162,449.89 to Florence Cement Company, 51515 Corridor, Shelby Twp., MI 48315

If you have questions or require additional information, please feel free to contact our office.

Sincerely,

[Signature]

Stephen Pangori, PE  
Project Manager

cc: Mike Randazzo, Florence Cement Company
**Bill:** CITY OF GROSSE POINTE  
**To:** 17147 MAUMEE  
DIRECTOR OF FINANCE  
GROSSE POINTE, MI 48230

**Ship:** CITY OF GROSSE POINTE  
**To:** 17147 MAUMEE  
GROSSE POINTE, MI 48230

<table>
<thead>
<tr>
<th>Item No.</th>
<th>Description</th>
<th>Order Qty</th>
<th>Unit</th>
<th>Quantity</th>
<th>Unit Price</th>
<th>Total Price</th>
</tr>
</thead>
</table>
| PELICAN  | ELGIN PELICAN STREET SWEEPER  
(1) 2020 ELGIN PELICAN STREET SWEEPER  
SERIAL # NP41982  
LESS TRADE IN 2004 ELGIN PELICAN | 1 | Each | 1 | 220,515.00 | 220,515.00 |

**Remit to:** Bell Equipment Company  
7315 Solution Center  
Chicago, IL 60677-7003

<table>
<thead>
<tr>
<th>Website:</th>
<th><a href="http://www.bellequlp.com">www.bellequlp.com</a></th>
</tr>
</thead>
<tbody>
<tr>
<td>Phone:</td>
<td>248-370-0000</td>
</tr>
<tr>
<td>Fax:</td>
<td>248-370-0011</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Amount Subject to Sales Tax</th>
<th>0.00</th>
</tr>
</thead>
<tbody>
<tr>
<td>Amount Exempt from Sales Tax</td>
<td>210,515.00</td>
</tr>
</tbody>
</table>

Subtotal: 210,515.00  
Invoice Discount: 0.00  
Total Sales Tax: 0.00  
Total: 210,515.00
Grosse Pointe, City Of  
17147 Maumee Ave.  
Grosse Pointe, MI 48230  

Remit to: MML Workers' Comp Fund  
P.O. Box 972081  
Ypsilanti, MI 48197-0835  

Please remit top portion with payment  

For any questions regarding payment information, please contact Insurance Accounting at (734) 669-8373.  
For any questions regarding invoice or policy information, contact Underwriting at (248) 204-8530. 

MICHIGAN MUNICIPAL LEAGUE WORKERS' COMPENSATION FUND  

<table>
<thead>
<tr>
<th>POLICY#</th>
<th>DESCRIPTION</th>
<th>AMOUNT</th>
</tr>
</thead>
<tbody>
<tr>
<td>5000660-20</td>
<td>Policy Premium</td>
<td>$23,525.00</td>
</tr>
<tr>
<td></td>
<td>7/1/2020 to 7/1/2021</td>
<td></td>
</tr>
</tbody>
</table>

TOTAL DUE  
$23,525.00  

** YOUR NEXT INSTALLMENT WILL BE DUE ON: 12/15/2020 **
City of Grosse Pointe Park  
Department of Public Safety  

15115 East Jefferson Avenue  
Grosse Pointe Park, MI 48230  
(313) 822-7400  

TO Director Stephen Poloni  
City of Grosse Pointe  
17145 Maumee  
Grosse Pointe, MI 48230  

<table>
<thead>
<tr>
<th>SALESPERSON</th>
<th>JOB</th>
<th>PAYMENT TERMS</th>
<th>DUE DATE</th>
</tr>
</thead>
<tbody>
<tr>
<td>Director Stephen Poloni</td>
<td>Dispatch</td>
<td>Due on receipt</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>QTY</th>
<th>DESCRIPTION</th>
<th>UNIT PRICE</th>
<th>LINE TOTAL</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Dispatch Services - 4/1/20 -6/30/20</td>
<td>$307.51</td>
<td>$27,983.41</td>
</tr>
<tr>
<td></td>
<td>Annual Contract - 91 days prorated</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>(Includes $3000 prorated for yearly prisoner food payment)</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

|               | SUBTOTAL                      | $27,983.41 |
|               | SALES TAX                     | xxxxx      |
|               | TOTAL                         | $27,983.41 |

Make all checks payable to: City of Grosse Pointe Park  
THANK YOU FOR YOUR SUPPORT!
GFL ENVIRONMENTAL
22001 HOOVER RD
WARREN, MI 48089-2554

INVOICE NUMBER: 0045322827
INVOICE DATE: 07-15-20
SERVICE PERIOD: AUGUST

DATE  DESCRIPTION                                      QTY X PRICE  TOTAL
---  ------------------------  ---------  --------
08-01-20  RESIDENTIAL HAND PICK UP On-Call  2400.00   9,576.00
          Sub Total Services Only:  0.00
          Sub Total Taxes, Oil/Environmental & Fees:  0.00
          Site Sub Total:  9,576.00

Total New Charges  9,576.00

IMPORTANT NEWS:
To avoid late fees and service interruption, payments must be received by the due date. Except as may be otherwise provided by written contract, all past due balances will be assessed a 1.5% late fee with a minimum charge of $5.00. By payment of this invoice, you are expressly confirming your consent to be contacted, with respect to this account, at the Billing Contact # reflected above.

PLEASE DETACH AND RETURN THE BOTTOM PORTION WITH YOUR PAYMENT.

BE SURE TO WRITE YOUR INVOICE NUMBER ON YOUR CHECK.
CUSTOMER ACCOUNT #: 001661539
INVOICE NUMBER: 0045322827
PAYMENT DUE: UPON RECEIPT
TOTAL AMOUNT DUE: $10,421.00

Amount Enclosed $1089.00

TO PAY ONLINE, GO TO www.gflusa.com

GFL ENVIRONMENTAL
22001 HOOVER RD
WARREN, MI 48089-2554

CHECK HERE AND USE REVENUE FOR ADDRESSES AND PHONE CORRECTIONS
9045139-5837-1 1 1 5837 1 AB 0.419 14

# CITY OF GROSSE POINTE
17147 MAUME AVE
GROSSE POINTE MI 48230-1534

0045322827016615390000957600000010421002000
CITY OF GROSSE POINTE  
ATTN: PETE RANDAZZO  
17147 MAUMEE  
GROSSE POINTE, MI 48230  

Project  0155-0203-0  
2020 STREET IMPROVEMENT PROGRAM  
FOR: CONSTRUCTION ENGINEERING  
Professional Services from June 22, 2020 to July 19, 2020  

Professional Personnel  

<table>
<thead>
<tr>
<th></th>
<th>Hours</th>
<th>Rate</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>CONSTRUCTION STAKEOUT</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>TEAM LEADER</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>GAYESKI JR., JOSEPH</td>
<td>0.50</td>
<td>91.54</td>
<td>45.77</td>
</tr>
<tr>
<td>Schedule, Proposed from engineering, orientate, calc proposed roads for staking, update files and plots</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>GAYESKI JR., JOSEPH</td>
<td>2.50</td>
<td>91.54</td>
<td>228.85</td>
</tr>
<tr>
<td>schedule, proposed from engineering, calc proposed storm, update files and plots</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>GAYESKI JR., JOSEPH</td>
<td>2.50</td>
<td>91.54</td>
<td>228.85</td>
</tr>
<tr>
<td>Schedule, Proposed from engineering, orientate, calc proposed curb for staking, update files and plots</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>LAGODNA, CARL</td>
<td>0.50</td>
<td>91.54</td>
<td>45.77</td>
</tr>
<tr>
<td>prep</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>PRINTS</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>KAFERLE, KATHLEEN</td>
<td>1.10</td>
<td>61.59</td>
<td>67.75</td>
</tr>
<tr>
<td>Plans</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>CONTRACT ADMINISTRATION</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>PRINCIPAL ENGINEER</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>PANGORI, STEPHEN</td>
<td>3.00</td>
<td>123.73</td>
<td>371.19</td>
</tr>
<tr>
<td>research Mar Mac joint and ADS pipe alternatives</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>PANGORI, STEPHEN</td>
<td>1.00</td>
<td>123.73</td>
<td>123.73</td>
</tr>
<tr>
<td>talk to Pete R: re: pedestrian barricades, follow up with Ryan</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>PANGORI, STEPHEN</td>
<td>1.50</td>
<td>123.73</td>
<td>185.60</td>
</tr>
<tr>
<td>site visit</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>GRADUATE ENG/SUR/ARC</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>LECH, JOSEPH</td>
<td>1.00</td>
<td>91.54</td>
<td>91.54</td>
</tr>
<tr>
<td>Combined the documents and saved all of the edited CAD drawings. Send the new plan set over to Ryan.</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>LECH, JOSEPH</td>
<td>3.00</td>
<td>91.54</td>
<td>274.62</td>
</tr>
<tr>
<td>Made edits to the plans per Ryan's markups for Contract Modification #1.</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>TEAM LEADER</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>MYSLINSKI, CHARLES</td>
<td>0.50</td>
<td>91.54</td>
<td>45.77</td>
</tr>
<tr>
<td>Time, Mileage, Data Transfers, Staffing ...</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>MYSLINSKI, CHARLES</td>
<td>1.00</td>
<td>91.54</td>
<td>91.54</td>
</tr>
<tr>
<td>Site Visit</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>MYSLINSKI, CHARLES</td>
<td>0.50</td>
<td>91.54</td>
<td>45.77</td>
</tr>
<tr>
<td>Staffing</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Please include the project number and invoice number on your check.
<table>
<thead>
<tr>
<th>Project</th>
<th>0155-0203-0</th>
<th>2020 STREET IMPROVEMENT PROGRAM</th>
<th>Invoice</th>
<th>0127197</th>
</tr>
</thead>
</table>

**ENGINEERING AIDE II**

- **ANKAWI, MICHELLE**
  - Follow up on Contractor copy of FieldManager, and update Ryan Plans
  - 0.50 68.80 34.40

- **CHOWN, SUSAN**
  - 0.50 68.80 34.40

**SENIOR PROJECT ENGINEER**

- **KERN, RICHARD**
  - Coordinate City and DTE Gas to Verify Unknown Utilities
  - 0.20 123.73 24.75
  - Field Visit to Mark Removals
  - 1.00 123.73 123.73
  - Field Visit, Review Storm Sewer Layout at Rivard Intersection and Elevation of Unknown Utilities, Research Unknown Utilities, Follow up on pedestrian barriers, Set up progress meeting schedule
  - 3.00 123.73 371.19
  - Notice to Residents - Pavement Removal, Discussion of Saturday Work with City Manager and Contractor
  - 0.80 123.73 98.98
  - Pedestrian Barricading Issue, Approve Trench Undercutting and Backfill, Survey Scheduling
  - 0.50 123.73 61.87
  - Pedestrian Barricading Issue, Discuss storm manhole grade issues with Florence and Inspector, Resident Call
  - 1.30 123.73 160.85
  - Plan Revision Markups, Wayne County ROW Plan Submittal
  - 0.50 123.73 61.87
  - Resident Notice Edits, Respond to Pete Dame E-mails, Review Goethe and Rivard Handicap Ramp Proposed
  - 0.50 123.73 61.87
  - Resident Notice, Discussion with Inspector, Review Potential Modifications to Storm Sewer Elevations
  - 1.00 123.73 123.73
  - Respond to Florence E-mails
  - 0.20 123.73 24.75

- **KERN, RICHARD**
  - Review Concerns with Storm Sewer Grades/Conflicts at Washington Intersection, Review of Adapter Alternative and Response
  - 1.20 123.73 148.48
  - Review Contract Modification 1 Plan Corrections, Print Request, Pick up plans and drop off with Florence Cement, Review Storm Sewer Alternates
  - 1.50 123.73 185.60
  - Review cost of additional excavation, Field Visit, Follow up on pedestrian barricading,
  - 1.50 123.73 185.60
  - Review Plan Revision Markups and Coordinate Plan Reproduction, Survey Request, Resident Calls
  - 1.00 123.73 123.73
  - Site Visit
  - 0.40 123.73 49.49

- **KERN, RICHARD**
  - Storm Sewer Alternate Review, Resident Notice, Update City officials on status
  - 1.20 123.73 148.48
  - Weekly Update, Discussion of Saturday Work, Discuss estimate preparation with MA
  - 1.00 123.73 123.73

**CONSTRUCTION OBSERVATION**

**ENGINEERING AIDE III**

- **BARNES, JOYCE**
  - Add project to inspector laptop
  - 1.00 76.01 76.01
  - Refresh project to latop
  - 0.50 76.01 38.01
  - Review IDRs.
  - 1.50 76.01 114.02

Please include the project number and invoice number on your check.
<table>
<thead>
<tr>
<th>Project</th>
<th>2020 STREET IMPROVEMENT PROGRAM</th>
<th>Invoice</th>
</tr>
</thead>
<tbody>
<tr>
<td>SOMMERS, DAVID</td>
<td>9.50 76.01</td>
<td>722.10</td>
</tr>
<tr>
<td>CB 6 &amp; CB 7</td>
<td></td>
<td></td>
</tr>
<tr>
<td>SOMMERS, DAVID</td>
<td>9.00 76.01</td>
<td>684.09</td>
</tr>
<tr>
<td>CB1and CB2</td>
<td></td>
<td></td>
</tr>
<tr>
<td>SOMMERS, DAVID</td>
<td>9.50 76.01</td>
<td>722.10</td>
</tr>
<tr>
<td>Installed CB 13</td>
<td></td>
<td></td>
</tr>
<tr>
<td>SOMMERS, DAVID</td>
<td>10.80 76.01</td>
<td>820.91</td>
</tr>
<tr>
<td>Installed CB10 &amp; 11</td>
<td></td>
<td></td>
</tr>
<tr>
<td>SOMMERS, DAVID</td>
<td>9.00 76.01</td>
<td>684.09</td>
</tr>
<tr>
<td>Installed CB12 &amp; CB 14</td>
<td></td>
<td></td>
</tr>
<tr>
<td>SOMMERS, DAVID</td>
<td>11.00 76.01</td>
<td>836.11</td>
</tr>
<tr>
<td>Installed CB8</td>
<td></td>
<td></td>
</tr>
<tr>
<td>SOMMERS, DAVID</td>
<td>7.50 76.01</td>
<td>570.08</td>
</tr>
<tr>
<td>Installed MH9</td>
<td></td>
<td></td>
</tr>
<tr>
<td>SOMMERS, DAVID</td>
<td>8.00 76.01</td>
<td>608.08</td>
</tr>
<tr>
<td>Material delivery and detour route</td>
<td></td>
<td></td>
</tr>
<tr>
<td>SOMMERS, DAVID</td>
<td>6.50 76.01</td>
<td>494.07</td>
</tr>
<tr>
<td>Measuring removals</td>
<td></td>
<td></td>
</tr>
<tr>
<td>SOMMERS, DAVID</td>
<td>7.50 76.01</td>
<td>570.08</td>
</tr>
<tr>
<td>MH 3</td>
<td></td>
<td></td>
</tr>
<tr>
<td>SOMMERS, DAVID</td>
<td>2.00 76.01</td>
<td>152.02</td>
</tr>
<tr>
<td>Rained out</td>
<td></td>
<td></td>
</tr>
<tr>
<td>SOMMERS, DAVID</td>
<td>8.50 76.01</td>
<td>646.09</td>
</tr>
<tr>
<td>Removed pavement at Rivard Blvd</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**ENGINEERING AIDE II**

KULCZYCKI, KENNETH

- 2.50 68.80 172.00
- Scheduled by Tony D to meet Florence on site. Stopped by office to pick up plans. Waited on site till 9am, Florence no show.
- Texted Tony 9am, told they had cancelled.

**ENGINEERING AIDE I**

GROT, DANIEL

- 2.50 61.59 153.98
- Project Update Notice Distribution
- Totals 143.70 12,119.96
  - Total Labor 12,119.96

**Unit Billing**

<table>
<thead>
<tr>
<th>Description</th>
<th>Hours</th>
<th>Rate</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>3 PERSON CREW-CONSTRUCTION STAKEOUT</td>
<td>5.0 HOURS</td>
<td>184.19</td>
<td>920.95</td>
</tr>
<tr>
<td>2 PERSON CREW-CONSTRUCTION STAKEOUT</td>
<td>5.5 HOURS</td>
<td>154.24</td>
<td>848.32</td>
</tr>
<tr>
<td><strong>Total Units</strong></td>
<td></td>
<td></td>
<td><strong>1,769.27</strong></td>
</tr>
<tr>
<td><strong>Total this Invoice</strong></td>
<td></td>
<td></td>
<td><strong>$13,889.23</strong></td>
</tr>
</tbody>
</table>

Please include the project number and invoice number on your check.
<table>
<thead>
<tr>
<th>Customer ID</th>
<th>Customer PO</th>
<th>Payment Terms</th>
</tr>
</thead>
<tbody>
<tr>
<td>GRPTCTYWYN</td>
<td>3</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Sales Rep ID</th>
<th>Shipping Method</th>
<th>Ship Date</th>
<th>Due Date</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td>8/31/20</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Quantity</th>
<th>Description</th>
<th>Unit Price</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.00</td>
<td>BS&amp;A Online Services - Annual Service/Support Fee per contract for the coverage dates of August 1st, 2020-August 1st, 2021</td>
<td>3,740.00</td>
<td>3,740.00</td>
</tr>
<tr>
<td>1.00</td>
<td>Community Development (Building) System - annual service/support fee per contract for the coverage dates of August 1st, 2020-August 1st, 2021</td>
<td>1,118.00</td>
<td>1,118.00</td>
</tr>
<tr>
<td>1.00</td>
<td>Utility Billing System - annual service/support fee per contract for the coverage dates of August 1st, 2020-August 1st, 2021</td>
<td>923.00</td>
<td>923.00</td>
</tr>
<tr>
<td>1.00</td>
<td>Assessing System - annual service/support fee per contract for the coverage dates of August 1st, 2020-August 1st, 2021</td>
<td>1,261.00</td>
<td>1,261.00</td>
</tr>
<tr>
<td>1.00</td>
<td>Tax System - annual service/support fee per contract for the coverage dates of August 1st, 2020-August 1st, 2021</td>
<td>1,127.00</td>
<td>1,127.00</td>
</tr>
</tbody>
</table>

| 101-247-801 | 1261 |
| 592-557-801 | 923  |
| 101-380-805 | 118  |
| 101-250-933 | 1127 |
| 101-247-801 | 3740 |

Subtotal: 8,169.00
Sales Tax: 
Total Invoice Amount: 8,169.00
Payment/Credit Applied: 
TOTAL: 8,169.00
# SEWER BILL

**Account Name:** GROSSE POINTE  
**Account Number:** 200-0631-S  
**Billing Date:** 08/03/2020  
**Due Date:** 09/17/2020

Billing Inquiries: (313) 964-9027

**REMIT TO:**
Great Lakes Water Authority  
Attn: Treasury  
P.O. Box 441370  
Detroit, MI 48244-1370

---

**CITY OF GROSSE POINTE**  
**BONNIE KLOBUCAR, ACCT. PAY**  
**17147 MAUMEE AVE**  
**GROSSE POINTE, MI 48230**

---

**PREVIOUS BALANCE**  
**ADJUSTMENTS AND PAYMENTS APPLIED**  

---

**CURRENT CHARGES:**  
07/01/2020 – 07/31/2020

---

**SEWAGE MONTHLY FIXED CHARGE**  

---

<table>
<thead>
<tr>
<th>Account Name</th>
<th>Account Number</th>
<th>Due Date</th>
<th>Amount Due</th>
</tr>
</thead>
<tbody>
<tr>
<td>GROSSE POINTE</td>
<td>200-0631-S</td>
<td>09/17/2020</td>
<td>$74,500.00</td>
</tr>
</tbody>
</table>

---

**TOTAL DUE**  
$74,500.00

---

**AMOUNT REMITTED $**

---

**REMIT TO:** Great Lakes Water Authority  
Attn: Treasury  
P.O. Box 441370  
Detroit, MI 48244-1370

---

24 200063119 000007450000 7
INVOICE

Make Checks Payable to
OAKLAND COUNTY
TREASURERS-CASH ACCTG BLDG 12 E
1200 N TELEGRAPH RD
PONTIAC MI 48341-0790
United States

Customer Number: CLM00000024
Payment Terms: NET 60
Due Date: 08/29/2020

AMOUNT DUE: $5,173.25 USD

CITY OF GROSSE POINTE DEPT PUBLIC SAFETY
ATTN ACCOUNTS PAYABLE
17145 MAUMEE AVE
GROSSE POINTE MI 48230
United States

BILLING PERIOD: APR-JUN 2020

For billing questions, please call 248-858-5259

<table>
<thead>
<tr>
<th>Line</th>
<th>Description</th>
<th>Quantity</th>
<th>Unit Amt</th>
<th>Net Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>CLEMIS Membership Usage Fee</td>
<td>1.0000</td>
<td>1,529.50</td>
<td>1,529.50</td>
</tr>
<tr>
<td>2</td>
<td>CLEMIS MDC Participation Fee</td>
<td>6.0000</td>
<td>1,641.00</td>
<td>1,641.00</td>
</tr>
<tr>
<td>3</td>
<td>CLEMIS LiveScan JUL-SEP 2020</td>
<td>1.0000</td>
<td>927.75</td>
<td>927.75</td>
</tr>
<tr>
<td>4</td>
<td>CLEMIS Mug Capture Stn Maint JUL-SEP 2020</td>
<td>1.0000</td>
<td>1,000.00</td>
<td>1,000.00</td>
</tr>
<tr>
<td>5</td>
<td>CrimeMapping</td>
<td>1.0000</td>
<td>75.00</td>
<td>75.00</td>
</tr>
</tbody>
</table>

Subtotal: $5,173.25

Amount Due: $5,173.25

PLEASE INCLUDE YOUR INVOICE NUMBER WHEN SUBMITTING PAYMENT.

301-864-0580

19-20 Budget
**AIA Document G743® – 2015**

**Application and Certificate for Payment for a Design-Build Project**

**TO OWNER:**
City of Grosse Pointe
17147 Mauanee Avenue
Grosse Pointe, MI 48230

**FROM:**
PARTNERS in Architecture
Design-Build, LLC
65 Market Street
Mount Clemens, MI 48043

**PROJECT:**
City of Grosse Pointe-DPW, DPS & Court
17147 Mauanee Avenue
Grosse Pointe, MI 48230

**APPLICATION NO:** 014
**PERIOD TO:** May 31, 2020

**ARCHITECT:**
**DESIGN-BUILDER:**

**CONTRACT FOR:** General Construction
**CONTRACT DATE:**
**PROJECT NO:** 18-109

**DISTRIBUTION TO:**
**OWNER:**
**ARCHITECT: □**
**DESIGN-BUILDER: □**
**FIELD: □**
**OTHER: □**

**DESIGN-BUILDER’S APPLICATION FOR PAYMENT**

Application is made for payment, as shown below, in connection with the Contract.
Continuation AIA Document G743®, Continuation Sheet for a Design-Build Project, is attached.

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. ORIGINAL CONTRACT SUM</td>
<td>12,627,170.00</td>
</tr>
<tr>
<td>2. NET CHANGE BY CHANGE ORDERS</td>
<td>97,444.16</td>
</tr>
<tr>
<td>3. CONTRACT SUM TO DATE (Line 1 + 2)</td>
<td>12,724,614.16</td>
</tr>
<tr>
<td>4. TOTAL COMPLETED &amp; STORED TO DATE (Column G on G743)</td>
<td>9,193,677.10</td>
</tr>
<tr>
<td>5. RETAINAGE:</td>
<td></td>
</tr>
<tr>
<td>a. 0 _% of Completed Work (Column D + E on G743)</td>
<td>0.00</td>
</tr>
<tr>
<td>b. 0 _% of Stored Material (Column F on G743)</td>
<td>0.00</td>
</tr>
<tr>
<td>Total Retainage (Lines 5a + 5b or Total in Column I of G743)</td>
<td>0.00</td>
</tr>
<tr>
<td>6. TOTAL EARNED LESS RETAINAGE</td>
<td>9,193,677.10</td>
</tr>
<tr>
<td>(Line 4 Less Line 5 Total)</td>
<td></td>
</tr>
<tr>
<td>7. LESS PREVIOUS CERTIFICATES FOR PAYMENT</td>
<td>7,838,519.73</td>
</tr>
<tr>
<td>(Line 6 from prior Certificate)</td>
<td></td>
</tr>
<tr>
<td>8. CURRENT PAYMENT DUE</td>
<td>1,355,157.37</td>
</tr>
<tr>
<td>9. BALANCE TO FINISH, INCLUDING RETAINAGE (Line 3 less Line 6)</td>
<td>3,538,937.06</td>
</tr>
</tbody>
</table>

The undersigned Design-Build certifies that to the best of the Design-Builders knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Design-Build Documents, that all amounts have been paid by the Design-Build for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

**DESIGN-BUILDER:**

**By:**

**Date:** June 01, 2020

State of Michigan
County of: Macomb
Subscribed and sworn to before me this 1st day of June

Notary Public: Ella M. Pasco
My Commission expires: September 25, 2023

**CERTIFICATE FOR PAYMENT**

In accordance with the Design-Build Documents, based on the Owners review of the Work and the data comprising this application, the Owner determines the following amount is properly due and owing to the Design-Build.

**AMOUNT DUE:** 1,355,157.37

(Attach explanation if amount certified differs from the amount applied. Initial all figures on this Affidavit and on the Continuation Sheet that are changed to conform with the amount certified.)
# Invoice

<table>
<thead>
<tr>
<th>Date</th>
<th>Invoice #</th>
</tr>
</thead>
<tbody>
<tr>
<td>7/15/2020</td>
<td>240</td>
</tr>
</tbody>
</table>

**Bill To**

City Of Grosse Pointe  
17147 Maumee  
Grosse Pointe City, MI  
48230

<table>
<thead>
<tr>
<th>P.O. No.</th>
<th>Terms</th>
<th>Project</th>
</tr>
</thead>
</table>

<table>
<thead>
<tr>
<th>Quantity</th>
<th>Description</th>
<th>Rate</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>labor and materials to remove concrete/plan, reinstall limestone gravel in area next to stairway</td>
<td>3,450.00</td>
<td>3,450.00</td>
</tr>
<tr>
<td></td>
<td>repour/plan, remove and replace limestone cap on top of wall, end cap will remain. side limestone to be fabed and installed reweld existing hand rail after cap is installed. Replace bad block at top of wall as needed.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>1</td>
<td>labor and materials to replace concrete walkway in front of city hall/plan, curb work by others, reset paver walk border and cut in</td>
<td>8,575.00</td>
<td>8,575.00</td>
</tr>
</tbody>
</table>

**Total**  
$12,025.00

18530 Mack Avenue • Grosse Pointe Farms, Michigan 48236  
Telephone (313) 407-8137 • Email JJLEALAND@gmail.com
July 15, 2020

City of Grosse Pointe
Attn: Mr. Peter J. Dame
17147 Maumee Ave
Grosse Pointe MI 48230-1534

For professional services and disbursements from June 1, 2020 through June 30, 2020 as described in the attached summary.

Municipal Court
Services provided by Attorneys Charles S. Kennedy and Tomasz M. Dow $2,106.00

FOIA Requests
Services provided by Attorney Charles S. Kennedy 615.00

General
Services provided by Attorneys Charles S. Kennedy, John J. Conway, and Tomasz M. Dow 3,675.00

Monticciolo-EEOC#2
Services provided by Attorney Charles S. Kennedy 30.00

FEES: $6,426.00
PLUS: Disbursements 15,354.46
LESS: Retainer -5,000.00

Balance due for May $16,780.46
Ms. Kimberly Kleinow  
Finance Director/Treasurer  
City of Grosse Pointe  
17147 Maumee  
Grosse Pointe, MI  48230

Project  20265B  
Grosse Pointe Continuing Professional Services

**Professional Services from June 1, 2020 to June 30, 2020**

**RETAILER**

General phone and email consultation with City Manager and Building Official regarding planning and zoning related issues, including site plan reviews, sign reviews, E-R district guidelines, and zoning compliance requests. Prepare for and attend City Council meeting on June 15, 2020.

<table>
<thead>
<tr>
<th>Description</th>
<th>Hours</th>
<th>Rate</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>REVIEW SERVICES</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Eisworthy Field Warming Building Admin. Site Plan Review</td>
<td></td>
<td></td>
<td>$880.00</td>
</tr>
<tr>
<td>Public/Semi-Public/Institute $600+$50</td>
<td></td>
<td></td>
<td>$650.00</td>
</tr>
<tr>
<td><strong>16906 Kercheval Facade Renovation</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Principal Planner</td>
<td>5.50</td>
<td>85.00</td>
<td>467.50</td>
</tr>
<tr>
<td>Assistant Planner</td>
<td>4.00</td>
<td>45.00</td>
<td>180.00</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td></td>
<td></td>
<td>$647.50</td>
</tr>
</tbody>
</table>

**OTHER**

<table>
<thead>
<tr>
<th>Description</th>
<th>Hours</th>
<th>Rate</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>President</td>
<td>2.00</td>
<td>130.00</td>
<td>260.00</td>
</tr>
<tr>
<td>Prepare for and attend meeting on June 18, 2020. Coordinate ongoing planning projects.</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Principal Planner</td>
<td>1.00</td>
<td>85.00</td>
<td>85.00</td>
</tr>
</tbody>
</table>
Project 20265B Grosse Pointe CS

Draft and revise moratorium public hearing notice. Transmit to City on June 29, 2020.

2.00 85.00 170.00

Prepare for and attend meeting on June 18, 2020. Coordinate ongoing planning projects.

9.50 85.00 807.50

Project Management and Client Communications for ongoing reviews, reports, and planning and zoning issues. General phone and email consultation with the City Manager and Building Official regarding planning and zoning related issues.

1.00 85.00 85.00

Research status of St. Clair cell tower approval and review submitted plans at request of the Building Inspector.

1.00 85.00 85.00

Research zoning standards and review procedures for applicant request on Mack Ave.

1.00 85.00 85.00

Review and coordinate ongoing planning and zoning projects with Assistant Planner.

Total $1,577.50

Mack Avenue Corridor Zoning CIS - Additional Services

<p>| Principal Planner |</p>
<table>
<thead>
<tr>
<th>Hours</th>
<th>Rate</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>.50</td>
<td>85.00</td>
<td>42.50</td>
</tr>
</tbody>
</table>

Coordinate with ECN regarding agenda for virtual Strategy Committee meeting.

4.00 85.00 340.00

Draft and schedule weekly Facebook posts. Review website statistics.

1.00 85.00 85.00

Draft unity statement with ECN and review communications tasks to continue to promote the project.

2.00 85.00 170.00

Prepare for and attend virtual monthly Mack Avenue Strategy Committee meeting. Follow-up communications and tasks.

.50 85.00 42.50


1.50 85.00 127.50

Virtual meeting with MEDC and DEGC staff to discuss funding mechanisms, interlocal agreements, and organizational structure to implement Mack Ave corridor improvements. Reviewed example plans shared by MEDC.

1.25 85.00 106.25

Review communications, outstanding tasks for website, and graphic standards with Graphics team.

Associate Planner

1.25 62.00 77.50

Public Engagement analytics data collection from project website.

Total $991.25
FOIA - 250 Washington 04.17.20

<table>
<thead>
<tr>
<th>Hours</th>
<th>Rate</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>.50</td>
<td>130.00</td>
<td>65.00</td>
</tr>
<tr>
<td>2.00</td>
<td>85.00</td>
<td>170.00</td>
</tr>
</tbody>
</table>

Reviewed and compiled email correspondences for FOIA request.
Transmitted all McKA materials to City on June 4, 2020.

Total $235.00

---

FOIA - 250 Washington 06.16.20

<table>
<thead>
<tr>
<th>Hours</th>
<th>Rate</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>.75</td>
<td>100.00</td>
<td>75.00</td>
</tr>
</tbody>
</table>

Search email and documents for FOIA request.

<table>
<thead>
<tr>
<th>Hours</th>
<th>Rate</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.00</td>
<td>85.00</td>
<td>85.00</td>
</tr>
</tbody>
</table>

Reviewed and compiled email correspondences for FOIA request.
Transmitted all McKA materials to City on June 29, 2020.

<table>
<thead>
<tr>
<th>Hours</th>
<th>Rate</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.00</td>
<td>85.00</td>
<td>85.00</td>
</tr>
</tbody>
</table>

Follow-up with additional materials in response to FOIA request.

Total $245.00

---

E-R District Guidelines

<table>
<thead>
<tr>
<th>Hours</th>
<th>Rate</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>11.50</td>
<td>85.00</td>
<td>977.50</td>
</tr>
</tbody>
</table>

Research design guidelines and historic preservation standards. Draft E-R district recommendations report and cover memorandum for July City Council meeting.

<table>
<thead>
<tr>
<th>Hours</th>
<th>Rate</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.00</td>
<td>45.00</td>
<td>45.00</td>
</tr>
</tbody>
</table>

Research for E-R district moratorium and Design Regulations.

Total $1,022.50

Invoice Total $6,248.75

Outstanding Invoices

<table>
<thead>
<tr>
<th>Number</th>
<th>Date</th>
<th>Balance</th>
</tr>
</thead>
<tbody>
<tr>
<td>44</td>
<td>6/17/2020</td>
<td>3,011.25</td>
</tr>
</tbody>
</table>

Total $3,011.25

THANK YOU. PLEASE REMIT TO ABOVE ADDRESS.
# Invoice

<table>
<thead>
<tr>
<th>Date</th>
<th>Invoice #</th>
</tr>
</thead>
<tbody>
<tr>
<td>7/29/2020</td>
<td>8406</td>
</tr>
</tbody>
</table>

## Bill To
Gross Pointe Department of Public Safety  
17145 Maumee  
Gross Pointe, MI 48230

## Ship To
Gross Pointe  
17145 Maumee Ave  
Grosse Pointe, MI 48230-1534  
US

## Table

<table>
<thead>
<tr>
<th>P.O. No.</th>
<th>Sales Order No.</th>
<th>Terms</th>
<th>Rep</th>
</tr>
</thead>
<tbody>
<tr>
<td>Quote 00002888</td>
<td>1496</td>
<td>Net 30</td>
<td>SteD</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Item</th>
<th>Description</th>
<th>Price Each</th>
<th>Qty</th>
<th>Amt Billed</th>
</tr>
</thead>
<tbody>
<tr>
<td>V-VICTA-01</td>
<td>VirTra-Virtual Interactive Coursework and Training Academy simulator training curriculum. V-VICTA is a progressive science based approach to the use of simulation as a training system. Program materials include lesson plans, student outline, presentation material, pre-tests, post- tests, course evaluation and all interactive video learning material for each available course. Virtual Instructor scenarios teach, train, test and sustain methodology to ensure participants dynamically absorb information to facilitate long term transfer of critical psychomotor skills. Available exclusively to all VirTra simulation systems under a current Service or Subscription Plan.</td>
<td>0.00</td>
<td>1</td>
<td>0.00T</td>
</tr>
<tr>
<td>VS VirTra 100 LE</td>
<td>VirTra 100 LE - Includes projector, shot tracking equipment, low light kit, scenario authoring software, collapsible screen, laptop computer and a hard case for easy transport. One year warranty and support services included.</td>
<td>17,154.50</td>
<td>1</td>
<td>17,154.50T</td>
</tr>
<tr>
<td>Discount Hardware</td>
<td>5% Discount</td>
<td>-857.725</td>
<td>1</td>
<td>-857.73T</td>
</tr>
<tr>
<td>Service Agreement</td>
<td>1 year annual service agreement to include telephone support, remote assistance, labor, parts, travel, software updates, and overnight shipping.</td>
<td>4,000.00</td>
<td>4</td>
<td>16,000.00</td>
</tr>
<tr>
<td>ATR-M16 - US</td>
<td>Advanced micro-switch activated tetherless rifle recoil kit for AR15, M4 and M16. Incorporates laser, supports tactical reload and instructor jamming capability. Includes one wireless programmable magazine. Requires VirTra's wireless station. (All recoil kits convert real firearms which must be supplied by the customer).</td>
<td>8,328.10</td>
<td>1</td>
<td>8,328.10T</td>
</tr>
<tr>
<td>Discount Hardware</td>
<td>5% Discount</td>
<td>-416.405</td>
<td>1</td>
<td>-416.41T</td>
</tr>
</tbody>
</table>

Total
- Payments/Credits
- Balance Due

For questions on this invoice, please call 480-968-1488 or email nferris@virtra.com.
Payments should be made out to VirTra, Inc.

For all WIRE payments:  
Wells Fargo Bank  
64 E. Broadway, Suite 101  
Tempe, AZ 85282  
Routing # 121 000 248  
Account # 386 374 8384  
SWIFT # WFDIUS6S

For ACH/EFT payments:  
Wells Fargo Bank  
64 E. Broadway, Suite 101  
Tempe, AZ 85282  
Routing # 122 105 278  
Account # 386 374 8384
### Invoice

**Bill To**
Gross Pointe Department of Public Safety  
17145 Maumee  
Gross Pointe, MI 48230

**Ship To**
Gross Pointe  
17145 Maumee Ave  
Grosse Pointe, MI 48230-1534  
US

<table>
<thead>
<tr>
<th>Item</th>
<th>Description</th>
<th>Price Each</th>
<th>Qty</th>
<th>Amt Billed</th>
</tr>
</thead>
<tbody>
<tr>
<td>ATR-M16-Mag</td>
<td>Advanced refillable rifle magazine with pressure supply, shot counting (defaults to 30 rounds per magazine), rechargeable battery pack, and wireless communications. For use with the VATR-M16 recoil kit. (Requires the VWSA-RFS, VWSA-WS, and VWSA-RCS).</td>
<td>2,288.00</td>
<td>1</td>
<td>2,288.00T</td>
</tr>
<tr>
<td>Discount Hardware</td>
<td>5% Discount</td>
<td>-114.40</td>
<td>1</td>
<td>-114.40T</td>
</tr>
<tr>
<td>Adapter Plate</td>
<td>Adapter plate for the VATR-M16-MAG (Requires VirTra refill station).</td>
<td>480.70</td>
<td>1</td>
<td>480.70T</td>
</tr>
<tr>
<td>Discount Hardware</td>
<td>5% Discount</td>
<td>-24.035</td>
<td>1</td>
<td>-24.04T</td>
</tr>
<tr>
<td>Refill Station</td>
<td>Table-top refill station for all refillable magazines. Includes automatic push button activation and one CO2 tank which must ship empty.</td>
<td>4,404.40</td>
<td>1</td>
<td>4,404.40T</td>
</tr>
<tr>
<td>Discount Hardware</td>
<td>5% Discount</td>
<td>-220.22</td>
<td>1</td>
<td>-220.22T</td>
</tr>
<tr>
<td>TRK-SWMP</td>
<td>Micro-switch activated tetherless handgun recoil kit for Smith &amp; Wesson M&amp;P-9 mm, 40 caliber, 1.0 or 2.0 variants. Customer to specify type. Includes one magazine. (All recoil kits convert real firearms which must be supplied by the customer).</td>
<td>4,570.50</td>
<td>2</td>
<td>9,141.00T</td>
</tr>
<tr>
<td>Discount Hardware</td>
<td>5% Discount</td>
<td>-228.525</td>
<td>2</td>
<td>-457.05T</td>
</tr>
<tr>
<td>TRK-SWMP-MAG</td>
<td>Additional magazine for use with the VTRKSWM-REC recoil kits.</td>
<td>606.10</td>
<td>2</td>
<td>1,212.20T</td>
</tr>
<tr>
<td>Discount Hardware</td>
<td>5% Discount</td>
<td>-30.305</td>
<td>2</td>
<td>-60.61T</td>
</tr>
<tr>
<td>Adapter Plate</td>
<td>Adapter plate for the SWMP-MAG. Compatible with TRK and VTRK models. (Requires VirTra refill station).</td>
<td>480.70</td>
<td>1</td>
<td>480.70T</td>
</tr>
<tr>
<td>Discount Hardware</td>
<td>5% Discount</td>
<td>-24.035</td>
<td>1</td>
<td>-24.04T</td>
</tr>
<tr>
<td>Threat-Fire</td>
<td>VirTra Systems patented Threat-Fire™ Return-Fire-Simulator device delivers a safe and adjustable electrical impulse to simulate hostile fire and enhance realism during training. No eye-protection required (Requires Wireless Station).</td>
<td>3,374.80</td>
<td>1</td>
<td>3,374.80T</td>
</tr>
</tbody>
</table>

For questions on this invoice, please call 480-968-1488 or email nferris@virtra.com. Payments should be made out to VirTra, Inc.

For all WIRE payments:  
Wells Fargo Bank  
64 E. Broadway, Suite 101  
Tempe, AZ 85282  
Routing # 121 000 248  
Account # 386 374 8384  
SWIFT # WFBIUS6S

For ACH/EFT payments:  
Wells Fargo Bank  
64 E. Broadway, Suite 101  
Tempe, AZ 85282  
Routing # 122 105 278  
Account # 386 374 8384

**Total**

**Payments/Credits**

**Balance Due**

Page 2
# Invoice

**Bill To**
Gross Pointe Department of Public Safety  
17145 Maumee  
Gross Pointe, Mi 48230

**Ship To**
Gross Pointe  
17145 Maumee Ave  
Grosse Pointe, Mi 48230-1534  
US

<table>
<thead>
<tr>
<th>P.O. No.</th>
<th>Sales Order No.</th>
<th>Terms</th>
<th>Rep</th>
</tr>
</thead>
<tbody>
<tr>
<td>Quote 00002888</td>
<td>1496</td>
<td>Net 30</td>
<td>StdD</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Item</th>
<th>Description</th>
<th>Price Each</th>
<th>Qty</th>
<th>Amt Billed</th>
</tr>
</thead>
<tbody>
<tr>
<td>Discount Hardware</td>
<td>5% Discount</td>
<td>$168.74</td>
<td>1</td>
<td>$168.74T</td>
</tr>
<tr>
<td>Wireless Station</td>
<td>Required for wireless recoil kits and Threat-Fire to connect to the VirTra simulator. Only one wireless station needed per system.</td>
<td>$1,658.80</td>
<td>1</td>
<td>$1,658.80T</td>
</tr>
<tr>
<td>Discount Hardware</td>
<td>5% Discount</td>
<td>$82.94</td>
<td>1</td>
<td>$82.94T</td>
</tr>
<tr>
<td>Training Taser</td>
<td>TASER® X26 simulation cartridge. Fits both X26 and X26P live TASER® handles. (X26/P handles supplied by customer.)</td>
<td>$1,608.20</td>
<td>1</td>
<td>$1,608.20T</td>
</tr>
<tr>
<td>Discount Hardware</td>
<td>5% Discount</td>
<td>$80.41</td>
<td>1</td>
<td>$80.41T</td>
</tr>
<tr>
<td>Training OC Cann...</td>
<td>Laser-based MK3 model OC training device.</td>
<td>$2,145.00</td>
<td>1</td>
<td>$2,145.00T</td>
</tr>
<tr>
<td>Discount Hardware</td>
<td>5% Discount</td>
<td>$107.25</td>
<td>1</td>
<td>$107.25T</td>
</tr>
<tr>
<td>Installation</td>
<td>VirTra Installation and Training for one (1) V-100 System. Includes all travel and expenses in the CONUS.</td>
<td>$2,860.00</td>
<td>1</td>
<td>$2,860.00</td>
</tr>
<tr>
<td>Discount Labor</td>
<td>5% Discount</td>
<td>$143.00</td>
<td>1</td>
<td>$143.00T</td>
</tr>
<tr>
<td>Shipping &amp; Handl...</td>
<td>Shipping &amp; Handling</td>
<td>$750.30</td>
<td>1</td>
<td>$750.30</td>
</tr>
<tr>
<td>Total sales tax</td>
<td></td>
<td>$0.00</td>
<td></td>
<td>$0.00</td>
</tr>
</tbody>
</table>

For questions on this invoice, please call 480-968-1488 or email nferris@virtra.com.  
Payments should be made out to VirTra, Inc.

**Total**  
USD 69,129.86

**Payments/Credits**  
USD 0.00

**Balance Due**  
USD 69,129.86

Page 3
<table>
<thead>
<tr>
<th>DATE</th>
<th>DESCRIPTION</th>
<th>AMOUNT</th>
<th>BALANCE</th>
</tr>
</thead>
<tbody>
<tr>
<td>06/30/2020</td>
<td>Balance forward</td>
<td></td>
<td>3,087.31</td>
</tr>
<tr>
<td>07/01/2020</td>
<td>INV #116503.</td>
<td>121.60</td>
<td>3,208.91</td>
</tr>
<tr>
<td>07/02/2020</td>
<td>INV #116548.</td>
<td>129.96</td>
<td>3,338.87</td>
</tr>
<tr>
<td>07/06/2020</td>
<td>INV #116576.</td>
<td>38.57</td>
<td>3,377.44</td>
</tr>
<tr>
<td>07/07/2020</td>
<td>INV #116608.</td>
<td>70.68</td>
<td>3,448.12</td>
</tr>
<tr>
<td>07/08/2020</td>
<td>INV #116631.</td>
<td>76.19</td>
<td>3,524.31</td>
</tr>
<tr>
<td>07/09/2020</td>
<td>INV #116657.</td>
<td>76.00</td>
<td>3,600.31</td>
</tr>
<tr>
<td>07/13/2020</td>
<td>INV #116698.</td>
<td>50.73</td>
<td>3,651.04</td>
</tr>
<tr>
<td>07/14/2020</td>
<td>INV #116725.</td>
<td>119.70</td>
<td>3,770.74</td>
</tr>
<tr>
<td>07/15/2020</td>
<td>INV #116757.</td>
<td>117.04</td>
<td>3,887.78</td>
</tr>
<tr>
<td>07/16/2020</td>
<td>INV #116787.</td>
<td>124.64</td>
<td>4,012.42</td>
</tr>
<tr>
<td>07/20/2020</td>
<td>INV #116816.</td>
<td>122.36</td>
<td>4,134.78</td>
</tr>
<tr>
<td>07/21/2020</td>
<td>INV #116852.</td>
<td>228.95</td>
<td>4,363.73</td>
</tr>
<tr>
<td>07/22/2020</td>
<td>INV #116884.</td>
<td>201.78</td>
<td>4,565.51</td>
</tr>
<tr>
<td>07/23/2020</td>
<td>INV #116911.</td>
<td>154.47</td>
<td>4,719.98</td>
</tr>
<tr>
<td>07/24/2020</td>
<td>INV #116927.</td>
<td>237.88</td>
<td>4,957.86</td>
</tr>
<tr>
<td>07/27/2020</td>
<td>INV #116963.</td>
<td>53.77</td>
<td>5,011.63</td>
</tr>
<tr>
<td>07/27/2020</td>
<td>INV #116962.</td>
<td>292.03</td>
<td>5,303.66</td>
</tr>
<tr>
<td>07/28/2020</td>
<td>INV #116986.</td>
<td>110.01</td>
<td>5,413.67</td>
</tr>
<tr>
<td>07/29/2020</td>
<td>INV #117016.</td>
<td>89.49</td>
<td>5,503.16</td>
</tr>
<tr>
<td>07/30/2020</td>
<td>INV #117053.</td>
<td>78.66</td>
<td>5,581.82</td>
</tr>
</tbody>
</table>

226-528-805

AMOUNT DUE

$5,581.82

(586) 725-1340  •  5877 Bethuy Road  •  Casco Twp., Michigan 48064
City of Grosse Pointe Farms  
90 Kerby Rd  
Grosse Pointe Farms, MI 48236

KIMBERLY KLEINOW  
CITY OF GROSSE POINTE  
17147 MAUMEE  
GROSSE POINTE, MI 48230

<table>
<thead>
<tr>
<th>QUANTITY</th>
<th>DESCRIPTION</th>
<th>UNIT PRICE</th>
<th>AMOUNT</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.000</td>
<td>WATER BILLING GPC</td>
<td>207,271.45</td>
<td>$207,271.45</td>
</tr>
</tbody>
</table>

NOTES: APRIL 1, 2020 THRU JUNE 30, 2020

PLEASE MAKE CHECKS PAYABLE TO: CITY OF GROSSE POINTE FARMS

Total Invoice: $207,271.45
Credits Applied: $0.00
Payments Applied: $0.00
Invoice Balance: $207,271.45

Please keep top portion for your records  
Please detach bottom portion and return with payment

REMIT PAYMENT TO:  
CITY OF GROSSE POINTE FARMS  
90 KERBY RD  
GROSSE POINTE FARMS, MI 48236

CUSTOMER:  
KIMBERLY KLEINOW  
INVOICE DESCRIPTION:  
WATER BILLING GPC

Customer ID: GPCWA
Invoice Number: 0000003583
Service Date: 06/30/2020
Invoice Date: 06/30/2020
Terms: NET 30
Due Date: 08/15/2020
Balance Due: $207,271.45

$ AMOUNT PAID
The meeting was called to order at 7:00 p.m.

ROLL CALL
Present: Mayor Tomkowiak, Council Members Juip, Parthum, Stempfle, Thomas, Walsh, Williams

In Attendance: City Manager Dame, Attorney Kennedy, City Clerk Arthurs, Finance Director Kleinow, Public Safety Director Poloni, Public Service Director Randazzo, Parks and Recreation Director Hardenbrook and City Planners Connochie and Jackson.

CONSENT AGENDA

Motion by Council Member Parthum, second by Council Member Williams, to approve the Consent Agenda consisting of the following:

1. **Invoices**
   a) Bruce Diver - Check Valve, June 2020, $5,600
   b) Michigan Joint Sealing, Inc. Joint and Crack Sealing, Estimate #1, $26,155.13
   c) Michigan Municipal League - Workers Compensation, Installment #1, $23,525
   d) City of Grosse Pointe Park
      - Cadieux Charlevoix Project, June 2020, $60,137.28
   e) GFL - Recycling, July 2020, $9,121
   f) Art Tucker - Check Valve, June 2020, $5,460
   g) Tri-County International Trucks, Inc. - Refuse Truck Repairs, June 2020, $27,488.70
   h) Great Lakes Water Authority - Sewer Charges, June 2020, $74,500
   i) Ferguson Waterworks
      - Meter Reading System, June 2020, $7,534.25
      - Meter Reading System, June 2020, $29,958.90
   j) DTE - Public Works Building, June 2020, $13,887.34


3. Approval of granting a permanent easement to DTE for use of the City owned property at 17147 Maumee Avenue for utilities.

4. Approval to award the bid for the 2020 Sidewalk Replacement Project to Asphalt Control Corp. in the amount of $7,731.25.

ROLL CALL VOTE
Ayes: Juip, Parthum, Stempfle, Thomas, Walsh, Williams, Mayor Tomkowiak
Nays: None.

MOTION CARRIES.

The City Council convened as the Planning Commission

SITE PLAN REVIEW – FAÇADE RENOVATION – 16906 KERCHEVAL AVENUE

City Planner Connochie made the following report:

The applicant, Kercheval Company LLC, has proposed façade improvements for 16906 Kercheval Avenue. This building has frontage on Kercheval Street and Kercheval Place in the C-2 Central Business District. The applicant proposes to provide a modern renovation to the building façade. The building is currently vacant.
Section 90-74(o) of the Zoning Ordinance requires site plan review and approval by the Planning Commission for façade renovations that are substantial in nature. The proposed improvements represent a significant change from the existing façade.

The proposed façade will include a modern update of the existing building, including white decorative Azek base and large storefront windows. Above the storefront windows and door, straight-edge panel Hardy Board plank shingles in either Monterey Taupe or Grey Slate color (see attached images), and white Azek cornices are proposed. Either color is in compliance with the Village Design Guidelines and C-2 District Development Standards, which requires a neutral palette compatible with the surrounding buildings. Details regarding light fixtures have not been proposed as part of this site plan, however the applicant has provided correspondence regarding the type of lighting to be installed, including dark bronze downward facing decorative wall lights pictured in this report. Location of lighting details must be provided prior to issuance of a building permit. Details regarding signage were not submitted as part of the site plan. The improvements that are proposed for the front of the building will result in a façade that matches the character of adjacent and nearby buildings that have been updated and bring the façade into closer compliance with the development standards for the C-2 district.

The applicant has not disclosed drawings of any proposed alterations to the rear façade as a part of this site plan review, however, the applicant provided correspondence that stated he plans to repaint the rear façade the same color as the proposed front façade, as well as potential replacement of shutters. The rear façade changes are solely aesthetic improvements and do not require site plan review. However, the applicant will need to provide confirmation on color and material details for any changes to the rear façade.

Council discussion took place regarding the proposed façade improvement. It was noted that the improvements are a positive step in contributing to the quality appearance of the Village. There are no structural changes that will increase the building footprint or impact adjacent properties. The City Planner recommended site plan approval subject to the outstanding items to be addressed below:

1. Provide specs and location of proposed lighting prior to issuance of a building permit.
2. Provide signage details and calculations for Administrative Review.
3. Confirmation of any alterations to the rear façade.

James Bellanca, of Kercheval Co., the applicant, stated that the proposed renovations will improve the building to help attract a tenant. Mr. Bellanca noted that F45 Fitness was proposed to use the building but due to pandemic regulations of travel between Canada and the United States, the business has been unable to proceed and open.

Motion by Council Member Stempfle, second by Council Member Williams, to approve the site plan for the façade renovations at 16906 Kercheval Avenue, subject to the conditions specified in the City Planner’s Report dated July 13, 2020.

ROLL CALL VOTE

Ayes: Juip, Parthum, Stempfle, Thomas, Walsh, Williams, Mayor Tomkowiak
Nays: None.

MOTION CARRIES.

PUBLIC HEARING – PLANNING COMMISSION – MORATORIUM ON DEMOLITION AND NEW BUILDING PERMITS IN THE E-R ESTATE RESIDENTIAL DISTRICT

City Manager Dame provided an overview of the proposed moratorium. Mr. Dame stated that out of concern for retaining the historic character of the neighborhoods in residential zoning district E-R, City staff is recommending a moratorium on issuance of demolition permits for primary dwellings and coach houses in that district. Staff also recommends that the moratorium extend to issuance of new dwelling building permits. A six-month moratorium will allow the City Council time to evaluate whether to establish a historic district that would be intended to preserve
the large historic homes found in the E-R District. It would also allow the City Council to evaluate whether design standards should be adopted.

There are recent and/or pending sales of several historic estate homes in the E-R District and there are also vacant lots in the E-R District available for construction. As recently discussed by City Council during the approval of a recent lot split, the City’s zoning code does not have any restrictions on tear downs of a home that may contribute to the historic character of the E-R district, nor does the City have control of the design appearance. The City’s control of new buildings in the E-R district does assure that only single-family homes can be constructed and but there is no assurance that new homes built in this district will complement the traditional character of the neighborhood. Give the importance of the City’s Master Plan stated goal of maintaining the historic character of the area since designated by zoning as the Estate Residential District (E-R), the City should temporarily preclude any of the historic estate homes from being torn down and from being replaced with new homes that are not in keeping with the traditional character of that district. Irreparable harm could occur if a moratorium is not put in place.

City Planner Connochie summarized her written reports as follows:

For the last 15 years, the current planning policy and zoning has been successful in preserving the character of the E-R District. Special zoning provisions regarding building height, lot size and coverage, and setbacks were developed to reflect the unique characteristics of homes in this district and facilitate reinvestment. However, as time has gone on and local conditions have changed, additional tools are needed to achieve the planning policies established in the Master Plan. Without more robust tools, the City cannot effectively enforce the purpose and intent of the E-R District. While the City reevaluates what the best tool(s) are, it has the ability to put a moratorium on specific activities within the E-R District into place. A moratorium puts a temporary stop to a specific activity to allow time for the municipality to develop and adopt proper regulations concerning the activity. It is typically used when a municipality feels it needs time to catch its ordinance up to address emerging or ongoing land use issues. The main benefit of implementing a zoning moratorium within the E-R District is that it would allow the City to halt any demolition or construction activity for a temporary period of time to review the existing district regulations and adopt more appropriate standards.

The City must identify a governmental interest for enacting the moratorium, best argued through identifying threats to public health, safety, or welfare that result from a lack of existing standards. These reasons are clearly stated in the moratorium resolution included with the Planner report, but are based upon the following:

- The E-R District is unique within Grosse Pointe, and home to the majority of its remaining, original historic assets. A lack of preservation tools threatens to deteriorate this history.
- Standards that encourage preservation, investment, and stability of the E-R District come with significant cultural and economic benefits. These benefits to public welfare and property values are threatened when there is a lack of standards to encourage such activities.

The Planner stated that contemplated projects would irrevocably change the character of current homes in the proposed historic district.

Details regarding the potential steps to the creation of a Local Historic District and the creation and development of Estate Residential Design Guidelines were discussed. It was noted that while the City is exploring options in the district, it may also consider other tools that will encourage maintenance and preservation of, and investment in, properties within the E-R. Those include:

1. Incentives: Tax abatements or matching grants that provide property owners direct incentives to invest in certain activities, such as restoration, renovation, or rehabilitation.
2. Creative solutions: Properties within the E-R District are large, and as a result are expensive to buy and maintain. Creative solutions, such as permitting accessory dwelling units (ADUs) in carriage houses would give homeowners other options for offsetting costs. This would also provide additional housing choice within the area without significantly changing neighborhood character.
Planning Commission discussion took place regarding the proposed moratorium, steps to create a historic district, a designated process for review in the historic district, exterior renovations with the district would require special approval in a historic district, and fair and consistent application of proposed design guidelines across the district.

Motion by Council Member Parthum, second by Council Member Thomas, that the Planning Commission recommends that the City Council adopt a resolution establishing a moratorium on total and partial demolition permits for primary dwellings and coach houses and building permits for new dwellings in the Estate Residential E-R District.

ROLL CALL VOTE
Ayes: Juip, Parthum, Stempfle, Thomas, Walsh, Williams, Mayor Tomkowiak
Nays: None.

MOTION CARRIES.

The Planning Commission reconvened as the City Council.

Mayor Tomkowiak opened the public comment for the proposed Moratorium on Demolition and New Building Permits in the E-R Estate Residential District. There were two written comments received and distributed to the City Council in accordance with the public comment guidelines for virtual meetings. The following comments were made:

Laura Sullivan, 320 Washington, supports a historic district and the moratorium. She feels historical preservation benefits the community and will add value to homes in the district.

Matt Rigotti, 223 Washington, not in favor of the moratorium because standards are currently in place that can be enforced. A historical district causes a financial burden on homes in the district.

Rebecca O’Reilly, 354 Washington, strongly supports the moratorium to preserve historical properties in the district.

Patrick Ahearn, 17680 E. Jefferson, a historic district is important to protect homes and allow homeowners in the district to modernize their homes to be more liveable but preserve the historical character and nature of the home.

John Doerer, 300 Washington, is interested in the rehabilitation credit incentive in a historical district and supports the moratorium.

Kevin Hinman, 281 Washington, supports the moratorium in the E-R District.

Dale Scrace, 559 Lincoln, supports the moratorium to allow the Council and Planning Commission time to see what is needed to support the district.

Carol and Larry Marantette, 305 Washington, supports the moratorium and historical district; which will enhance and preserve the architecture in the district.

Hearing no further comments, Mayor Tomkowiak closed public comment.

Motion by Council Member Williams, second by Council Member Parthum, to approve and adopt the Resolution establishing a six-month moratorium on demolition permits, in whole or in part, for primary dwellings and coach houses and building permits for new dwellings in the E-R, Estate Residential Zoning District based on the record and recommendation of the City Planner and the Planning Commission.

ROLL CALL VOTE
Ayes: Parthum, Stempfle, Thomas, Walsh, Williams, Mayor Tomkowiak
Nays: None.
MOTION CARRIES.

MAIN STREET GROSSE POINTE DDA BYLAWS

City Manager Dame made the following report:

The Council heard a presentation from MEDC officials at the June 2019 Council meeting and agreed to pursue designation as Michigan Main Street community for The Village. The DDA was selected as the logical organization to house the functions of the Main Street program as it had already been established as an entity to promote marketing and development of The Village. The Grosse Pointe Village DDA then established a large group of interested people who worked as a Main Street Steering Committee over the next eight months to raise support and awareness of the Main Street program and the benefits, proven nationwide, of its four-point approach to revitalizing downtowns. After an application process and presentation to the MEDC, the City of Grosse Pointe was notified in May that it was selected as one of two new Michigan Main Street communities for 2020.

The Main Street program requires a change in how the DDA operates. The first major change is that this will be a working board. All the board members will need to commit to actually driving the Main Street operations and volunteering for committees and events. The second major change is that Main Street requires hiring of a full-time director to help coordinate the Main Street Board activities. These revised bylaws reflect those changes as well as incorporate the Four-Point Main Street approach to be clear of the goals for Main Street to the new Main Street Board as it is reconstituted.

The draft bylaws were developed over the course of the last several months by a Main Street bylaws committee of the DDA, City staff and attorneys, Michigan Main Street officials. The bylaws were presented at the June meeting of the DDA and unanimously approved at the July 13 DDA Board meeting. Both the City Council and the DDA have to adopt identical bylaw revisions to become effective.

The intent of the DDA is for the current Board and City staff support to continue until a new Main Street Grosse Pointe DDA board is appointed and a full-time DDA director is hire by the new board. The plan is for the DDA Board to make recommendations from interested people to the Mayor and then for the Mayor to present appointments for approval by the Council at the August 2020 meeting. The first meeting of the new Main Street Board is proposed for the beginning of September; at which time the MEDC would begin providing technical assistance and support to The Village through the Main Street Grosse Pointe organization. Council discussion took place regarding the proposed bylaws.

Motion by Council Member Thomas, second by Council Member Stempfle, to approve the Main Street Grosse Pointe DDA Bylaws as presented.

ROLL CALL VOTE

Ayes: Juip, Parthum, Stempfle, Thomas, Walsh, Williams, Mayor Tomkowiak
Nays: None.

MOTION CARRIES.

STAFF REPORT

City Clerk Arthurs provided an update on preparation for the August 4, 2020 Primary Election. Clerk Arthurs noted that absentee ballot requests are over 1,600 which is four times higher than normal, due to changes in election law and the ongoing COVID-19 pandemic.
COUNCIL COMMENT

The City Council commented on the following topics:

- Appreciation was expressed to the Parks and Recreation Director for his work on dealing with ongoing changes affecting usage of Neff Park pool.
- Appreciation was expressed to the City Clerk for her work on the election and dealing with a large increase in absent voter ballots and procedural changes pertaining to the pandemic.
- The moratorium will provide Council time to develop a course of action to preserve the intent and character of the E-R District.

CLOSED SESSION

Motion by Council Member Stempfle, second by Council Member Parthum, to go into closed session for a performance evaluation requested by a public official.

ROLL CALL

Ayes: Juip, Parthum, Stempfle, Thomas, Walsh, Williams, Mayor Tomkowiak
Nays: None

MOTION CARRIES.

The Council met in closed session from 8:14 p.m. to 8:49 p.m. The City Council reconvened in open session at 8:50 p.m.

MANAGER CONTRACT

Motion by Council Member Parthum, second by Council Member Williams, to approve a 3% raise in base pay for the City Manager effective July 1, 2020, and also to approve a bonus in the amount of $7,500 to be paid by July 31, 2020. The City attorney was instructed to prepare an amended employment agreement with these new terms and all other terms as historically agreed to.

ROLL CALL

Ayes: Juip, Parthum, Stempfle, Thomas, Walsh, Williams, Mayor Tomkowiak
Nays: None

MOTION CARRIES.

On Motion, the meeting was adjourned at 8:54 p.m.

______________________________
Julie E. Arthurs, City Clerk
City of Grosse Pointe
**Council Meeting**  
*August 17, 2020*

<table>
<thead>
<tr>
<th><strong>TITLE:</strong> Police Vehicle Purchase</th>
<th><strong>DATE:</strong> August 14, 2020</th>
</tr>
</thead>
</table>

**SUMMARY:** The City of Grosse Pointe Department of Public Safety is requesting the authorization to purchase one vehicle to replace the Deputy Director/Detective Bureau vehicle, a 2014 Ford Taurus that was previously used by the patrol division. The proposed new vehicle is a 2020 Charger, an administrative car selection in the police vehicle packages. The price is $26,147 from Galeana Van Dyke Dodge, who was awarded the State of Michigan police vehicle contract, therefore meeting the City’s bid requirements.

**FINANCIAL IMPACT:** This replacement vehicle was budgeted in the 20-21 fiscal year.

**RECOMMENDATION:** Motion to accept the recommendation of staff to purchase a 2020 Charger from Galeana Dodge. The purchase price not to exceed $26,147.

<table>
<thead>
<tr>
<th><strong>REVIEWED BY:</strong> Peter Dame</th>
<th><strong>TITLE:</strong> City Manager</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>PREPARED BY:</strong> Stephen Poloni</td>
<td><strong>TITLE:</strong> Director of Public Safety</td>
</tr>
</tbody>
</table>
**Agenda Item # 3d**

**Title:** GLWA Resolution on PFAS Amendments  
**Date:** August 17, 2020

**Summary:** The attached resolution is being required of all municipalities that are members of the Great Lakes Water Authority to agree to their revised rules that address PFAS regulations. The Great Lakes Water Authority handles all of the City of Grosse Pointe’s wastewater treatment.

As background, the Great Lakes Water Authority (GLWA) implements and enforces an Industrial Pretreatment Program (IPP) to regulate the discharge of commercial and industrial waste and wastewater. The IPP includes the following elements:

- **Pretreatment Program** – regulates the discharge of toxic pollutants to the sewer collection system and performs inspection, monitoring, enforcement control and administration of industrial and commercial wastewater discharges. All Users must comply with general requirements and Significant Industrial Users must comply with permit-based requirements.

- **Surcharge (High Strength) Program** – is a cost recovery program for commercial and industrial waste discharging conventional pollutants above Domestic Levels and payment of additional treatment costs ($/lb) associated with these Users.

- **Special Discharge and General Permit Program** – authorizes the discharge of special wastes and wastewaters including groundwater, construction water, spent products, and other short-term projects through a permit program.

- **Hauled in Waste Program** – authorizes the discharge from waste haulers of septic tank and septage, and other domestic wastewater through a permit and ticket/token payment program.

GLWY maintains a set of rules by which it implements and enforces the IPP. On November 13, 2019, the GLWA Board of Directors passed a resolution to add language to the rules regarding regulation of PFAS compounds and has supplied the attached model resolution.

**Financial Impact:** None.

**Recommendation:** Approve the resolution.

**Prepared by:** Pete Dame  
**Title:** City Manager
RESOLUTION OF THE CITY OF GROSSE POINTE
TO CONCUR IN THE RULES AND REGULATIONS CONCERNING
INDUSTRIAL PRETREATMENT PROGRAM AS ADOPTED
BY THE GREAT LAKES WATER AUTHORITY

WHEREAS, the Great Lakes Water Authority ("GLWA") is a Michigan municipal authority and public body corporate organized and existing pursuant to the provisions of Michigan Public Act No.233 of 1955, as amended, MCL 124.281, et seq. ("Act 233"), for the purpose of establishing a regional sewage disposal system to operate, control, and improve the sewage disposal system leased from the City of Detroit; and

WHEREAS, pursuant to Act 233, the City of Grosse Pointe is a constituent municipality of the GLWA; and

WHEREAS, as authorized by Act 233, GLWA and the constituent municipalities are required by state and federal law to adopt binding rules and regulations (Exhibit A, attached hereto and incorporated herein by reference) as part of an Industrial Pretreatment Program (IPP) in order to comply with all applicable state and federal laws, including, without limitation, the requirements of the Federal Water Pollution Control Act, 33 USC Section 1251, et. seq., the General Pretreatment Regulations for Existing and New Sources of Pollution, 40 CFR 403, and the National Categorical Pretreatment Standards contained in 40 CFR Sections 405-471; and

WHEREAS, these rules and regulations were adopted by GLWA as a uniform code to: (1) regulate wastes and wastewaters discharged into the collection system for all participating municipalities; (2) prevent the introduction of pollutants into the wastewater systems which will interfere with the operation of the system, contaminate the resulting sludge, or pose a hazard to the health, safety or welfare of the people, the communities or to employees of GLWA; (3) prevent the introduction of pollutants into the wastewater system which will pass inadequately treated through the system and into the receiving waters, the atmosphere, and the environment, or will otherwise be incompatible with the system; (4) provide for the recovery of costs from users of the wastewater collection system sufficient to administer regulatory activities and meet the costs of operation, maintenance, improvement and replacement of the system; and

WHEREAS, after a 45-day public comment period and public hearing, the Board of the GLWA approved the IPP Rules on November 13, 2019.

NOW THEREFORE BE IT RESOLVED that the governing body of City of Grosse Pointe in compliance with Act 233 and state and federal law, hereby concur in the IPP rules and regulations attached hereto as Exhibit A; including any subsequent amendments thereto, which amendments, if any, shall not require the approval of this governing body; and

BE IT FURTHER RESOLVED that the adoption and approval of the rules and regulations contained in Exhibit A shall be contractually binding on the parties, and no governing body of City of Grosse Pointe shall be authorized or empowered to rescind or change the approval granted in this resolution without 180 days prior written notice to the GLWA.

ON MOTION OF ______________ SUPPORTED BY ___________ the foregoing Resolution was adopted by the following vote:

ROLL CALL: ABSENT __________ AYE ___________ NAY ___________
**Agenda Item # 4a**

### TITLE: Establishing an Estate Historic District  |  DATE: August 17, 2020

### SUMMARY:  
Last month, the City Council approved a moratorium on demolition permits and new dwelling permits in the Estate Residential zoning district (ER-1) to allow time for the City to consider adoption of a historic district and/or design standards for new construction. The intent of the demolition component of the moratorium was to ensure that existing historic assets in the ER-1 district are preserved while Council explored creation of a historic preservation ordinance in the area.

Kristine Kidorf, of Kidorf Preservation Consulting, will make a presentation about how to create a local historic district under Michigan law. The presentation will explain the objectives of establishing such a district, the process for doing so, and how one operates if created. In 2011, Kidorf Preservation Consulting worked with the City to conduct a preliminary historic assessment of buildings in the whole City under the auspices of the Grosse Pointe Historical Society. The presentation incorporates the findings of that study in order to help ascertain an appropriate study area for a potential historic district including the ER-1 zoned areas.

Upon review and discussion of the presentation and the draft study area, if the Council is interested in continuing to pursue a local historic district, staff would bring back the required resolution needed to start the process and a professional services agreement to carry out the research and technical assistance needed to support creation of a district preserving the remaining historic estate neighborhoods in the City.

### FINANCIAL IMPACT:  
None.

### RECOMMENDATION:  
That Council direct staff to draft a proposed historic district resolution and a technical services agreement to consider at its next meeting.

### PREPARED BY:  
Pete Dame  |  TITLE:  
City Manager
Types of Historic Designation

**National Register of Historic Places** – primarily honorific, does not impose regulation or design review, allows owners of income producing properties to apply for a federal historic rehabilitation tax credit

**State Register of Historic Sites** – only used in conjunction with the Michigan Historical Marker Program

**Local Historic Districts** – protects properties by requiring review and approval of any exterior changes
Benefits of a local historic district

• Protection of irreplaceable historic properties
• Protection of investments made in rehabilitating historic properties
• Review of any exterior changes to the buildings or land within the district by a local historic district commission – including demolitions and new construction
• Ensure any changes within the district are in keeping with The Secretary of the Interior’s Standards for Rehabilitation
• Michigan Local Historic Districts Act, Act 169 of 1970 is the state enabling legislation that governs district creation and administration
How to Create a Local Historic District

Local legislative body adopts a resolution to approve a historic district study

Local legislative body appoints a Historic District Study Committee

Study Committee performs photographic inventory and research

Study Committee evaluates resources using National Register of Historic Places criteria

Study committee prepares a preliminary historic district study committee report according to Section 3 of PA 169

Study Committee officially transmits report to local planning board, SHPO, Michigan Historical Commission and State Review Board

At least 60 days after the official transmittal of the report the Study Committee holds a public hearing

Study Committee has up to 1 year after the public hearing to submit a final report to the local legislative body

Local legislative body votes to approve or reject the proposed historic district

A historic district ordinance must be adopted and a historic district commission appointed at the time the historic district is approved

Property owners apply to Commission for a Certificate of Appropriateness (COA) before undertaking work in the historic district
Historic District Study Committee

• Appointed by City Council

• A majority of members must have a clearly demonstrated interest in or knowledge of historic preservation, and shall contain representation from 1 or more duly organized local historic preservation organizations

• Committee conducts a photographic inventory, historic research, and evaluation of study area – study area is determined by City Council

• Professional assistance with the inventory and research, as well evaluation of the potential districts is allowed
Historic District Commission

• Ordinance sets how members are appointed
• Initial members appointed within 6 months of ordinance adoption
• 7 or 9 members, must be city residents
• A majority of the members shall have a clearly demonstrated interest in or knowledge of historic preservation
• At least 1 member from a list of citizens submitted by 1 or more duly organized local historic preservation organizations.
• Include as a member, if available, a graduate of an accredited school of architecture who has 2 years of architectural experience or who is an architect registered in this state.
Historic District Commission Review Process

Major Work

- HDC reviews project at regular meeting
  - OR
  - HDC denies application
    - OR
    - Applicant submits changed application
    - OR
    - Applicant appeals to the State Historic Preservation Review Board
  - HDC issues certificate of appropriateness or notice to proceed – project approved
- APPLY FOR BUILDING PERMIT
Secretary of the Interior’s Standards for Rehabilitation

1. A property shall be used for its historic purpose or be placed in a new use that requires minimal change to the defining characteristics of the building and its site and environment.

2. The historic character of a property shall be retained and preserved. The removal of historic materials or alteration of features and spaces that characterize a property shall be avoided.

3. Each property shall be recognized as a physical record of its time, place, and use. Changes that create a false sense of historical development, such as adding conjectural features or architectural elements from other buildings, shall not be undertaken.

4. Most properties change over time; those changes that have acquired historic significance in their own right shall be retained and preserved.

5. Distinctive features, finishes, and construction techniques or examples of craftsmanship that characterize a historic property shall be preserved.

6. Deteriorated historic features shall be repaired rather than replaced. Where the severity of deterioration requires replacement of a distinctive feature, the new feature shall match the old in design, color, texture, and other visual qualities and, where possible, materials. Replacement of missing features shall be substantiated by documentary, physical, or pictorial evidence.

7. Chemical or physical treatments, such as sandblasting, that cause damage to historic materials shall not be used. The surface cleaning of structures, if appropriate, shall be undertaken using the gentlest means possible.

8. Significant archeological resources affected by a project shall be protected and preserved. If such resources must be disturbed, mitigation measures shall be undertaken.

9. New additions, exterior alterations, or related new construction shall not destroy historic materials that characterize the property. The new work shall be differentiated from the old and shall be compatible with the massing, size, scale, and architectural features to protect the historic integrity of the property and its environment.

10. New additions and adjacent or related new construction shall be undertaken in such a manner that if removed in the future, the essential form and integrity of the historic property and its environment would be unimpaired.
2011 Survey Recommendations
Step One – Adopt resolution setting study area and appointing Historic District Study Committee
Questions and discussion
**Title:** Authorize Purchase of Public Service Utility Vehicles and V Plow Pushers.  
**Date:** August 11, 2020

**Summary:** The City of Grosse Pointe Public Services Department is in need of replacing two (2) aging 2008 utility tractors and V plow pushers. The recommendation is to replace the existing John Deere tractors with two (2) new Bobcat Toolcats and two (2) Protech V plow pushers.

**Utility Vehicles**

The new utility vehicles will have the ability to quickly connect attachments for sidewalk snow plowing, leaf collection, lawn restoration, street patching and other jobs within the department. These vehicles will also be able to utilize the attachments the City currently has such as a pallet fork, utility bucket, straight blade snow plow, and snow broom. The Bobcat Toolcat is the same vehicle the City purchased for the Water and Parking department last year which increases the versatility and options within all departments in the city in the event of breakdowns or maintenance. The vehicles, if approved, would be purchased through MiDeal, the State of Michigan’s competitive bidding platform, from:

Clark Equipment Company, dba Bobcat Company, Govt Sales  
P.O. Box 6000, 250 E Beaton Dr., West Fargo, ND 58078

The total price for two Bobcat Toolcats is $103,909.10.

**Snow Plows**

City staff researched new V plow snow pushers to be purchased and mounted on new Bobcat Toolcats. These plows will be used to clear sidewalks throughout the City. The Protech V plow snow pusher is made for municipal use and has been purchased by the City in the past. Staff is pleased with its performance. Other plow manufacturers are heavy for the utility vehicle and more expensive than Protech.

<table>
<thead>
<tr>
<th>Plow Type</th>
<th>Manufacturer</th>
<th>Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>Protech V-plow</td>
<td>Santoro Inc. of Detroit, MI</td>
<td>$5,500 each</td>
</tr>
<tr>
<td>Cat 1524 mm (60 in) V plow</td>
<td>Michigan Cat, Browstown Twp, MI</td>
<td>$5,883 each</td>
</tr>
<tr>
<td>Virnig V-Snow Blade</td>
<td>Skid Steer Solutions Bellingham, WA</td>
<td>$5,995 each</td>
</tr>
</tbody>
</table>
**FINANCIAL IMPACT:** These vehicles and plows will be charged to the Capital Projects fund in which $125,000 was budgeted. The total price for the equipment is $114,909.10.

**RECOMMENDATION:** Authorize and award the purchase of two Bobcat Toolcat 5600’s through the MiDeal contract from Clark Equipment Company, dba Bobcat Company, at a total price of $103,909.10 and the purchase and fabrication of the Protech V plow pushers from Santoro Inc. of Detroit for $11,000.

<table>
<thead>
<tr>
<th>REVIEWED BY:</th>
<th>Pete Dame</th>
<th>TITLE:</th>
<th>City Manager</th>
</tr>
</thead>
<tbody>
<tr>
<td>PREPARED BY:</td>
<td>Pete Randazzo</td>
<td>TITLE:</td>
<td>Public Service Director</td>
</tr>
<tr>
<td><strong>TITLE:</strong> ADA Ramps at Elworthy Park Tot Lot Bid Award</td>
<td><strong>DATE:</strong> August 17, 2020</td>
<td></td>
<td></td>
</tr>
<tr>
<td>--------------------------------------------------------</td>
<td>--------------------------</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>SUMMARY:</strong> Bids were received for an ADA Accessible Sidewalk Ramp at the Elworthy Park Tot Lot. This project will allow install ADA accessible parking spots with ramps complete with tactile surfaces for people with visual disabilities adjacent to the updated Tot Lot. There will be one handicap space on St. Clair and two spots on Waterloo, including a van accessible space with a concrete landing platform in the right-of-way to allow for wheelchair loading and unloading. This project is particularly important and needed to accommodate individuals with disabilities arriving by vehicles especially given that the new equipment at the Tot Lot is universally accessible. Two companies participated in the RFP and JB Contractors is the low bidder (see attached engineer’s review). The City Engineer has reviewed the bidder’s qualifications and finds the low bidder qualified for this project.</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>FINANCIAL IMPACT:</strong> This project is budgeted in the Capital Projects Fund and is funded primarily by CDBG grant funds that reimburse the Capital Projects Fund for the costs incurred. The proposed cost of this contract is $24,986. $20,000 will be reimbursed by FY 2019 CDBG funds. The balance would be paid from the Capital Project Funds. This is the last year CDBG funds will be used for ADA sidewalk ramps.</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>RECOMMENDATION:</strong> Motion to approve the recommendation of the City Engineer and award the bid in the amount of $24,986 to JB Contractors for an ADA Accessible Sidewalk Ramp project at the Elworthy Park Tot Lot.</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>PREPARED BY:</strong> Pete Dame</td>
<td><strong>TITLE:</strong> City Manager</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
August 10, 2020

Peter J. Dame, City Manager  
City of Grosse Pointe  
17147 Maumee Avenue  
Grosse Pointe, Michigan 48230

Reference: Elworthy Park Handicap Ramp Installations (2020 CDBG Project)  
City of Grosse Pointe  
AEW Project No. 0155-0211

Dear Mr. Dame:

Enclosed please find the tabulation of the bids received on July 8, 2020 for the above referenced project. Our office has reviewed the tabulation of the two (2) bids received and the low bidder is JB Contractors, Inc. of Detroit, Michigan in the amount of $25,886.00. In summary, bids received were as follows:

1. JB Contractors, Inc. $25,886.00
2. Hutch Paving, Inc. $37,000.00

This project involves the installation of two (2) new Americans with Disabilities Act (ADA) compliant handicap ramp facilities providing barrier-free access from on-street parallel parking located on Waterloo Street and St. Clair Avenue to Elworthy Park. On Waterloo Street, the new ramp would be located between the tot lot and the pavilion and will be installed directly across from the westerly sidewalk leading to the pavilion. On St. Clair Avenue, the new ramp would be located where the tot lot meets the tennis courts. In addition, improvements are proposed at both locations for proper on-street handicap parking spaces; including pavement striping and handicap parking signage.

This project will utilize $20,000 available in 2019-2020 Community Development Block Grant (CDBG) funds with the remaining cost of the project being funded by the City. Recently, the City purchased ADA handicap parking signage to be installed at both locations; therefore, this bid item in the amount of $900.00 can be removed from the low bid received. Therefore, the total low bid of the project to be considered is $24,986.00.

JB Contractors has completed sidewalk replacement programs, concrete pavement repair programs and small-scale concrete street reconstruction projects throughout Southeast Michigan and I have administered several projects with JB Contractors as the prime contractor, including sidewalk projects utilizing CDBG funding. I have found the work completed by JB Contractors to be of good quality and completed in a timely manner and believe they are very capable of completing the Elworthy Park Handicap Ramp Installations project.
Based upon the bids received, past experience with the low bidder and available CDBG funding, we recommend that the Elworthy Park Handicap Ramp Installations project be awarded to JB Contractors, Inc., 2933 Military Street, Detroit, Michigan 48209 in the amount of $24,986.00, contingent upon receiving environmental clearance from Wayne County as required to utilize CDBG funding.

If you have any questions or require any additional information, please feel free to contact me at any time.

Sincerely,

R. Ryan Kern, P.E.
Senior Project Engineer

cc: Pete Randazzo, Director of Public Services, City of Grosse Pointe
    Stephen V. Pangori, P.E., AEW