SPECIAL NOTICE

Due to Governor Whitmer’s Stay Home Stay Safe Executive Order and to minimize the spread of COVID-19, this meeting will be held electronically. Please see instructions below for participating in this ZOOM video/phone conference.

AGENDA

1. Roll Call
2. Setting the Agenda
3. Consent Agenda
   a. Approval of Minutes
   b. Approval of Invoices
   c. Special Event Application – Grosse Pointe Lions Jingle Bell Run
   d. Authorize execution of Agreements for Snow Removal Services
   e. Purchase of rock salt
   f. Purchase of Hilo Forklift
   g. Free Village holiday parking
4. New Business
   a. Authorize execution of agreement with Passport for mobile parking payment services
   b. Authorize purchase of parking equipment – Lots 2 and 3
   c. Authorize purchase of parking equipment – Village Municipal Parking Structure
   d. Resolution authorizing sidewalk and parking areas permitting food and beverage sales
   e. Resolution honoring John Fildew
5. Planning Commission
   a. Final Mack Avenue Plan Presentation - McKenna Associates (use link to view plan)
      https://documentcloud.adobe.com/link/review?uri=urn:aaid:scds:US:e4b63e1b-0da5-4d9f-9d53-e0dc987e7442#pageNum=1
   b. Potential Zoning Amendment regarding multifamily housing unit sizes
6. Public Comment – for agenda and non-agenda items
7. Staff Reports
8. Council Comment
9. Closed Session – ongoing litigation
10. Adjournment

INSTRUCTIONS FOR ALL PERSONS TO PARTICIPATE IN VIRTUAL MEETING

When: Oct 19, 2020 07:00 PM Eastern Time (US and Canada)
Topic: Grosse Pointe City Council meeting
Please click the link below to join the webinar:
https://us02web.zoom.us/j/81003981912?pwd=QmZpb21rY0trZjdNNTkhK0FvT1IpZz09
Passcode: GPCouncil
Or iPhone one-tap : US: +13017158592,,81003981912#,,,,,0#,606522095#or 3126266799,,81003981912#,,,,,0#,606522095#
Or Telephone: Dial (for higher quality, dial a number based on your current location):
US: +1 301 715 8592 or +1 312 626 6799 or +1 929 205 6099 or +1 253 215 8782 or +1 346 248 7799 or +1 669 900 6833
Webinar ID: 810 0398 1912
Passcode: 606522095
INSTRUCTIONS FOR INDIVIDUALS WITH DISABILITIES

Michigan Relay is a communications system that allows hearing persons and deaf, hard of hearing, or speech impaired persons to communicate by telephone. Dial 7-1-1 to reach Michigan Relay and have the operator then connect with Zoom conference number above. There is no additional charge to use this service.

Please contact city@grossepointecity.org at least 48 hours in advance of the meeting with any other requests for accommodations.

INSTRUCTIONS FOR PUBLIC COMMENT

The following public comment instructions are for use by members of the public during the virtual Council meetings held using the Zoom video and phone conferencing program:

A. During this electronic virtual meeting, individuals who wish to address the Council on any agenda or non-agenda item may do so during the designated public comment period or during a public hearing listed on the agenda. An individual wishing to make a public comment should indicate so by using the raise hand feature on the Zoom application. This is typically found in the upper right hand corner when you click on “View Participant list”. This opens a pop-out screen that includes a “Raise Hand” icon that you may use to raise a virtual hand when the chair of the meeting calls for public comments. If you are using the audio only call-in feature, you can hit *9 on the phone keypad to activate the raise hand feature.

B. Public comment during a virtual Council meeting is welcome. Individuals have a maximum of three (3) minutes to address the Council and present any comments. Councilmembers will listen to concerns but will not interact or answer questions.

C. Each speaker should begin comments by providing their name and address.

D. Disorderly Conduct: The chair may call to order any person who is being disorderly by speaking out of order or otherwise disrupting the proceedings, failing to be germane, speaking longer than the allotted time or speaking vulgarities, engaging in hate speech, or otherwise breaching the peace.

E. Alternatively, public comments can also be submitted by email to city@grossepointecity.org no later than 5:00 pm on the day of the meeting. All electronic comments received will be distributed to the City Council in advance of the start of the meeting.

The meeting was called to order at 7:01 p.m.

ROLL CALL
Present: Mayor Tomkowiak, Council Members Juip, Parthum, Stempfle, Thomas, Walsh, Williams

In Attendance: City Manager Dame, Attorney Kennedy, City Clerk Arthurs, Finance Director Kleinow, Public Safety Director Poloni, Public Service Director Randazzo, Parks and Recreation Director Hardenbrook.

CONSENT AGENDA

Motion by Council Member Parthum, second by Council Member Thomas, to approve the Consent Agenda consisting of the following:

1. **Invoices**
   a) Florence Cement Company - 2020 Street Improvement Project, Estimate #2, $597,490.17  
   b) Ferguson Waterworks - Meter Reading Setup Fee, August 2020, $5,910   
   c) U.S. Flood Control Corp - Marina Dam Barrier, April 2020, $17,721.00   
   d) Casper Corporation - Public Safety Lockers, Final Payment, $39,853.24   
   e) GFL - Recycling, September 2020, $9,576   
   f) ISCG. - Public Safety Office Furniture, Final Payment, $24,915.96   
   g) Great Lakes Water Authority - Sewer Charges, August 2020, $74,500   
   h) Partners In Architecture - New Facilities, Payment #15, $424,076.06

2. Minutes from the regular City Council meeting held on August 17, 2020.

3. Approval of 2021 allocation of $14,082 in Municipal and Community Credit funds to Pointe Area Assisted Transportation System (PAATS) and authorize the Assistant City Manager/Clerk to execute the agreement.

4. Authorize the purchase of a EnviroSight Quickview sewer camera in the amount of $16,520.50.

5. Approval of Special Event Application from the Chamber of Commerce to hold the Grosse Pointe Santa Claus Parade on November 27, 2020.

6. Approval of service agreement with Traffic and Safety Control System Inc. for service and equipment maintenance for the Municipal Parking Garage and various lots.

7. Authorize the execution of an agreement to purchase 2020 Ford Transit series truck from Jorgensen Ford through the Mi-Deal Purchasing Program in the Amount of $26,044.25.

ROLL CALL VOTE

Ayes: Juip, Parthum, Stempfle, Thomas, Walsh, Williams, Mayor Tomkowiak

Nays: None.

MOTION CARRIES.

RESOLUTION – AUTHORIZING HISTORIC DISTRICT STUDY AREA AND STUDY COMMISSION

City Manager Dame made the following report:

At the August Council meeting, the Council heard a presentation about the process for consideration of establishing a local historic district. After discussion, the City Council direct staff to bring back a resolution
establishing the proposed estate district historic home study area and authorizing the creation of a historic district study commission. The duty of the study commission is to review an intensive historic structure survey prepared by an historic preservation expert, and to make recommendations to the City Council on whether and where to create a historic district or districts to preserve the remaining large estate homes in the City south of Maumee Avenue. The proposed study area encompasses all of the E-R zoned area as well as nearby areas south of Maumee on the following streets: Lakeland, University, Washington, Lincoln, Rathbone, Woodland and homes along or near the lakefront on Donovan Place, Wellington Place, Stratford Place and Elmsleigh.

If approved, members of the community would be asked to submit a volunteer committee application to serve on the Study Commission, including people with architectural experience. Per State law, the Grosse Pointe Historical Society would be requested to assist with identifying potential members. Council discussion took place regarding the designated study areas, the E-R district areas and the historic preservation firm proposed to assist the City with the study.

Motion by Council Member Stempfle, second by Council Member Williams, to approve the following resolution authorizing a Grosse Pointe Estate Historic District study area and study commission:

**RESOLUTION**
Grosse Pointe Historic District Study Committee

The City of Grosse Pointe is considering the establishment of a historic district in accordance with Act 169 of the Michigan Public Acts of 1970; MCL 399.201 et seq. The proposed district would encompass resources in the City’s Estate Residential Zoning district and other City blocks including:

- Lakeland Ave from Maumee to Lake St. Clair
- University Place from Maumee to Jefferson
- Washington Road from Maumee to Jefferson
- Lincoln Road from Maumee to Jefferson
- Entirety of Rathbone Place
- Woodland Place
- The lakefront homes and property immediately adjacent to the lakefront homes on Donovan Place, Wellington Place, Stratford Place, and Elmsleigh Place

In addition, areas adjacent to these designated areas may be added if initial survey work indicates their inclusion in the district is merited.

**IT IS THEREFORE RESOLVED:**

1) City Staff is instructed to prepare and distribute an application for membership in the Grosse Pointe Historic District Study Committee consistent with the qualifications required under MCL 399.203. City Staff will then present the applications to Council for consideration and appointment to the Committee.

2) City Staff is directed to commence an inventory and related research with respect to the resources in the proposed district consistent with requirements of MCL 399.203.

**VOTE ON THE FOREGOING RESOLUTION IS AS FOLLOWS:**

**YES:**  Juip, Parthum, Stempfle, Thomas, Walsh, Williams, Mayor Tomkowiak  
**NO:**  None

**RESOLUTION DECLARED ADOPTED.**
PROFESSIONAL SERVICES AGREEMENT – HISTORIC PRESERVATION STUDY

City Manager Dame made the following report:

The Council directed staff to prepare a recommendation for hiring an historic preservation firm to conduct an intensive level survey of historic properties in the prosed study area, prepare a report for review and to assist the study commission and the City Council in the process of developing a local historic district.

A proposal by Kidorf Preservation Consulting, the firm that conducted the initial Citywide historic building assessment on behalf of the Grosse Pointe Historical Society in 2011, was presented and reviewed. The cost of the first phase of the estate district study, and conducting the detailed inventory of historic assets would be $17,772. For assistance in the study, Kristine Kidorf, the principal at the firm, would utilize the services of James Miller, whose background information was submitted to Council. Ms. Kidorf and Mr. Miller are experts in historic preservation, and Ms. Kidorf has helped other cities such as Rochester, Detroit and New Baltimore create and administer local historic districts.

The City received proposals from two other firms, John Dzuirman Architects, $17-24,00 for the first phase report and Quinn Evans, a historic preservation firm, proposed a larger survey and report for $21,400. Due to their work to date in Grosse Pointe, their past experience, the ability to help the City through all phases of this work, including administration of the district, City staff recommends Kidorf Preservation Consulting, as their proposal is reasonable and cost competitive.

Council discussion took place regarding the preliminary assessment of properties in the study area, the different phases of the proposal, and the study timeline and the effect on the current moratorium in the E-R District.

Motion by Council Member Parthum, second by Council Member Williams, to authorize the execution of a professional services agreement with Kidorf Preservation Consulting consistent with the terms of the August 19, 2020 proposal.

ROLL CALL VOTE

Ayes: Juip, Parthum, Stempfle, Thomas, Walsh, Williams, Mayor Tomkowiak
Nays: None.

MOTION CARRIES.

RESOLUTION – AMENDING EMPLOYEE HANDBOOK FOR 2020

City Manager Dame made the following report:

One of the impacts of the pandemic on municipal workers has been that it has been difficult to take time off. Employees have canceled vacations, places to vacation have been closed or are limited, the workload has increased due to the demands of responding to unforeseen, unique and ever-changing circumstances, and certain employees were designated essential and had to work even as others were confined to homes by Executive Order. As of September, non-union employees subject to the City’s Employee Handbook in total had 25% more vacation left in their annual allocations than the previous year. Employees are not permitted to carry over more than one week of vacation. It was recommended that due to unique circumstances this year, that non-union employees be allowed to receive a payout of up to one week of their vacation in 2020 only, so they do not lose it at the end of the year.

Motion by Council Member Stempfle, second by Council Member Parthum, to approve the following resolution amending the City’s Employee Handbook:
Due to increased workloads and travel restrictions as a result of COVID-19 affecting the City of Grosse Pointe and its employees, many City employees have been unable to utilize their accrued vacation days. Therefore, notwithstanding the terms of the City Personnel Manual, with respect to calendar year 2020 only, It Is Resolved that non-union City Staff will be subject to the following modified vacation payment rules:

Any employee who is eligible for paid vacation days may opt for paid compensation in lieu of paid vacation at the end of the calendar year. Payment for unused vacation days will not be included in the Final Average Compensation used to calculate pension benefits. The maximum payout of vacation days will not exceed 5 days.

VOTE ON THE FOREGOING RESOLUTION IS AS FOLLOWS:

ROLL CALL VOTE
Ayes: Juip, Parthum, Stempfle, Thomas, Walsh, Williams, Mayor Tomkowiak
Nays: None.

RESOLUTION DECLARED ADOPTED.

FABRICATED AND RETROFITTED LEAF PUSHERS

Public Service Director Randazzo made the following report:

The Public Service Department is in need of upgrading and retrofitting the new leaf pushers which will be mounted on the new Bobcat utility vehicles approved by Council in August 2020. Santoro Inc. of Detroit has worked on this specialty equipment in prior years for the City. Santoro Inc. was the only local fabrication shop that would take on this task, as it is a detail specific fabrication. The amount of $15,000 is budgeted for this project in the Capital Projects fund.

Motion by Council Member Parthum, second by Council Member Williams, to approve the purchase of fabrication and retrofitting of leaf pushers, in the amount of $12,246, from Santoro Inc.

ROLL CALL VOTE
Ayes: Juip, Parthum, Stempfle, Thomas, Walsh, Williams, Mayor Tomkowiak
Nays: None.

MOTION CARRIES.

MML CONVENTION DELEGATE

The annual convention of the members of the Michigan Municipal League will be held online on September 29-October 1, 2020. The annual business session is scheduled for 3:00 p.m. on Tuesday, September 29. Each year the City Council designates a representative and an alternate to attend this business meeting. This year, all Council Members are registered for the convention due to the group rate for the online conference.

Motion by Council Member Parthum, second by Stempfle, to appoint Terence Thomas as Delegate/Representative and Maureen Juip as alternate Delegate/Representative to attend the annual business meeting at the Michigan Municipal League Online Convention on Tuesday, September 29, 2020 at 3:00 p.m.

ROLL CALL VOTE
Ayes: Juip, Parthum, Stempfle, Thomas, Walsh, Williams, Mayor Tomkowiak
Nays: None.

MOTION CARRIES.
STAFF REPORTS

Parks and Recreation Director Hardenbrook updated Council on the Fall Harvest set for Saturday, September 26 from 2:00 – 5:00 pm. He described steps being taken to ensure patrons socially distance and activities will include magic and dog frisbee shows. Public Safety Director Poloni reviewed the recent grand opening event for the new public safety building. The Director thanked the Mayor and the Detroit Police Commander for their speeches and expressed appreciation to the Council for the event and for the new building and equipment. Public Service Director Randazzo provided an update on the construction of the new public services building. The building is near completion and the Director expressed appreciation for the new and improved facility.

COUNCIL COMMENT

The City Council commented on the following topics:

- The Public Safety Open House event was a success and Council has received positive feedback regarding the facility. Appreciation was expressed to Chief Poloni and his department for assisting in the event.
- A similar Open House event will be considered for the Public Service building for next year.
- Appreciation was expressed to the Parks and Recreation Director for continuing be creative in presenting events at the park.
- Council encouraged people to Shop Local.
- A resolution be drafted and considered for John Fildew recognizing his career and service as the City Attorney.

CLOSED SESSION

Motion by Council Member Parthum, second by Council Member Williams, to go into closed session for a discussion of ongoing litigation.

ROLL CALL VOTE

Ayes: Juip, Parthum, Stempfie, Thomas, Walsh, Williams, Mayor Tomkowiak
Nays: None.

MOTION CARRIES.

The Council met in closed session from 7:40 p.m. to 7:50 p.m. The City Council reconvened in open session at 7:51 p.m. There was no further action taken by Council.

On Motion, the meeting was adjourned at 7:52 p.m.

________________________________________________________________________

Julie E. Arthurs, City Clerk
City of Grosse Pointe
MINUTES OF THE SPECIAL GROSSE POINTE CITY COUNCIL WORKSHOP MEETING HELD IN THE ZOOM VIDEO AND PHONE CONFERENCE PROGRAM ON MONDAY, OCTOBER 12, 2020.

The meeting was called to order at 7:00 p.m.

Mayor Tomkowiak declared without objection that this meeting is being held virtually because a state of emergency exists in Grosse Pointe such that holding an in-person meeting would risk the personal health or safety of members of the public or the public body.

ROLL CALL
Present: Mayor Tomkowiak, Council Members Juip, Parthum, Stempfle, Thomas, Walsh, Williams

In Attendance: City Manager Dame, Attorney Kennedy, City Clerk Arthurs, Public Service Director Randazzo, and Public Service Supervisor Kress

DISCUSSION – VILLAGE PARKING EQUIPMENT

City Manager Dame presented a PowerPoint presentation and provided an overview of the existing parking equipment throughout The Village. Mr. Dame explained that the parking system is a self supporting enterprise fund and revenues are used to support the maintenance and repairs to the parking system equipment.

City Manager Dame discussed the types of equipment used in each parking lot in the City. Revenues and expenses for currently used equipment were discussed and reviewed. Pay stations and/or kiosks are the newest equipment installed in The Village and details on how the pay station parking equipment works was reviewed. The potential updates to the technology for this type of system and new parking payment applications were discussed.

City Manager Dame noted that meetings with Village stakeholders were conducted to determine priorities and to collect data on other issues that impact stakeholders use of the parking system.

Discussion took place regarding revenues and expenses of the various parking equipment. It was noted that finding the most cost effective and user friendly system is important. It was requested that a comparison of revenues and expenses for each type of parking equipment be presented for Council review at a future meeting.

PUBLIC COMMENT – None

On Motion, the workshop meeting was adjourned at 8:15 p.m.

__________________________
Julie E. Arthurs, City Clerk
City of Grosse Pointe
# Approval of Invoices – Confirming

**DATE:** October 19, 2020

**SUMMARY:** The following invoices are submitted for review:

- **Florence Cement Company**
  - 2020 Street Improvement Project, Estimate #3, $265,784.93
  - 2019 Street Improvement Project, Final, $33,436.90
- **City of Grosse Pointe Farms**
  - Radio, 1/1/20 – 6/30/20, $20,412.38
  - Water Purchased, 7/1/20 – 9/30/20, $213,684.22
- **Galeana’s Van Dyke Dodge**
  - Dodge Charger, September 2020, $26,147.00
- **City of Grosse Pointe Park**
  - Dispatch Services, 7/1/20 – 9/30/20, $28,842.00
- **GFL**
  - Recycling, October 2020, $10,200.00
- **Asphalt Control Corporation**
  - Sidewalk Replacement Program, September 2020, $7,731.25
- **Great Lakes Water Authority**
  - Sewer Charges, September 2020, $74,500.00
- **Partners In Architecture**
  - New Facilities, Payment #16, $520,014.56
- **Traffic & Safety**
  - Annual Maintenance Agreement, 9/1/20-8/31/21, $31,830.00
- **Stevenson Company**
  - Annual Liability Insurance, 10/1/20 – 10/1/21, $112,182.00
- **Phoenix**
  - Attack Digital Fire Training, September 2020, $37,604.64
- **Fildew Hinks**
  - Legal Services, August 2020, $15,143.46
- **Rodwan Consulting Company**
  - GASB 74/75 Annual Actuary Report, October 2020, $6,900.00
  - GASB 67/68 Annual Actuary Report, October 2020, $5,600.00
  - Annual Actuary Report, October 2020, $6,800.00
- **Bell Equipment Company**
  - Sewer Inspection Camera, October 2020, $16,520.00
- **Simply Technology**
  - Public Safety Furnishings, October 2020, $8,406.00

**FINANCIAL IMPACT:** $1,441,739.34

**RECOMMENDATION:** Motion to approve invoices. Invoices listed represent budgeted or council approved expenditures. Invoices which exceed $5,000 are required to be presented to council for approval.

**REVIEWED BY:** Peter Dime

**PREPARED BY:** Kim Kleinow

**TITLE:** City Manager

**TITLE:** Finance Director/Treasurer
October 6, 2020

Pete Randazzo
Public Service Department Supervisor
City of Grosse Pointe
17147 Maumee Avenue
Grosse Pointe, Michigan 48236

Reference: 2020 HMA Street Improvements Project
AEW Project No. 0155-0203

Dear Mr. Randazzo:

Enclosed please find Construction Pay Estimate No. 3 for the above referenced project. For work completed through September 27, 2020, we recommend issuing payment for the **Net Earnings this Period (see Page 4)** in the amount of **$265,784.93** to Florence Cement Company, 51515 Corridor, Shelby Twp., MI 48315

If you have questions or require additional information, please feel free to contact our office.

Sincerely,

R. Ryan Kern, PE
Project Manager

cc: Mike Randazzo, Florence Cement Company
September 28, 2020

Pete Randazzo  
Public Service Department Supervisor  
City of Grosse Pointe  
17147 Maumee Avenue  
Grosse Pointe, Michigan 48236

Reference: 2019 HMA Resurfacing Project  
AEW Project No. 0155-0193

Dear Mr. Randazzo:

Enclosed please find Final Construction Pay Estimate, along with the Sworn Statements and Consent of Surety for the above referenced project. For work completed through September 25, 2020, we recommend issuing payment for the Net Earnings this Period (see Page 2) in the amount of $33,436.90 to Florence Cement Company, 51515 Corridor, Shelby Twp., MI 48315

If you have questions or require additional information, please feel free to contact our office.

Sincerely,

Stephen Pangori, PE  
Project Manager

cc: Florence Cement Company

204-970-311  20,000
512-158.400  13,436.90
INVOICE

City of Grosse Pointe Farms
90 Kerby Rd
Grosse Pointe Farms, MI 48236

CITY OF GROSSE POINTE
17147 MAUMEE
GROSSE POINTE, MI 48230

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NOTES: JANUARY 1, 2020 THROUGH JUNE 30, 2020

PLEASE MAKE CHECKS PAYABLE TO: CITY OF GROSSE POINTE FARMS

Total Invoice: $20412.38
Credits Applied: $0.00
Payments Applied: $0.00
Invoice Balance: $20412.38

Please keep top portion for your records
Please detach bottom portion and return with payment

REMIT PAYMENT TO:
CITY OF GROSSE POINTE FARMS
90 KERBY RD
GROSSE POINTE FARMS, MI 48236

CUSTOMER:
CITY OF GROSSE POINTE

INVOICE DESCRIPTION:
RADIO DUE FROM GPC
City of Grosse Pointe Farms  
90 Kerby Rd  
Grosse Pointe Farms, MI 48236

KIMBERLY KLEINOW
CITY OF GROSSE POINTE
17147 MAUMEE
GROSSE POINTE, MI 48230

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NOTES: JULY 1, 2020 THRU SEPTEMBER 30, 2020

PLEASE MAKE CHECKS PAYABLE TO: CITY OF GROSSE POINTE FARMS

Total Invoice: $213,684.22
Credits Applied: $0.00
Payments Applied: $0.00
Invoice Balance: $213,684.22

Please keep top portion for your records
Please detach bottom portion and return with payment

REMIT PAYMENT TO:
CITY OF GROSSE POINTE FARMS
90 KERBY RD
GROSSE POINTE FARMS, MI 48236

CUSTOMER:
KIMBERLY KLEINOW
INVOICE DESCRIPTION:
WATER BILLING GPC

[Signature]
WATER BILL
Galeana's Van Dyke
Dodge
28400 Van Dyke
Warren, MI 48093
586-573-4000

INVOICE #080053

Invoice Date:
09-30-2020

Customer Information:

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<td>Name:</td>
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<tr>
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</tr>
<tr>
<td>City/State/Zip: GROSE POINTE CITY, MI 48230</td>
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Shipping Method: 

Order Information:

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Subtotal: $26,147.00
Tax: Exempt
New Plate: Title included
Grand Total: $26,147.00

Notes:

ADD 1% OF TOTAL AMOUNT DUE IF NOT PAID WITHIN 30 DAYS
City of Grosse Pointe Park  
*Department of Public Safety*

15115 East Jefferson Avenue  
Grosse Pointe Park, MI 48230  
(313) 822-7400

**TO**  
Director Stephen Poloni  
City of Grosse Pointe  
17320 Mack Avenue  
Grosse Pointe, MI 48230

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<td></td>
<td>Annual Contract - 92 days prorated</td>
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<td></td>
<td>(Includes $3000 prorated for yearly prisoner food payment)</td>
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**SUBTOTAL**  
$28,842.00

**SALES TAX**  
xxxxxx

**TOTAL**  
$28,842.00

Make all checks payable to: City of Grosse Pointe Park  
THANK YOU FOR YOUR SUPPORT!
**INVOICE**

**DATE**: 09-14-20  
**SERVICE PERIOD**: OCTOBER  
**INVOICE NUMBER**: 0046248206  
**ACCOUNT #: 001661539**

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**IMPORTANT NEWS:**

To avoid late fees and service interruption, payments must be received by the due date. Except as may be otherwise provided by written contract, all past due balances will be assessed a 1.5% late fee with a minimum charge of $5.00. By payment of this invoice, you are expressly confirming your consent to be contacted, with respect to this account, at the Billing Contact # reflected above.

**PLEASE DETACH AND RETURN THE BOTTOM PORTION WITH YOUR PAYMENT.**

**Amount Enclosed $**

---

**GFL ENVIRONMENTAL**
22001 HOOVER RD  
WARREN, MI 48089-2554
**Invoice**

**Date:** 9/23/2020  
**Invoice #:** 5800

---

**Bill To**
City of Grosse Pointe City  
17147 Maumee  
Grosse Pointe, MI 48230

---

**Job Location**
Misc. locations (per 2020 SW List)

---

<table>
<thead>
<tr>
<th>P.O. No.</th>
<th>Terms</th>
<th>Project</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td>Net at time of invoice</td>
</tr>
</tbody>
</table>

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<table>
<thead>
<tr>
<th>Quantity</th>
<th>Description</th>
<th>Rate</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>City of Grosse Pointe Sidewalk Replacement Program:</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>2020 Sidewalk replacement as per provided list (attached).</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td><strong>Total Cost</strong></td>
<td>7,731.25</td>
<td>7,731.25</td>
</tr>
</tbody>
</table>

---

**101-443-910,1210**

---

We appreciate your business. Thank you.

---

**Total**  
$7,731.25
Account Name: GROSSE POINTE
Account Number: 200-0631-S
Billing Date: 10/01/2020
Due Date: 11/16/2020

Billing Inquiries: (313) 964-9027

REMIT TO:
Great Lakes Water Authority
Attn: Treasury
P.O. Box 441370
Detroit, MI 48244-1370

PREVIOUS BALANCE
ADJUSTMENTS AND PAYMENTS APPLIED

CURRENT CHARGES
09/01/2020 - 09/30/2020

SEWAGE MONTHLY FIXED CHARGE

PREVIOUS AMOUNT DUE
$0.00

TOTAL DUE
$74,500.00

~PLEASE DETACH AND RETURN THIS PORTION WITH YOUR PAYMENT~

Account Name | Account Number | Due Date | Amount Due
-------------|----------------|----------|------------
GROSSE POINTE | 200-0631-S     | 11/16/2020 | $74,500.00

AMOUNT REMITTED $74,500.00

REMIT TO: Great Lakes Water Authority
Attn: Treasury
P.O. Box 441370
Detroit, MI 48244-1370

BONNIE KLOBUCAR, ACCT. PAY
17147 MAUMEE AVE
GROSSE POINTE, MI 48230

You may access your meter data at the GDRSS Portal
gdss.glwater.org

Obtain a user login by calling (313) 267-1474 or by email at
gdss@glwater.org

24 200063119 000007450000 7
Application and Certificate for Payment for a Design-Build Project

TO OWNER:  
City of Grosse Pointe  
17147 Maumee Avenue  
Grosse Pointe, MI 48230

FROM  
PARTNERS in Architecture  
Design-Build, LLC  
65 Market Street  
Mount Clemens, MI  
48043

PROJECT:  
City of Grosse Pointe-DPW, DPS & Court  
17147 Maumee Avenue  
Grosse Pointe, MI 48230

APPLICATION NO: 016  
PERIOD TO: July 31, 2020

CONTRACT FOR: General Construction  
CONTRACT DATE:  
PROJECT NOS: / 18-109

DESIGN-BUILDER'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract. AIA Document G743™, Continuation Sheet for a Design-Build Project, is attached.

1. ORIGINAL CONTRACT SUM .................................................. 12,627,170.00

2. NET CHANGE BY CHANGE ORDERS .................................. 97,444.16

3. CONTRACT SUM TO DATE (Line 1 + 2) .................................. 12,724,614.16

4. TOTAL COMPLETED & STORED TO DATE (Column G on G743) ........... 10,137,767.72

5. RETAINAGE:
   a. 0.00% of Completed Work  
      (Column D + E on G743) .................................................. 0.00
   b. 0.00% of Stored Material  
      (Column F on G743) .................................................. 0.00

   Total Retainage (Lines 5a + 5b or Total in Column I of G743) .......... 0.00

6. TOTAL EARNED LESS RETAINAGE  
   (Line 4 Less Line 5 Total) .................................................. 10,137,767.72

7. LESS PREVIOUS CERTIFICATES FOR PAYMENT  
   (Line 6 from prior Certificate) .............................................. 9,617,753.16

8. CURRENT PAYMENT DUE .................................................. 520,014.56

9. BALANCE TO FINISH, INCLUDING RETAINAGE  
   (Line 3 less Line 6) .................................................. 2,586,846.44

The undersigned Design-Builder certifies that to the best of the Design-Builder's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Design-Build Documents, that all amounts have been paid by the Design-Builder for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

By:  
Dwight W. Casper  
Date: August 01, 2020

State of: Michigan  
County of: Macomb  
Notary Public: Elia M. Pacella  
My Commission expires: September 25, 2023

CERTIFICATE FOR PAYMENT

In accordance with the Design-Build Documents, based on the Owner's review of the Work and the data comprising this application, the Owner determines the following amount is properly due and owing to the Design-Builder.

AMOUNT DUE .................................................. 520,014.56

(Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and on the Continuation Sheet that are changed to conform with the amount certified.)
# Traffic & Safety Control Systems, Inc.

48584 Downing * Wixom, MI 48393-3501  
(248) 348-0570 * FAX (248) 348-6505

**Sold To:** City of Grosse Pointe  
Brian Kress  
17147 Maumee  
Grosse Pointe, MI 48230

**Ship To:** Grosse Pte. Village Maintenance Contract

## Invoice

<table>
<thead>
<tr>
<th>ORDER DATE</th>
<th>CUSTOMER NO.</th>
<th>SALE PERSON</th>
<th>PURCHASE ORDER NO.</th>
<th>TERMS</th>
<th>QUANTITY ORDERED</th>
<th>DESCRIPTION</th>
<th>QTY. SHPD</th>
<th>PRIC UNIT</th>
<th>UNIT PRICE</th>
<th>EXTENDED PRICE</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>CIGR04</td>
<td>Brian Kress</td>
<td></td>
<td>Net 15</td>
<td>0.00</td>
<td>ANNUAL CONTRACT FOR SERVICE AND MAINTENANCE OF THE GROSSE POINTE VILLAGE PARKING STRUCTURE, LOT 2, LOT 3 AND LOT 6 FOR THE PERIOD OF 9/1/2020 - 8/31/2021</td>
<td></td>
<td></td>
<td></td>
<td>31,830.00</td>
</tr>
</tbody>
</table>

If paying by credit card, a 4% fee will be added to your credit card transaction.
Stevenson Company
Account Statement
September 17, 2020

Named Insured: City of Grosse Pointe
17147 Maumee
Grosse Pointe, MI 48230

<table>
<thead>
<tr>
<th>Coverage Document</th>
<th>Policy Number</th>
<th>Policy Dates</th>
<th>Contract Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>U. S. Specialty Insurance</td>
<td>PKG-80510771</td>
<td>10-1-2020/2021</td>
<td>$105,872.00</td>
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<tr>
<td>Michigan Catastrophic Claim Admin</td>
<td></td>
<td></td>
<td>6,000.00</td>
</tr>
<tr>
<td>Volunteer Accident &amp; Medical</td>
<td></td>
<td></td>
<td>300.00</td>
</tr>
</tbody>
</table>

Total Contract Due $112,472.00

The charges listed above have been provided to clarify the services provided and charges by the Stevenson Company. As you know, we have been an active partner with City of Grosse Pointe working in many ways to help evaluate and manage potential risks, as well as arranging for comprehensive cost-effective coverage. In the past, we have sent an invoice for a single fee that included our program's charge for risk management services and other services including insurance premiums. The breakdown above is provided to keep you fully informed.

Please contact me if you have any questions. I would appreciate if you would sign this form and return it with your payment. Please retain a copy for your records.

Name

October 1, 2020

Contract Due Date:

Please make check payable to:
Stevenson Company
43422 West Oaks Drive, #300
Novi, Michigan 48377
**Invoice: SI-108475**

**REMITTANCE INFORMATION:**
PHOENIX Safety Outfitters,
PO Box 20445
Upper Arlington, Ohio 43220

Ship Date: 11 Sep 2020
Invoice Date: 11 Sep 2020
Payment Due Date: 26 Sep 2020
Shipping Method: Best Way
Account Rep: Jim Reed
Accounting Questions: cgrogan@phoenixoutfitters.com
Accounting Phone: 614-203-0247
Bin Reference #: 161165
Sales Order Reference #: 161165

**Bill to:**
STEPHEN POLONI
GROSSE POINTE DEPARTMENT OF PUBLIC SAFETY
17145 MAUHEME AVENUE
GROSSE POINTE MI 48230
UNITED STATES
Customer Phone: (313) 886-3200
Customer Email: polonis@grossepointedps.org

**Ship to:**
STEPHEN POLONI
GROSSE POINTE DEPARTMENT OF PUBLIC SAFETY
17320 MACK AVENUE
GROSSE POINTE MI 48230
UNITED STATES
Customer Phone: (313) 886-3200
Customer Email: polonis@grossepointedps.org

<table>
<thead>
<tr>
<th>Qty</th>
<th>Item ID</th>
<th>Item name</th>
<th>Item $</th>
<th>Extended $</th>
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</thead>
<tbody>
<tr>
<td>1</td>
<td>CUSTPO</td>
<td>Customer Purchase Order Number: Verbal Chief Poloni</td>
<td>$0.00</td>
<td>$0.00</td>
</tr>
<tr>
<td>1</td>
<td>LTP-ATTB002-UT#</td>
<td>ATTACK DIGITAL FIRE TRAINING PANEL ULTIMATE PACKAGE WITH THERMAL SMARTDUMMY » SMARTDUMMY THERMAL (55 LB/24 KG) WITH CABLE KIT x 1 Verified: [0720], Color: RES, Valid Thru: [123120] » 5 LITER (1.32 Gal) CLEANING SOLUTION FOR SMOKE GENERATORS x 1 Verified: [0720], Color: SMO, Valid Thru: [123120] » SG4000 SMOKE GENERATOR WATERPROOF CASE, V2 (WIFI ENABLED) WITH CABLE KIT x 1 Verified: [0720], Color: DIG, Valid Thru: [123120] » SMOKE LIQUID (20 LITER / 5.28 Gal.) x 1 Verified: [0720], Color: SMO, Valid Thru: [123120] » FLEXIBLE SMOKE DUCT SET FOR SMOKE GENERATORS x 1 Verified: [0720], Color: DIG, Valid Thru: [123120] » 50FT WEIGHTED HOSE LINE x 1 Verified: [0720], Color: DIG, Valid Thru: [123120] » ATTACK DIGITAL NOZZLE V2 WITH CABLE KIT x 1 Verified: [0720], Color: DIG, Valid Thru: [123120] » SG4000 SMOKE GENERATOR, V2, WITH CABLE KIT x 1 Verified: [0720], Color: SMO, Valid Thru: [123120] » TRANSPORT CASE FOR ATTACK DIGITAL NOZZLE x 1 Verified: [0720], Color: DIG, Valid Thru: [123120] » ATTACK WEIGHTED BASE TRANSPORT BAG x 1 Verified: [0720], Color: DIG, Valid Thru: [123120] » TRANSPORT CASE FOR ATTACK DIGITAL FIRE TRAINING PANEL AND BULLSEYE DIGITAL SIMULATION PANEL, V2 x 1 Verified: [0720], Color: DIG, Valid Thru: [123120] » ATTACK INDUSTRIAL REMOTE, V2 x 1 Verified: [0720], Color: DIG, Valid Thru: [123120] » ATTACK QUICK RELEASE WALL MOUNT x 1 Verified: [0720], Color: DIG, Valid Thru: [123120] » ATTACK WEIGHTED BASE WITH REFILLABLE WATER TANK x 1 Verified: [0720], Color: DIG, Valid Thru: [123120] » ATTACK DIGITAL FIRE TRAINING PANEL, V2, WITH SOFTWARE AND CABLE KIT V1 Panel Demo Unit 90 day warranty on panel only x 1 Verified: [0720], Color: DIG, Valid Thru: [123120]</td>
<td>$37194.64</td>
<td>$37194.64</td>
</tr>
<tr>
<td>2</td>
<td>LTP-ATTB002#</td>
<td>ATTACK DIGITAL FIRE TRAINING PANEL (SATELLITE PANELS) WITH CABLE KIT Verified: [0720], Valid Thru: [123120] Color: DIG</td>
<td>$0.00</td>
<td>$0.00</td>
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<tr>
<td>2</td>
<td>LTP-WM02A</td>
<td>ATTACK QUICK RELEASE WALL MOUNT Verified: [0720], Valid Thru: [123120] Color: DIG</td>
<td>$0.00</td>
<td>$0.00</td>
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<tr>
<td>1</td>
<td>FRTTBBD</td>
<td>Freight FOB Mfg. to include Shipping, Handling TBDATOS // Reference Date Shipped in Header:</td>
<td></td>
<td></td>
</tr>
<tr>
<td>1</td>
<td>eMail invoice</td>
<td>NOTE: This invoice is being sent via e-mail and is the ONLY copy that will be sent. Upon your approval and confirmation of rece</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**Subtotal** $37604.64
September 14, 2020

City of Grosse Pointe  
Attn: Mr. Peter J. Dame  
17147 Maumee Ave  
Grosse Pointe MI 48230-1534

For professional services and disbursements from August 1, 2020 through August 31, 2020 as described in the attached summary.

**Municipal Court**  
Services provided by Attorney Charles S. Kennedy  
$864.00

**General**  
Services provided by Attorneys Charles S. Kennedy and Tomasz M. Dow  
1,785.00

**Monticciolo-EEOC #2**  
Services provided by Attorney Charles S. Kennedy  
195.00

**Historic Commission**  
Services provided by Attorney Charles S. Kennedy  
345.00

**Hindelang vs City of Grosse Pointe**  
Services provided by Attorneys Charles S. Kennedy and Tomasz M. Dow  
750.00

**Corridor Improvement Authority**  
Services provided by Attorney Charles S. Kennedy  
225.00

**Stephen D. Walworth v City of Grosse Pointe**  
Services provided by Attorneys Charles S. Kennedy and John J. Conway  
1,260.00

**FEES:**  
$5,424.00

**PLUS:** Disbursements  
14,719.46

**LESS:** Retainer  
-5,000.00

**Balance due for August 2020**  
$15,143.46
BILL TO:
Ms. Kimberly Kleinow
Director of Finance
City of Grosse Pointe
17147 Maumee
City of Grosse Pointe, MI 48230

<table>
<thead>
<tr>
<th>DESCRIPTION</th>
<th>AMOUNT</th>
</tr>
</thead>
<tbody>
<tr>
<td>Re: GASB 74/75 Actuarial Report</td>
<td>5,800.00</td>
</tr>
<tr>
<td>For actuarial services rendered in connection with information for reporting purposes pursuant to Governmental Accounting Standards board Statement 74 as of June 30, 2020 for the City's retiree health plan. Includes additional valuations based on alternate discount rates and alternate healthcare trend rates for sensitivity testing, 100 year projections of future contributions, benefit payments and projection of Fiduciary Net Position, computation of present values of funded and unfunded retiree healthcare benefits, computation of the GASB 74 discount rate and other disclosures as required.</td>
<td>1,100.00</td>
</tr>
</tbody>
</table>

1300 - 802.300

We appreciate working for you.

TOTAL $6,900.00
Ms. Kimberly Kleinow  
Director of Finance  
City of Grosse Pointe  
17147 Maumee  
City of Grosse Pointe, MI 48230

<table>
<thead>
<tr>
<th>DESCRIPTION</th>
<th>AMOUNT</th>
</tr>
</thead>
<tbody>
<tr>
<td>Re: Grosse Pointe City Employees Retirement System -- GASB 67 and 68</td>
<td>4,400.00</td>
</tr>
<tr>
<td>For actuarial services rendered in connection with information for reporting purposes pursuant to Governmental Accounting Standards Board Statement 67 as of June 30, 2020. Includes 2 additional valuations based on alternate discount rates for sensitivity testing, projections of future contributions and benefits payments, projection of Net Fiduciary Position, computation of actuarial present values of funded and unfunded projected benefit payments, computation of the GASB 67 discount rate, and other disclosures as required.</td>
<td></td>
</tr>
<tr>
<td>For actuarial services rendered in connection with information for reporting purposes pursuant to GASB Statement 68 financial statements as of June 30, 2020. Includes computation of average future service lives and additional disclosures.</td>
<td>1,200.00</td>
</tr>
</tbody>
</table>

731-000-802.300

We appreciate working for you.

TOTAL $5,600.00
BILL TO:

Ms. Kimberly Kleinow
Director of Finance
City of Grosse Pointe
17147 Maumee
City of Grosse Pointe, MI 48230

<table>
<thead>
<tr>
<th>DESCRIPTION</th>
<th>AMOUNT</th>
</tr>
</thead>
<tbody>
<tr>
<td>For normal retainer actuarial and consulting services for the City of Grosse Pointe Employees Retirement System for the year ending December 31, 2020, including the annual actuarial valuation of the Retirement System as of June 30, 2020.</td>
<td>$6,800.00</td>
</tr>
</tbody>
</table>

We appreciate working for you.

TOTAL $6,800.00
# Bell Equipment Company

78 Northpointe Drive
Lake Orion, MI 48359

## INVOICE

**Invoice Number:** 0175130

<table>
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<th>Ext Doc No.</th>
<th>Purchase Order No.</th>
<th>Ship Via</th>
<th>Hours</th>
<th>VIN</th>
<th>Serial No.</th>
<th>Mileage</th>
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</thead>
<tbody>
<tr>
<td>NET UPON DELIVERY</td>
<td></td>
<td>VERBAL NEIL</td>
<td></td>
<td></td>
<td></td>
<td>QVAHD1275</td>
<td></td>
</tr>
</tbody>
</table>

### Item No.

**QUICKVIEW AIR**

- **Description:** ENVIROSIGHT QUICKVIEW AIR
- (1) ENVIROSIGHT QUICKVIEW AIRHD WIRELESS POLE CAMERA WITH LASER MEASUREMENT
  SERIAL #: QVAHD1275

<table>
<thead>
<tr>
<th>Order Qty</th>
<th>Unit</th>
<th>Quantity</th>
<th>Unit Price</th>
<th>Total Price</th>
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<tbody>
<tr>
<td>1</td>
<td>Each</td>
<td>1</td>
<td>16,520.00</td>
<td>16,520.00</td>
</tr>
</tbody>
</table>

---

**Remit to:** Bell Equipment Company  
7315 Solution Center  
Chicago, IL 60677-7003

---

**Website:** www.bellequip.com  
**Phone:** 248-370-0000  
**Fax:** 248-370-0011

<table>
<thead>
<tr>
<th>Amount Subject to Sales Tax</th>
<th>Amount Exempt from Sales Tax</th>
</tr>
</thead>
<tbody>
<tr>
<td>0.00</td>
<td>16,520.00</td>
</tr>
</tbody>
</table>

Subtotal: 16,520.00  
Invoice Discount: 0.00  
Total Sales Tax: 0.00  
Total: 16,520.00
Invoice for City of Grosse Pointe

Attention: Pete Randazzo
Tax Exempt

Please contact Karlin Flanery for any queries about this invoice.

Invoice Items

<table>
<thead>
<tr>
<th>Product / Services</th>
<th>Qty</th>
<th>Price Per Unit</th>
<th>Total</th>
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<tbody>
<tr>
<td>Project Management</td>
<td>8.00</td>
<td>$125.00</td>
<td>$1,000.00</td>
</tr>
<tr>
<td>4 MP IP Camera (Addition)</td>
<td>2.00</td>
<td>$199.00</td>
<td>$398.00</td>
</tr>
<tr>
<td>Wall Mount for IP Camera (Arm and Pendant Cap) (Addition)</td>
<td>2.00</td>
<td>$59.00</td>
<td>$118.00</td>
</tr>
<tr>
<td>(Credit) 32&quot; Monitor - Unused</td>
<td>1.00</td>
<td>-$300.00</td>
<td>-$300.00</td>
</tr>
<tr>
<td>(Credit) Wireless Keyboard/Mouse - Unused</td>
<td>1.00</td>
<td>-$60.00</td>
<td>-$60.00</td>
</tr>
<tr>
<td>Cable Drops - Outdoor Cable</td>
<td>18.00</td>
<td>$200.00</td>
<td>$3,600.00</td>
</tr>
<tr>
<td>DW Spectrum License</td>
<td>18.00</td>
<td>$100.00</td>
<td>$1,800.00</td>
</tr>
<tr>
<td>Camera Mounting Labor</td>
<td>18.00</td>
<td>$75.00</td>
<td>$1,350.00</td>
</tr>
<tr>
<td>Project Labor - Configure Video Server</td>
<td>4.00</td>
<td>$125.00</td>
<td>$500.00</td>
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</table>

Sub-total $8,406.00

Tax $0.00

Total $8,406.00

Related Invoices

<table>
<thead>
<tr>
<th>Date (raised)</th>
<th>Due</th>
<th>Invoice ID</th>
<th>Subject</th>
<th>Outstanding</th>
<th>Total</th>
</tr>
</thead>
</table>

Invoice #4238
Due: 10/16/2020
Total: $8,406.00
Tax: $0.00
<table>
<thead>
<tr>
<th>TITLE: Grosse Pointe Lions Jingle Bell Run</th>
<th>DATE: October 15, 2020</th>
</tr>
</thead>
<tbody>
<tr>
<td>SUMMARY: The Grosse Pointe Lions Club will be hosting their annual “Jingle Bell Run” prior to the annual Santa Claus parade. The run will begin at Whiskey Six and continue east on Kercheval Avenue to Muir in Grosse Pointe Farms, then return to finish at Whiskey Six. An estimated 80-100 runners/walkers are anticipated. Registration will begin at 7:30 a.m. and the race starts at 9:00 a.m. Organizers will maintain social distancing requirements for participants.</td>
<td></td>
</tr>
<tr>
<td>FINANCIAL IMPACT: Due to the fact that the City will be setting up for the Santa Claus parade, there will be no additional costs associated with the event.</td>
<td></td>
</tr>
<tr>
<td>RECOMMENDATION: Staff recommends approval of the event.</td>
<td></td>
</tr>
<tr>
<td>REVIEWED BY: Peter Dame</td>
<td>TITLE: City Manager</td>
</tr>
<tr>
<td>PREPARED BY: Stephen Poloni</td>
<td>TITLE: Public Safety Director</td>
</tr>
</tbody>
</table>
APPLICATION/PERMIT FOR PARADE, PROCESSION OR RACE
CITY OF GROSSE POINTE

NOTE: An application for a parade, procession or race permit shall be filed with the Director of Public Safety. Please allow not less than sixty (60) days for application process before the proposed date of the event.

FOR OFFICIAL USE ONLY

EVENT APPROVED: **YES**

SIGNATURE OF DIRECTOR OF PUBLIC SAFETY: 

DATE SIGNED: 16-1-20

NOTICE: This permit is not to be construed as authorizing any parade over such streets and highways as are under the jurisdiction of the Wayne County Commission or the City of Detroit, and as to those permission must be obtained from the proper and appropriate agency or office.

THE FOLLOWING APPLICATION IS HEREBY SUBMITTED TO THE DIRECTOR OF PUBLIC SAFETY, CITY OF GROSSE POINTE.

1. Title of event: **Grosse Pointe Lions Jingle Bell Run**

2. Date when event is to be conducted: **November 27, 2020**

3. Name, address and telephone number of the person seeking to conduct such event: **Grosse Pointe Lions Club**
   PO Box 36160 Grosse Pointe Farms, MI 48236

4. Hours when such event will start and terminate: **8am - 10am**

5. If event is proposed to be conducted for, on behalf of, or by an organization, give name, address and telephone number of the headquarters of the organization and of the authorized and responsible heads of such organization:
   **Grosse Pointe Lions Club - Will Conway President - 248-231-4595**
   **Joel Armitage - Committee Chair - 248-808-8372**

6. Name address and telephone number of person who will be event chairman and who will be responsible for its conduct:
   **Will Conway - 872 Rivard Blvd. Grosse Pointe, MI 48230 248-231-4595**

7. Route to be traveled, the starting point and the termination point. **(Please enclose a route map):**
   Start at Whiskey Six Kercheval from St. Clair to Cadieux looping back down Kerchaval to Muir Rd "GPF" back down to St. Clair and Kercheval.
   Finishing at Whiskey Six

8. Approximate number of persons who, and animals and vehicles which will constitute such parade; type of animals and description of vehicles: **80-100 runners and 5-10 dogs**

9. Statement whether event will occupy all or only a portion of the width of the streets proposed to be traversed:
   **Will occupy all of St. Clair from Alley to Kercheval and all of Kercheval during event**

10. Location by streets of any assembly areas for such event:
    **St. Clair between alley and Kercheval**

11. Time at which units of the event will begin to assemble at any such assembly area or areas: **7:30 am registration - 9 am Race**

12. Interval of space to be maintained between units of such event: **6ft between participants**

13. If event is designated to be held by, or on behalf of any person other than the applicant, the applicant for such permit shall file with the Director of Public Safety a communication in writing from the person proposing to hold the event, authorizing the applicant to apply for the permit on his behalf.

**SIGNATURE:** **William J Conway III**

**DATE:** September 16, 2020
**TITLE:** Authorize Execution of Agreement for Snow Removal Services  
**DATE:** October 14, 2020

**SUMMARY:** The agreement for snow removal in various areas throughout the City has expired and is up for renewal. Those areas include all municipal surface parking lots, excluding the parking structure, The Village sidewalks and The Fisher Road business district sidewalks. Berns Landscape Services has been the City’s contractor since 2008 when they took over for Genes Landscape, who was the City’s contractor at that time who went out of business during the final year of a three-year contract. Through the great recession, Berns Landscape didn’t increase the price inherited from Genes Landscape from 2008 to 2014 and haven’t increased their prices since 2015. By extending the agreement completed from their last agreement, Berns is willing to extend the contract for three years at a modest increase of 2% per year. City staff is extremely pleased with the work performed from Berns Landscape Services through the years and is recommending to extend the service agreement listed below:

<table>
<thead>
<tr>
<th>Description</th>
<th>Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>The municipal surface parking lots seasonal price up to 10 plows</td>
<td>$8,652</td>
</tr>
<tr>
<td>Cost for each additional plow</td>
<td>$865</td>
</tr>
<tr>
<td>The Village Sidewalks seasonal price up to 10 clearings</td>
<td>$9,064</td>
</tr>
<tr>
<td>Cost for each additional clearing</td>
<td>$906</td>
</tr>
<tr>
<td>The Fisher Road Business District price up to 10 clearings</td>
<td>$4,944</td>
</tr>
<tr>
<td>Cost for each additional clearing</td>
<td>$494</td>
</tr>
</tbody>
</table>

**FINANCIAL IMPACT:** Expenditures for snow plowing in the municipal parking lots will be charged to the Parking Fund and the Village and Fisher Road sidewalk snow clearing will be charged to the General Fund. Sufficient funds are allocated to cover these costs.

**RECOMMENDATION:** Motion to authorize execution of agreement with Berns Landscape Services for a three-year snow removal agreement.

**REVIEWED BY:** Peter Dame

**PREPARED BY:** Peter Randazzo

**TITLE:** City Manager

**TITLE:** Public Service Director
TITLE: Purchase of Rock Salt

DATE: October 14, 2020

SUMMARY: The City of Grosse Pointe Department of Public Works uses the State of Michigan's MiDeal purchasing program to purchase and receive rock salt through the State's bulk purchase contract. This is an annual purchase of salt for road deicing purposes. The City purchases 300-350 tons of salt depending on weather conditions. Listed below is the unit price for the proposed purchase of rock salt for this year through MiDeal:

<table>
<thead>
<tr>
<th>Supplier</th>
<th>2020 Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>MiDeal</td>
<td>$50.02 per ton</td>
</tr>
</tbody>
</table>

The Detroit Salt Company has been awarded the contract through MiDeal. This is the fourteenth year the City has used MiDeal for the purchase of rock salt. Over the last fourteen years it has been demonstrated that lower prices could be obtained through the bulk purchases facilitated by the state.

The City will store the salt in the new salt storage area at the new Public Works facility.

FINANCIAL IMPACT:
Due to the pricing per ton from last year at $64.70 per ton, the City has budgeted $24,000 for snow control supplies in the highway fund. This year, the lower price per ton ($50.02) will save the City $14.68 per ton. With a 350-ton order, the overall savings to the City budget will be approximately $5,138 for the fiscal year 2020-2021.

RECOMMENDATION: Motion to accept the State contract price of $50.02 for the purchase of rock salt for the 2020-2021 season and authorizes execution of agreement by staff to purchase the salt.

REVIEWED BY: Peter Dame

PREPARED BY: Peter Randazzo

TITLE: City Manager

TITLE: Public Service Director
<table>
<thead>
<tr>
<th>TITLE: Purchase of Hilo Forklift</th>
<th>DATE: October 14, 2020</th>
</tr>
</thead>
<tbody>
<tr>
<td>SUMMARY: With the recent move into the new Public Works Facility, the need for seasonal equipment to be stored on the two mezzanines to maximize storage space requires the purchase of a hilo forklift vehicle. Public Works staff met with representatives from Morrison Industrial Equipment Co. of Brighton Township, Michigan, who came out on site and helped select a machine to fit the needs of the department. During the site visit, it was suggested that to include a separate aerial man-lift platform that attaches to the forklift vehicle, in order to reach areas in the high bay for maintenance purposes. With this attachment, it can also serve the new Public Safety high bay service maintenance needs and be used to hang holiday decorations, changing light bulbs and banners in the Village. The City will be utilizing the State of Michigan’s MI-Deal purchasing program, if approved, to purchase a 2020 Mitsubishi FGC25N 5000lb Capacity Cushion Tire Forklift for $28,806. Morrison Industrial Equipment Co. of Brighton Township, Mi is the MI-Deal contract awarded dealership for the hilo forklift. MiDEAL is the State of Michigan’s extended purchasing program that allows Michigan cities to buy goods and services from state contracts, to satisfy the City’s competitive bid requirements.</td>
<td></td>
</tr>
<tr>
<td>FINANCIAL IMPACT: Expenditures for the Hilo Forklift are charged to the Capital account in the Capital Projects Fund. An amount of $35,000 is budgeted for 2020-21.</td>
<td></td>
</tr>
<tr>
<td>RECOMMENDATION: Motion to authorize execution of an agreement to purchase 2020 Mitsubishi FGC25N 5000lb Capacity Cushion Tire Forklift including the aerial man-lift platform, for the amount of $28,806 through the Mi-Deal Purchasing Program.</td>
<td></td>
</tr>
<tr>
<td>REVIEWED BY: Peter Dame</td>
<td>TITLE: City Manager</td>
</tr>
<tr>
<td>PREPARED BY: Peter Randazzo</td>
<td>TITLE: Public Services Director</td>
</tr>
</tbody>
</table>
**Council Meeting**  
*October 19, 2020*

<table>
<thead>
<tr>
<th><strong>TITLE:</strong> Waiver of Parking Fees for 2020 Holiday Season</th>
<th><strong>DATE:</strong> October 19, 2020</th>
</tr>
</thead>
</table>

**SUMMARY:**

To attract holiday shoppers to the Village, for the last ten years, the City has provided free weekend parking during the holiday shopping season. Since 2013, the Grosse Pointe Village DDA, now known as the Main Street Grosse Pointe DDA, as part of its Village marketing duties, has budgeted funds for covering half of the cost of the free parking program.

Therefore, as in past years, it is proposed that parking fees in all the Village off-street surface parking lots will be waived each weekend between Thanksgiving and Christmas. This includes free parking on the following Saturdays and Sundays: November 28 and November 29, December 5 and 6, December 12 and 13, and December 19 and 20. The DDA will include the free parking in their holiday promotional materials. The City will post the lots with free parking signs at the entrance. The free parking program is an important promotional initiative intended to draw visitors and shoppers to The Village during the holidays.

The Village Parking Structure will operate as it currently does, with free parking on Sundays and three hours of free parking with validation from Trader Joes or one hour of free parking from Pet Supplies Plus, Monday through Saturday.

**FINANCIAL IMPACT:**

The City has estimated that each free weekend will cost the City’s Parking Fund a reduction of budgeted revenue of approximately $5000. The DDA will reimburse the City Parking Fund half of the estimated cost as part of its marketing budget.

**RECOMMENDATION:**

Motion to approve waiver of parking fees for the Village off-street parking lots on the four weekends (all day Saturday and Sunday) between Thanksgiving and Christmas.

<table>
<thead>
<tr>
<th><strong>PREPARED BY:</strong> Pete Dame</th>
<th><strong>TITLE:</strong> City Manager</th>
</tr>
</thead>
</table>
**Title:** Authorize Execution of Agreement with Passport Mobile Parking  
**Date:** October 19, 2020

**Summary:** In an effort to increase the user friendliness of the parking experience for parkers in the City and offer a better touchless pay option in the time of COVID-19, staff recommends entering into an agreement with Passport Mobile Parking for provision of a new mobile parking payment experience. The Passport app is the state-of-the-art technology in parking payment systems. The mobile application features include:

- iOS, Android and mobile web options that are easy to use
- Reminder notifications, email receipts and remote session extensions
- Options to integrate with existing systems for both on- and off-street environments, using parking meters or pay stations
- Direct integrations with leading providers of enforcement and license plate recognition software
- A convenient and self-service merchant portal where local businesses can provide validation codes for their customers
- With a new Google partnership, Passport offers the ability to pay through Google Maps.
- Offers a wallet feature that allow parkers to draw down funds they set aside for parking

In particular, the convenience fee charged for using the application is twenty-five cents for an entire parking session including any extensions. This is less than the thirty-five cents charged by Parkmobile for every purchase of parking time including each extension. Other Michigan cities using Passport now include Ferndale, Lansing, Battle Creek, Grand Rapids and Ann Arbor. Passport also is the software engine for the branded Park Detroit mobile application.

**Financial Impact:** Credit card processing costs are comparable to Parkmobile

**Recommendation:** Authorize execution of agreement with Passport

**Prepared by:** Peter Dame

**Title:** City Manager
ORDER FORM

This Order Form (the "Order Form"), effective as of __________, is being entered into by and between Passport Labs, Inc. and The City of Grosse Point ("Customer") pursuant and subject to the Software License and Service Agreement (the "Agreement") entered into by the Parties as of __________. Upon execution, this Order Form shall be incorporated by reference in and subject to the Agreement. Capitalized terms used but not defined herein shall have the same meanings as set forth in the Agreement.

I. SUMMARY OF THE PRODUCTS AND SERVICES

This Order Form, together with any Product Specific Terms attached hereto and made a part hereof in Schedule 1 and the SOW attached hereto and made a part hereof as Schedule 2, contains the terms and conditions applicable to the Products and related services purchased pursuant to the Agreement.

PRODUCTS AND SERVICES

<table>
<thead>
<tr>
<th>Products and Services</th>
<th>Fee(s)</th>
<th>Fee Type(s)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Mobile Payment for Parking Platform (&quot;MPP&quot;)</td>
<td>☒</td>
<td></td>
</tr>
<tr>
<td>Custom-Branded MPP</td>
<td>□</td>
<td></td>
</tr>
<tr>
<td>Citation Management Platform (&quot;CMP&quot;)</td>
<td>□</td>
<td></td>
</tr>
<tr>
<td>Harvester</td>
<td>□</td>
<td></td>
</tr>
<tr>
<td>Digital Permits for Parking Platform (&quot;DPP&quot;)</td>
<td>□</td>
<td></td>
</tr>
<tr>
<td>License Plate Recognition Platform (&quot;LPR&quot;)</td>
<td>□</td>
<td></td>
</tr>
</tbody>
</table>

II. FEES

A. Fees. The fees are as follows:

<table>
<thead>
<tr>
<th>Products and Services</th>
<th>Fee(s)</th>
<th>Fee Type(s)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Mobile Payment for Parking Platform (&quot;MPP&quot;):</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Per Transaction MPP Service and License Fee</td>
<td>$0.25</td>
<td>Per Transaction¹</td>
</tr>
<tr>
<td>Maximum Convenience Fee Passed through to Parking Customers</td>
<td>$0.25</td>
<td>Per Transaction</td>
</tr>
<tr>
<td>Citation Management Platform (&quot;CMP&quot;):</td>
<td></td>
<td></td>
</tr>
<tr>
<td>CMP Service and License Fee</td>
<td>N/A</td>
<td>Per Ticket Paid</td>
</tr>
<tr>
<td>Additional CMP Service and License Fee After Citation Amount Escalation</td>
<td>N/A</td>
<td>Per Ticket Paid</td>
</tr>
<tr>
<td>Harvester Service and License Fee</td>
<td>N/A</td>
<td>Per Ticket Paid</td>
</tr>
<tr>
<td>Cost Per Notification Letter Sent by Passport</td>
<td>N/A</td>
<td>Per Notification Letter</td>
</tr>
<tr>
<td>Digital Permits for Parking Platform (&quot;DPP&quot;):</td>
<td></td>
<td></td>
</tr>
<tr>
<td>DPP Service and License Fee</td>
<td>N/A</td>
<td></td>
</tr>
<tr>
<td>Ancillary Fees</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Merchant Services Fee</td>
<td>Passport App: 2.9% + $0.30</td>
<td></td>
</tr>
<tr>
<td>Payment Gateway Fee</td>
<td>Passport App: $.05</td>
<td></td>
</tr>
</tbody>
</table>

¹ 1. An MPP "Transaction" is a single parking session lasting less than twenty-four (24) hours in duration.
III. BILLING INFORMATION

Billing Contact Name: Peter Dame
331-885-5800
Billing Email Address: PJDame@grossepointecity.org
Billing Address: 17147 Maumee Ave
Grosse Pointe, MI 48230

IN WITNESS WHEREOF, Passport and Customer have each caused this Order Form to be executed by its duly authorized representatives.

City of Grosse Pointe

By: ___________________________ By: ___________________________
Name: ________________________ Name: ________________________
Title: _________________________ Title: _________________________
Date: _________________________ Date: _________________________
SCHEDULE 1

MOBILE PAYMENT FOR PARKING

Services:

Passport will provide services and license software, including all web and mobile applications and related documentation necessary for Customer to operate a mobile payment for parking program ("MPP") which allows all parking customers in any parking facilities owned or managed by Customer (the "Premises") the ability to pay for parking using a smartphone application or mobile web application.

Equipment:

Passport will provide Customer an initial quantity of signs and decals consistent with Passport's marketing best practices at no charge to support the implementation of the MPP. Customer will be solely responsible for installing all signs and decals in the Premises. Additional signs and decals shall be charged at Passport's then-prevailing unit prices. Passport will provide a design file to allow Customer to print replacement signs and decals at no charge.

Ancillary Fees:

a) Customer will pay a ten dollar ($10) administrative fee in addition to sign and shipping costs per sign for any additional or replacement signs purchased through Passport.

b) Customer will pay a one dollar ($1) administrative fee in addition to decal and shipping costs per decal for any additional or replacement decals purchased through Passport.

Third Party Providers:

In order to expand the management data available to Customer and to improve access and the user experience for a broader group of individuals wishing to pay for parking and engage in related transactions via channels other than the MPP provided by Passport, Passport may, at its option, allow the use of third-party provider's (each a "Third Party Provider") interfaces for initiating parking transactions or to enhance the mobility experience, including any and all possible methods available to parkers to request the right to access and occupy a parking space or otherwise-denominated curb space for any period of time (in accordance with Customer's applicable rates, rules, ordinances, and regulations). Such interfaces will include, but not be limited to, in-dash vehicle systems, navigation systems (whether in-dash or smartphone-based), business intelligence solutions, and mobile payments for parking applications other than Passport's MPP (each an "Interface").

Should Passport exercise this option, such Third Party Provider(s) shall contract directly with Passport to establish the integrations necessary for Passport to facilitate all mobile payments for parking sessions and related transactions for the Third Party Provider(s) and its end users. The term "facilitate" includes, but is not limited to: (a) all tasks related to parking rights management, including the calculation of parking session prices, (b) the management of rates, rules, and restrictions and zones, spaces, or other units of parking or curbside inventory; (c) transactional reporting; (d) tasks related to transmission of parking rights data to parking enforcement systems and any data processing systems; (e) tasks related to refund issuance, parking rule management, reconciliation of funds, invoicing, and other administrative functions; and (f) all back-office management interfacing necessary to manage the foregoing and all other tasks necessary or desirable for Passport to effectively manage the issuance and processing of parking rights on behalf of City (the "Shared Services"). For parking transactions initiated via a Third Party Provider's Interface, payment processing must be conducted by Passport.

Notwithstanding anything to the contrary in the Agreement, Passport may share Operational Data with Third Party Providers to the extent necessary to enable the Shared Services.

Customer acknowledges and agrees that a Third Party Provider may configure and control the feature set of its own Interface so long as it is capable of performing the functions required to interact with Passport's platform and execute parking transactions as designated in the scope of work. Customer further acknowledges and agrees that certain data received from Third Party Providers may be more limited than what Passport can provide to Customer as Customer’s MPP provider and may need to be provided, if at all, on an aggregated and/or anonymized basis. Passport shall, however, use commercially reasonable efforts to supply such data as may be reasonably requested by Customer for its internal purposes.

To utilize the Shared Services, each Third Party Provider will be required to integrate with application programming interface endpoints provided by Passport, which cannot be accessed or utilized by such Third Party Provider prior to the execution of a standalone contract with Passport governing the access, use, pricing, disclosure, and governance of the Shared Services consistent with the foregoing paragraphs and as otherwise determined by Passport in its sole discretion.

Except in the case of Third-Party Providers pursuant to the foregoing paragraphs, Passport shall be the exclusive mobile payments for parking service provider for City during the term of this Agreement.
CUSTOM-BRANDED MOBILE PAYMENT FOR PARKING

Passport shall deliver to Customer in connection with the Agreement a custom-branded MPP application ("Private Label App") pursuant to the terms and conditions below.

Customer Obligations:

Customer shall:

a) Serve as the account holder of record for Google Play and Apple App Store developer accounts (the “Accounts”).

b) Add Passport as an additional user for its developer account, authorizing Passport to take all necessary actions related to the Accounts on Customer’s behalf including, but not limited to, activation, set-up, management, maintenance, and support of the Private Label App in the Accounts. Customer shall comply with all necessary conditions, requirements, and obligations to serve as the holder of the Accounts including, but not limited to, obtaining a Dun & Bradstreet, Inc. number in Customer’s name. Customer must cooperate with Passport to ensure that all Accounts credentials (e.g., username and password) are received by Passport a minimum of fifteen (15) business days prior the launch date of the Private Label App.

c) Not hold Passport liable for delays of any kind caused by the failure of Customer, Google, Apple, or any other third party to provide any necessary or required information to Passport or to take any necessary or required action in connection with the Accounts.

d) Not access or use the Accounts in any manner that could cause error or interruption. Passport is not liable for any errors, delays, or problems caused by Customer’s access or use of the Accounts.

e) Not access the Accounts for the purposes of responding to Private Label App reviews in the Google Play and Apple App Stores.

f) Cooperate with Passport by providing, in a timely manner such that Passport can meet its obligations hereunder, any information and/or taking any action, as necessary or required, including, but not limited to, the execution of any documents related to the Accounts.

g) Be responsible for all fees associated with the Accounts (currently, $99.00/year for Apple and a one-time fee of $25.00 for Google).

Passport Obligations:

Passport shall:

a) Create the Private Label App.

b) Assist Customer or otherwise act on Customer’s behalf related to the Accounts including, but not limited to, activation, set-up, management, maintenance, support and, with Customer’s assistance as may be required, obtain read-only Accounts and full-access Accounts on behalf of Customer.

c) Have the exclusive right, on behalf of Customer and in Passport’s sole discretion, to respond to Private Label App reviews in the Google Play and Apple App Stores.

Private Label Assets:

Passport shall retain all trademark, copyright, and other intellectual property rights in and to any brand name and brand visualization content that Passport creates in connection with the Private Label App. Passport reserves the right to include elements indicating Passport as the provider of the Private Label App, such as word elements (e.g., "Powered by Passport") and/or design elements (e.g., a Passport logo), in conjunction with such Private Label Assets wherever they may appear.
CITATION MANAGEMENT PLATFORM

Services:

Passport will provide services and license all software, including all web and mobile applications and related documentation, necessary for Customer to operate the CMP, which allows Customer’s parking enforcement officers in any or all parking facilities owned or managed by Customer the ability to issue parking citations that may be paid online through Passport’s payment portal, as follows:

a) Passport will provide an online payment portal through which parking violators may pay outstanding parking citations.
b) After a number of days as mutually agreed upon by the Parties and reflected in the SOW, parking citations will escalate in price and Passport will automatically generate and send a letter to each parking citation owner for which Passport has necessary state licensure authorization to perform a driver record lookup informing such parking violator that they have an outstanding parking citation and that the citation amount has increased. The "Additional CMP Service and License Fee After Citation Amount Escalation" fees as indicated above shall be applicable to each citation starting with the first letter sent.
c) Passport will send a second letter after a number of days as mutually agreed upon by the Parties after issuance for each applicable unpaid citation owner.

Harvester: Passport will send additional letters on Customer’s behalf to any subset, as selected by Customer, of historical parking violators that have not paid their parking citations within a time period selected by Customer, informing them that they have an outstanding parking citation and that they can pay such outstanding parking citation through Passport’s payment portal or by mailing payment in full according to address and payment method specifications to be provided to Passport by Customer.

Equipment:

a) Customer must purchase a sufficient number of Android-based handheld devices for each parking enforcement officer to have access to one device while conducting parking enforcement activities.
b) Customer must maintain at its sole cost one (1) wireless data plan for each Android device.
c) Customer must possess at least one (1) Bluetooth-enabled printer per Android device described above.
d) If Customer chooses to purchase additional Bluetooth-enabled printers through Passport, the price will be quoted at the time of order.
e) Customer shall be responsible for applying the necessary configurations to any Android-based handheld devices and any printers it purchases using specifications provided by Passport, provided, however, that Passport shall provide the initial configuration to any printers purchased through Passport.
f) In addition to the hardware unit costs, Customer will be responsible for paying all shipping costs and printer paper costs.
g) If Customer orders custom printer paper through Passport, Customer will be responsible for paying the costs of creating, printing, and shipping such custom paper plus a service fee to Passport; Passport is unable to provide estimated costs until specific details of Customer order have been confirmed due to the variable costs of Passport's third-party vendors.
CGROSSS-POINTE

Council Meeting
October 19, 2020

TITLE: 2020 Village Municipal Parking Lots 2 and 3 Paystation Equipment Purchase

DATE: October 14, 2020

SUMMARY: Due to the recommended replacement of the parking equipment in The Village Parking Structure that is tied to the gated systems in Lot 2 and 3, the City of Grosse Pointe Public Services parking division is in need of new parking control and software equipment located at the City of Grosse Pointe parking lots 2 and 3. Three paystation equipment proposals were received for the parking lot equipment replacement project.

Traffic & Safety Control Systems, Inc
Luke II multi space pay stations $9,250.00 per unit
Lot 2 equipment, installation and shipping 3 units
Lot 3 equipment, installation and shipping 6 units and 1 shelter
Total bid price $108,980.00

Harvey Electronics & Radio
Strada Pal Rapide multi space pay station $6,950.00 per unit
Lots 2 and 3 equipment and installation of 12 units in total
Price does not include shelter or site prep
Price of items bid $88,200.00

IPS Group
MS1 multi space pay station $6,249.00 per unit
Lots 2 and 3 equipment, installation and spare parts of 6 units in total
Price does not include shelter or site prep
Price of items bid $49,934.00

The Luke II system proposed by Traffic & Safety offers a paystation system already installed in Lot 6. The Luke II pay stations are one of the most common pay stations found in the world. It is a reliable and durable system that the City has had few issues with over the last five years. Traffic & Safety Control Systems, Inc has significant experience in installation and maintenance of Parking equipment in cities across Michigan. Traffic & Safety Control Systems, Inc installed our current equipment, handles both gated systems and pay stations, has proposed a complete solution, and has reliable and nearby service capacity. Staff recommends that the City stay with the Luke II system for Lots 2 and 3 as the best option for expanding pay stations in the City and as a means to increase uniformity and ease of use for the City’s off-street lot revenue collection systems.
the maker of the Luke II system, also has a slimmer, fully compatible model for potential future on-street installations.

**FINANCIAL IMPACT:** Expenditures for the new parking equipment are charged to the capital account in the Parking Fund. By switching to pay stations in Lots 2 and 3, the capital cost of this project is significantly less than what was budgeted assuming a gated solution. A gated system for both Lots 2 and 3 would cost more than three time the upfront capital costs at $191,930 and $162,239, respectively. The City would also reduce maintenance and service costs using pay stations instead of a gated system, with much less equipment and parts to replace with pay stations.

In terms of revenue generated, Lots 2 and 3 will likely suffer approximately a 20% loss of customer revenue by not having a “locked in” gated solution for a negative annual impact of $32,000. Adding enforcement to these lots, which would be necessary to ensure that people follow the payment rules at the pay stations, would likely generate about half of that lost amount for a net loss of $16,000 in annual revenue. Even with the annual loss of revenue, the lower upfront and maintenance related costs of the pay stations over their 10-year expected lifespan would be net positive to the financial standing of the Parking Fund over that whole period.

**RECOMMENDATION:** Motion to authorize purchase of Luke II parking equipment for Municipal Parking Lots 2 and 3 from Traffic & Safety Control Systems, Inc.

<table>
<thead>
<tr>
<th>REVIEWED BY:</th>
<th>Pete Dame</th>
<th>TITLE:</th>
<th>City Manager</th>
</tr>
</thead>
<tbody>
<tr>
<td>PREPARED BY:</td>
<td>Brian Kress</td>
<td>TITLE:</td>
<td>Public Service Supervisor</td>
</tr>
</tbody>
</table>
**TITLE:** Village Municipal Parking Structure Parking Equipment Replacement  
**DATE:** October 14, 2019

**SUMMARY:** The City of Grosse Pointe Public Services parking division is in need of new parking control and software equipment located at the City of Grosse Pointe parking structure (Lot 5) as the Amano equipment is past its expected lifespan. Two bids were received for the Parking structure equipment replacement project.

Traffic & Safety Control Systems, Inc  
Tiba Parcs gated parking equipment will feature the latest X60 Line equipment with contactless payment options at in lane and on 3 on foot pay stations. Other features include enhanced permit parking options, validations, PCI certified fail-safe credit card compliance, AVI readers and thermal paper tickets replacing mag stripe tickets.  
**Total bid price** $253,578

Harvey Electronics & Radio  
Skidata gated parking equipment features contactless payment options at in lane and on 3 on foot pay stations. Other features include enhanced permit parking options, validations, AVI readers and thermal paper tickets replacing mag stripe tickets.  
**Total bid price** $391,960

Traffic & Safety Control Systems, Inc has significant experience in installation and maintenance of Parking equipment in cities across Michigan. They installed our current equipment and have responsive maintenance service in the SE Michigan region. The proposed parking equipment is a major improvement over existing equipment in the garage that is more than 12 years old. This proposed equipment should create a more reliable parking experience. TIBA offers some real advantages over the competition with less moving parts to maintain and replace, and cabinets constructed using stainless steel. The TIBA software is easy to use and extremely stable.

**FINANCIAL IMPACT:** Expenditures for the new parking equipment are charged to the Capital account in the Parking Fund.

**RECOMMENDATION:** Motion to authorize purchase of Tiba gated parking equipment for the Municipal Parking Structure from Traffic & Safety Control Systems

**REVIEWED BY:** Pete Dame  
**TITLE:** City Manager

**PREPARED BY:** Brian Kress  
**TITLE:** Public Service Supervisor
MP-60
ENTRY STATION

FAST

- High-speed ticket issuance mechanism for fast vehicle throughput
- Supports ticketless entry via phone number, credit card, proximity card, barcode credential, and Bluetooth
- High-resolution 10.1" color touch screen supports ticketless, rate display, prepay options, and help services
- Up to 5,000 tickets in one paper roll
- Embedded Voice Over IP intercom and Pinhole IP camera

FLEXIBLE

- Numerous credit card solutions including: Mag-Stripe, P2PE EMV with or without pin pad, and NFC
- Various access credentials include: LPR, HID Proximity, Mifare, Mag-Stripe Room Key, QR barcodes, BLE, AVI, and drivers license
- Controls barrier gates, electronic signage, lane counts, and more
- Surge protection built in

CREDIBLE

- Rugged, tamper-resistant stainless steel housing
- O/S less embedded technology
- FCC, CE, UL, CSA certified
- PCI 3.2 compliant
- ADA compliant

About the New TIBA X60 Series.

- Smarter and faster than ever with new product architecture.
- Increased security to protect your data.
- Connectivity using native TCP/IP and RS485.
- User engagement through extra-large, high contrast touch screen.
- Easy to install, service, and maintain.
- Backward compatibility. Seamlessly mix X30 and X60 devices.
- New technology. More features at a lower cost of ownership.

*Not all features are available or standard in all regions. Check with your local TIBA representative for availability.*
MP-60 ENTRY STATION

FEATURES

- Driver Instruction Display
- Ticket Issuing
- Card Holder Access
- LPR Imaging
- Barcode Scanner

- Data Line Surge Protection
- Heater and Thermostat
- Hotel Room Keys
- Pin Hole Camera
- Intercom

10.1" high-resolution color touch screen display
Thermal ticket printer, roll supports up to 5,000 paper tickets
Bluetooth, Proximity, Mifare, AVI, barcode
Supported
Reads multiple barcode formats - 1D & 2D, QR, PDF417, and more. Supports various barcode credentials via mobile device or paper
Built-in
Supported
Supported
Built-in
Built-in VoIP

OPERATIONS

- Processor
- Operating System
- Communication and Network
- Built-In Clock
- Off-Line Operation
- Remote Monitoring

High-speed embedded industrial processor
O/S Less
Native TCP/IP Ethernet, or RS-485 Communication
Lithium-ion battery
Off-line functionality supported
Real-time transaction and events monitoring via Facility Management System

HOUSING

- Construction
- Measurements
- Weight
- Color (Housing)
- Faceplate
- Locks

Stainless steel
14.9" (37.8 cm) W; 12.4" (31.5 cm) D; 49.9" (126.7 cm) H
Dependent on components selected
Standard: White RAL 9010
High-grade epoxy-based TIBA standard or custom design
Keyed device lock

ELECTRICAL

- Voltage
- Current
- Power Consumption

100-240 VAC, 50-60 HZ
6.5A approximate max. (with heater)
640W (with heater)

ENVIRONMENTAL CONDITIONS

- Operating Temperature
- IP Rating

-4°C to 122°F (-20°C to 50°C) with heater
54

REGULATORY

- Safety
- EMC

UL 60950-1:2007
CAN/CSA-C22.2 No. 60950-1-07
CE, FCC Part 15, Subpart B, Class B

TIBA PARKING SYSTEMS

www.tibaparking.com info@tibaparking.com

USA
2228 Citygate Drive
Columbus, Ohio 43219
T: +1 (614) 328-2040  F: +1 (614) 864-2153
866-901-8883 Toll Free

ISRAEL
17 Hamefalsim Street
Petah-Tikva, Israel 4951251
T: +972-3619-9777  F: +972-3-905-4306
SW-60
EXIT STATION

FAST

- In-lane ticket processing & pay station designed for high-throughput unattended parking operations
- Supports ticketless exit via phone number, credit card, proximity card, barcode credential, and Bluetooth
- Calculates and displays parking fees
- High-resolution 10.1" color touch screen supports: ticketless, rate display, prepay options, and help services
- Prints patron receipt on demand
- Embedded Voice Over IP intercom and Pinhole IP camera

FLEXIBLE

- Numerous credit card solutions including: Mag-Stripe, P2PE
  EMV with or without pin pad, and NFC
- Various access credentials include: LPR, HID Proximity, Mifare, Mag-Stripe Room Key, QR barcodes, BLE, AVI, and drivers license
- Supports validation barcode stickers and coupons, reservations, and vouchers
- Controls barrier gates, electronic signage, lane counts, and more
- Surge protection built in

CREDIBLE

- Rugged, tamper-resistant stainless steel housing
- O/S less embedded technology
- FCC, CE, UL, CSA certified
- PCI 3.2 compliant
- ADA compliant

About the New TIBA X60 Series.

- Smarter and faster than ever with new product architecture.
- Increased security to protect your data.
- Connectivity using native TCP/IP and RS485.
- User engagement through extra-large, high contrast touch screen.
- Easy to install, service, and maintain.
- Backward compatibility. Seamlessly mix X30 and X60 devices.
- New technology. More features at a lower cost of ownership.
**FEATIRES**

- **Driver Instruction Display:**
  - 10.1" high-resolution color touch screen display

- **Ticket Verifier:**
  - Barcode scanning or motorized barcode ticket reader

- **Card Holder Access:**
  - Bluetooth, Proximity, Mifare, AVI, barcode

- **LPR Imaging:**
  - Supported

- **Barcode Scanner:**
  - Reads multiple barcode formats - 1D & 2D, QR, PDF417, and more. Supports various barcode credentials via mobile device or paper

- **Receipt Printer:**
  - For receipts and lost tickets

- **Data Line Surge Protection:**
  - Built-in

- **Heater and Thermostat:**
  - Supported

- **Hotel Room Keys:**
  - Supported

- **Pin Hole Camera:**
  - Built-in

- **Intercom:**
  - Built-in VoIP

- **Credit Card Payments:**
  - Mag-Stripe, P2PE EMV with or without pin pad, NFC

**OPERATIONS**

- **Processor:**
  - High-speed embedded industrial processor

- **Operating System:**
  - O/S Less

- **Communication and Network:**
  - Native TCP/IP Ethernet, or RS-485 Communication

- **Built-In Clock:**
  - Lithium-ion battery

- **Off-Line Operation:**
  - Off-line functionality supported

- **Remote Monitoring:**
  - Real-time transaction and events monitoring via Facility Management System

**HOUSING**

- **Construction:**
  - Stainless steel

- **Measurements:**
  - 14.9" (37.8 cm) W; 13.1" (33.27 cm) D; 49.9" (126.7 cm) H

- **Weight:**
  - Dependent on components selected

- **Color (Housing):**
  - Standard: White RAL 9010

- **Faceplate:**
  - High-grade epoxy-based TIBA standard or custom design

- **Locks:**
  - Keyed device lock

**ELECTRICAL**

- **Voltage:**
  - 100-240 VAC, 50-60 Hz

- **Current:**
  - 6.5A approximate max. (with heater)

- **Power Consumption:**
  - 650W (with heater)

**ENVIRONMENTAL CONDITIONS**

- **Operating Temperature:**
  - -4° to 122°F (-20° to 50°C) with heater

- **IP Rating:**
  - 54

**REGULATORY**

- **Safety:**
  - UL 60950-1:2007
  - CAN/CSA-C22.2 No. 60950-1-07

- **EMC:**
  - CE, FCC Part 15, Subpart B, Class B

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**TIBA PARKING SYSTEMS**

[Logo]

*www.tibaparking.com*  *info@tibaparking.com*
**Council Meeting**  
**October 19, 2020**

<table>
<thead>
<tr>
<th><strong>TITLE:</strong> Resolution Permitting Designation of Sidewalk and Parking Areas for Food and Beverage Sales</th>
<th><strong>DATE:</strong> October 19, 2020</th>
</tr>
</thead>
</table>

**SUMMARY:**

Earlier this year, the City of Grosse Pointe was one of the first cities in Michigan to allow use of public areas for businesses and restaurants for various purposes as a means to help cope with dealing with COVID-19. This was a temporary measure approved for 2020.

This year several restaurants have expanded their previously approved outdoor dining areas on sidewalks utilizing this temporary authority. One restaurant, City Kitchen, has used this authority to build a platform in parking spaces on Kercheval Place.

Given the continuing COVID-19 pandemic, City staff recommends that authority be granted to permanently allow restaurant usage of sidewalks and parking areas for food and beverage sales, on an annually permit basis. At least one restaurant plans to take advantage of this permanent authority. City Kitchen has indicated they wish to continue to operate past their state issued outdoor license expiration date of October 31, 2020. Approval of this resolution will allow restaurants such as City Kitchen to operate over the winter with heated tents or igloos, if they desire, as a means to help cope with COVID-19.

**FINANCIAL IMPACT:**

N/A

**RECOMMENDATION:**

Approve resolution

| **PREPARED BY:** Pete Dame | **TITLE:** City Manager |
RESOLUTION OF GROSSE POINTE CITY COUNCIL

Authorization for designation of sidewalk and parking areas permitting food and beverage sales

In the C-1, C-2 or Fisher Road Neighborhood zoning districts, the City Manager may permit the use of that portion of any sidewalk or street between the property line and the traveled portion of the street (including areas customarily used for parking) as a designated area for retail sales of food and/or beverages.

Such uses shall be memorialized by a license approved by the City Manager and City Attorney and may be issued for up to one year. The license will automatically renew for additional one year terms unless either party provides 30 days advance notice of non-renewal prior to the license anniversary date.

Such licenses may only be issued if the City Manager finds that the proposed use will not unreasonably interfere with the public use of the sidewalk and/or street and such license shall specifically identify the area of the license and the conditions under which such area may be used.

If issued, such license shall be at no cost to the property owners other than appropriate insurance costs and indemnities for a period of one year, at which time, if such license is extended, reasonable fees may be imposed in the discretion of the City Manager.
CITY OF GROSSE POINTE
RESOLUTION

John Fildew has dedicated his life to service of others. A Phi Beta Kappa graduate of the University of Michigan, he attended the University of Michigan Law School, graduating with highest honors. He then went on to serve in the United States Army Judge Advocate General Corps, achieving the rank of Captain.

After his Army service, John began his career in private practice in Detroit. In almost 60 years of practice, John counseled numerous businesses, individuals and communities in south eastern Michigan with great intellect and devotion. In his home community, John was a member of the Grosse Pointe Park Foundation; supporting a wide range of projects for the enhancement of the City of Grosse Pointe Park.

In the early 1990’s, John became the City Attorney for Grosse Pointe. John was instrumental in the expansion of Neff Park, the construction of a new City Hall, and multiple Village improvement projects.

His vast legal knowledge, sound judgment and tireless dedication to the City of Grosse Pointe has been of great service to the City Council, City staff and the citizens of Grosse Pointe.

IT IS THEREFORE RESOLVED, that City Council, on behalf of itself, City staff and all City residents, expresses heartfelt appreciation to John for his many years of dedicated service to the City of Grosse Pointe, and wishes John and his wife, Helen, every happiness in the years to come.
<table>
<thead>
<tr>
<th>TITLE: Mack Avenue Corridor Plan</th>
<th>DATE: October 19, 2020</th>
</tr>
</thead>
</table>

**SUMMARY:**

Over the course of the last year, a multi-jurisdictional corridor study of Mack Avenue between Cadieux and Moross Roads was conducted by McKenna Associates on behalf of the cities of Detroit, Grosse Pointe, Grosse Pointe Farms and also with Wayne County and Grosse Pointe Park. It was supported by a major grant from SEMCOG, with match assistance from the National Realtors Association. The study was conducted in conjunction with and the assistance of the Eastside Community Network (ECN) as phase II of a prior study of Mack Avenue from Conner to Cadieux of a study commissioned by ECN. ECN is the parent organization for a Mack Avenue business association primarily covering the phase I stretch of Mack Avenue.

The study included four public sessions, two held at the form St. Philomena Catholic Church facility and the final two were held online due to COVID-19. Public comments received from all the stages including the final presentation have been included in the final report posted on the project website at [www.mackaveplan.com](http://www.mackaveplan.com).

Julie Connochie the principal planner for this study from McKenna Associates will present the final Mack Avenue plan and be present to answer any questions. Key recommendations and steps to move forward on include, but are not limited to:

- Establish a Corridor Improvement Authority to ensure continued intergovernmental cooperation from the plan participants and to support and guide the implementation efforts
- Begin design, planning and identifying funds for a unifying streetscape design featuring green infrastructure for the corridor
- Coordinated zoning changes to help spur mix use investment and commercial activity on Mack Avenue and to better coordinate the zoning approaches between cities on the corridor to create a more unified corridor
- Create a Commercial Rehabilitation District or financial incentives to help achieve the goals of the rezoning
**FINANCIAL IMPACT:**

N/A

**RECOMMENDATION:**

Motion to accept the plan in concept and direct staff to initiate implementation steps in partnership with the other municipalities

**PREPARED BY:** Pete Dame  
**TITLE:** City Manager
**Council Meeting**  
*October 19, 2020*

<table>
<thead>
<tr>
<th><strong>TITLE:</strong> Minimum Multi-family Dwelling Unit Sizes</th>
<th><strong>DATE:</strong> October 19, 2020</th>
</tr>
</thead>
</table>

**SUMMARY:**  
As a means to promote multi-family or mixed use residential dwelling development in The Village as called for in the City’s Master Plan and elsewhere in the City where permitted, City staff has reviewed the City’s current minimum size per dwelling unit. The minimum area per dwelling unit in districts that allow for multi-family is 1,000 square feet. In light of national trends, Grosse Pointe’s zoning ordinance is out of date. City staff recommends amending the zoning code to allow for smaller size dwelling units by studio, one-bedroom and two-bedroom types of units. See attached memorandum from McKenna Associates.

**FINANCIAL IMPACT:**  
N/A

**RECOMMENDATION:**  
Motion to proceed with a potential amendment to the City zoning code to allow for smaller size multi-family dwelling units, and to hold a public hearing on this matter at the November meeting of the City Council.

<table>
<thead>
<tr>
<th><strong>PREPARED BY:</strong> Pete Dame</th>
<th><strong>TITLE:</strong> City Manager</th>
</tr>
</thead>
</table>
Memorandum

TO: Grosse Pointe City Council
FROM: John Jackson, AICP
SUBJECT: Julie Connochie, AICP
Zoning Restrictions on Residential Unit Sizes
DATE: October 14, 2020

One of McKenna’s ongoing duties as your city planner is to continually evaluate the City’s zoning ordinance in light of changing local and national planning and development trends. While COVID-19 has thrown the future of retail and traditional downtowns into uncertainty, early returns indicate that demand for housing will remain strong. In conversations we have had with local developers over the past several years, a common refrain we have heard is that apartment sizes are getting smaller, and that the City’s current ordinance is not aligned with market trends. We agree with this assessment, and offer the following context and comments on potential actions the City can take to attract more residential investment to support the Village and other neighborhood commercial centers.

BACKGROUND

According to recent data from Yardi Matrix and RENTCafé, the average size of U.S. apartments has shrunk five percent over the last 10 years.

<table>
<thead>
<tr>
<th>Year Built</th>
<th>All</th>
<th>Studio</th>
<th>1-BR</th>
<th>2-BR</th>
</tr>
</thead>
<tbody>
<tr>
<td>2008</td>
<td>993</td>
<td>573</td>
<td>790</td>
<td>1,132</td>
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<tr>
<td>2009</td>
<td>992</td>
<td>600</td>
<td>796</td>
<td>1,133</td>
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<tr>
<td>2010</td>
<td>984</td>
<td>614</td>
<td>787</td>
<td>1,147</td>
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<td>2011</td>
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<td>762</td>
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<td>2012</td>
<td>956</td>
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<td>2014</td>
<td>944</td>
<td>536</td>
<td>751</td>
<td>1,113</td>
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<tr>
<td>2015</td>
<td>947</td>
<td>515</td>
<td>752</td>
<td>1,122</td>
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<tr>
<td>2016</td>
<td>936</td>
<td>503</td>
<td>752</td>
<td>1,121</td>
</tr>
<tr>
<td>2017</td>
<td>941</td>
<td>514</td>
<td>757</td>
<td>1,136</td>
</tr>
<tr>
<td>2018</td>
<td>941</td>
<td>514</td>
<td>757</td>
<td>1,138</td>
</tr>
<tr>
<td>10-yr Change</td>
<td>-5.2%</td>
<td>-10.3%</td>
<td>-4.2%</td>
<td>.5%</td>
</tr>
</tbody>
</table>

Source: Yardi Matrix, 2020

According to this same study, the average apartment size in the State of Michigan is 882 square feet.

In light of these trends, Grosse Pointe’s zoning ordinance is out of date. The minimum area per dwelling unit in districts that allow for multi-family (C-2, T-1, T-2, T, R-T) is 1,000 square feet. In the Residential Terrace (R-T) district, this minimum increases to 1,800 square feet. Based on the averages above, this essentially prohibits the construction of studio and one-bedroom apartments, which are appealing options for a range of renters from...
young professionals to empty nesters. High minimums on dwelling unit sizes also makes Grosse Pointe a less attractive market for residential developers, and is a potential barrier to increased residential investment for both redevelopment and new construction.

**NEXT STEPS**

We would recommend further study of the local housing market to better understand the range of unit sizes being built in and around Grosse Pointe. Following that analysis, we would draft a text amendment that would update the permitted minimum dwelling unit sizes in all districts, based on the number of bedrooms (studio, 1-BR, 2-BR, 3-BR+). These sizes would be tailored to the character and lot sizes in each zoning district.

We will be present at the October 19, 2020 City Council meeting to discuss this issue with you further and to answer any questions.